



MAYOR
Lynn Eisentrout

FISCAL OFFICER
Kim Pulley

AGENDA
PLANNING & ZONING COMMISSION
April 3, 2019
7:00 P.M.

CALL TO ORDER

ROLL CALL

MINUTES:

February 6, 2019

NEW BUSINESS

- Parking and Recreational Vehicle Ordinance Discussion
- Commercial Sign Ordinance Discussion

ZONING OFFICER'S REPORT March 2019 2019

OLD BUSINESS

ADJOURN

COUNCIL MEMBERS

Diane Schrimpf
Joseph Curl

Matthew Star
Lori Howard

Tony Benedetti
Tiffany Hughes

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Planning & Zoning Commission

February 6, 2019

Minutes

Chairperson Pam Park-Curry called the meeting to order at 7:03 p.m.

Roll Call:

Councilman Tony Benedetti, Chairperson Pam Park-Curry, Donna Kopecky, *Mayor Lynn Eisentrout is excused.*

Village Planner: Eric Fischer

Minutes:

Councilman Benedetti moved to accept the minutes of the January 9, 2019 minutes; Donna Kopecky seconded; passed.

New Business:

- ❖ Mr. Fischer introduced V-01-2019, a variance application for a fence located at 2510 Wildwood Road. He detailed the plot plan that was in the application packet that has the proposed location of the fence. The material is a pressure-treated dog-eared fence panel. Mr. Fischer had pictures of the property in the packet so the Commission would have a current view of the property with different angles. On the ground, there is already a hedge about 6ft tall. Also, on the property is an existing 4ft fence. Corner houses have to submit to two different right-of-ways. The variance is needed to install the fence because it is right up against the right-of-way. Mr. Fischer said he had concerns on how it would look, but that he does not have any objection for the practical need to have a visual and noise blockage. Mr. Fischer said the resident wants to replace the chain link fence that is presently there. Mr. Fischer also detailed that he would recommend to leave the hedges. Chairperson Park-Curry said that she could not tell from the paperwork if there would be problems seeing North on Cleveland Avenue. Councilman Benedetti brought up the site triangles.

Chairperson Park-Curry said she would truly need to know where the fence was going to stop on the south end. Mr. Fischer said that it could easily be stipulated that in the recommendation that the proper site triangle be maintained and that they could get the measurements for that. The resident would have to abide by that ruling once Council has the final vote. Mr. Fischer pointed out the stop bar on the pictures as to where the cars would have to stop before turning onto Cleveland Avenue. Councilman Benedetti said that the bushes should have been addressed a long time ago and that you have to pull up to be able to see. Chairperson Park-Curry wanted to make sure that everything would be done to make sure that there is a proper site-triangle.

Chairperson Park-Curry received contact from a resident who had questions about the Cleveland Avenue house chain-link fence, if it was put in with cement and that it is constantly leaning. She wanted to know if the new fence would be coming up on that fence. Mr. Fischer said that they are not proposing to come near where the fence attaches at the rear corner, but up to the front corner.

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Mr. Fischer said that they would recommend that the proposed fence location and type of fence is fine. Mr. Fischer said that P&Z would stipulate in their recommendation to Council that there would need to be an appropriate site line triangle. Chairperson Park-Curry asked if the site line triangle would become part of the application. Mr. Fischer said he would need to talk to the engineer to see if the proper standard applies. Councilman Benedetti replied that it was in the code. Mr. Fischer said that it was in the code, but there are also engineering standards. Councilman Benedetti said that they are going to the engineer with things that he does not believe is necessary to go to the engineer with. Mr. Fischer said that he can bring it up with Council with however he wants to make that recommendation. Councilman Benedetti asked what other regulations are there that define the site triangle. Mr. Fischer said there was a manual that ODOT and other municipalities use and that they can find that information. He said it allows for property safety measurements. Chairperson Park-Curry asked if the material was good. Mr. Fischer stated that it was acceptable from a privacy-fence standpoint.

Chairperson Park-Curry moved that Planning & Zoning recommend approval of the variance to Council, with the stipulation that there be an acceptable (and by acceptable, given State & Local Ordinances) site-triangle established, considering that the fence and bushes not encroach onto that; Councilman Benedetti seconded; passed.

Village Planning:

- ❖ They are due to discuss the Landscape Architect at Saturday morning's Council Work Session.

Zoning Officers' Report:

- ❖ The Zoning Officer's report was submitted.

New Business:

- ❖ No new business was discussed.

Old Business:

- ❖ Councilman Benedetti brought up chickens. Mr. Fischer said that chickens are on the agenda to discuss at the work session and then legislative committee.
- ❖ Councilman Benedetti brought up the greenspaces. He said there have not been discussions of what they want to do with the areas. He said there was an area below the dam where they may want to create some type of park. Mr. Fischer said that that area was not put on the top priority area for this year, that it does not mean its' not to be planned out. Chairperson Park-Curry said the areas they chose were areas by the retention pond, the areas where grass was going to be put anyway, and areas where some of the paths are going towards the south end.

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Citizens Comments:

- ❖ The schedule for Saturday's council meeting and work session was discussed.
- ❖ A resident's leaves piled up on the street was discussed. The information was going to be passed along to the Code Enforcement Officer.
- ❖ The type of the material of the fence from the variance was discussed. Mr. Fischer said that the Village has a right to make requirements and conditions upon approval.

The meeting adjourned at 7:50 p.m.

Mayor Lynn Eisentrout

Chairperson Pam Park-Curry

VILLAGE OF MINERVA PARK
ZONING & CODE ENFORCEMENT REPORT - March 2019

Address	Date	Violation	Code Section	Description	Letter Sent	Correct By	Letter #	Status	Closed/Abated	Notes
3031 Minerva Lk Rd	3/10/2019	Outside Storage		Trailers and building material outside					Closed	Visited/ In compliance
5187 Westerville Rd		Vehicle Repair		Observation			0			Check twice a week for car repair
5216 Cleveland Ave										Had a discussion with business owner concerning the number of vehicles on the property and repairs to the property
3147 Minerva Lk Rd	3/25/2019	Leaves in street	1480.12a)(6)	Leaves raked from curb to street	3/12/2019	3/23/2019	3	Open		Small piles remain in street
5292 Cleveland Ave										
5294 Cleveland Ave				Toilets discarded in rear of property.			1	Open		First letter returned from owner. Did not send second letter. I have to find owners address
5400 Cleveland Ave	3/12/2019	Broken Fence	1480.12a)(1)	Fence has fallen on neighbors property	3/12/2019	3/23/2019	2	Open		Have received written and verbal correspondence from manager. Getting estimate
5288 Elmhurst	3/12/2019	Trash can		Trash Can			0	Closed		Knocked on door. Tenant explained that he works difference shifts. Removed can from curb.
2818 Minerva Lk Rd	3/12/2019	Two trailers	1480.12a)(3)(6)	Two trailers in driveway for more than 48 hours.	3/12/2019	3/22/2019	1	Closed	Closed	One trailer removed. Removed tools and debris outside.
2660 Minerva Lk	3/18/2019	Fence Permit		Fence Installation						Walk in. Delivered Permit
5260 Cleveland Ave	3/14/2019	Trash and debris	1480.12a)(6)	Trash and debris stored outside in rear	3/14/2019	3/25/2019	1	Closed	Closed	Spoke with property manager. He said he will speak with tenant to keep trash in dumpster.
5264 Cleveland Ave	3/14/2019	Trash and debris	1480.12a)(6)	Trash and debris stored outside in rear	3/14/2019	3/25/2019	1	Closed	Closed	Spoke with property manager. He said he will speak with tenant to keep trash in dumpster.
5266 Cleveland Ave	3/14/2019	Trash and debris	1480.12a)(6)	Trash and debris stored outside in rear	3/14/2019	3/25/2019	3	Closed	Closed	Trash no longer in rear. Compliance
5270 Cleveland Ave										
5272 Cleveland Ave	3/14/2019	Trash and debris	1480.12a)(6)	Trash and debris stored outside in rear	3/14/2019	3/24/2019	2	Closed	Closed	Trash no longer in rear. Compliance
3127 Minerva Lk	3/12/2019	Broken Lamp Post	1480.06a)©	Light on post broken and leaning	3/12/2019	3/23/2019	3	Closed	Closed	Lamp post fixed and in compliance
5248 Cleveland Ave	3/13/2019	Inoperable sign	(a)(2)€	Vacant sign with no insert	3/13/2019	3/23/2019	1	Open		Met with and spoke with property manager. Agreed to fix or offer plan for new type of signage
5236 Cleveland Ave	3/13/2019	Inoperable sign	(a)(2)€	Vacant sign with no insert	3/13/2019	3/23/2019	1	Open		" " above" " " " " " "
5310 Elmhurst				Trash Can						
3276 Yellow Finch Wa	3/17/2019	Wheelchair ramp	1480.13a)(k)(m)	Wheelchair ramp off front porch. Did not apply for permit.	3/19/2019	3/28/2019	1	Open		Wrote letter asking owners to come in an apply for permit.
2792 N. Bay Dr	3/19/2019	Inoperable Vehicle	1282.80c)(1)	Vehicle in driveway with flat tire	3/19/2019	3/28/2019	2	Open		Letter sent asking to repair tire. Registration expire 4/2019
3138 Minerva Lk Rd	3/12/2019	Garage/ Garage Door	1480.13a)(c)(1)(g)	Top of garage on wood surface and garage door peeling. Need Painting	3/19/2019	3/28/2019	1	Open		Sent letter asking owner to paint garage and door.
2964 Minerva Lk Rd	3/21/2019	Fence Permit		Fence Permit					Closed	Walk in. Delivered permit 3/23/19
2577 Maplewood	3/25/2019	Outside Storage	1480.12	Ladder and tire on side of house	3/25/2019	4/4/2019	1	Open		Voice mail complaint from neighbor. Called no answer.
2759 Maplewood	3/25/2019	Inoperable Vehicle	1282.8	White van parked in street with flat tire	3/25/2019	4/4/2019	1	Open		Received complaint. Letter sent
2837 Wildwood Rd	3/25/2019	Outside Storage	1480.12	Boxes and households effects on front porch						
2732 Minerva Lk	3/26/2019	Front Porch	1480.13a)(b)(12)	Front porch have fallen apart and delapidated	3/29/2019	4/8/2019	1	Open		Received complaint.