



MAYOR
Tiffany Hughes

FISCAL OFFICER
Jeanetta Anderson

AGENDA
PLANNING & ZONING COMMISSION
January 29, 2020
7:00 P.M.

CALL TO ORDER

ROLL CALL

ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

MINUTES Dec 4, 2019

ZONING OFFICER'S REPORT December 2019

VILLAGE PLANNING

- Greenspace Planning
- Sidewalk Program

NEW BUSINESS

OLD BUSINESS

ADJOURN

Next meeting to be held: Wednesday, February 5, 2020 at 7:00 p.m.

COUNCIL MEMBERS

Diane Schrimpf
Joseph Curl

Brian Wolf
Mark Brugger

Tony Benedetti
David McNamara

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Planning & Zoning Commission

December 4, 2019

Minutes

Donna Kopecky called the meeting to order at 7:03 p.m.

Roll Call: Chairperson Donna Kopecky, Vice Chairperson Lisa Craddock-Thitoff, Planner Eric Fischer, Mayor Eisentrout, Council Liaison Tony Benedetti

Minutes:

Chairperson Donna Kopecky moved to accept the October 16, 2019 and the November 6, 2019 minutes; Councilman Benedetti seconded; passed.

Zoning Officer's Report:

- ❖ There is a code that needs to be updated on the spreadsheet.
- ❖ Councilman Benedetti said that there a lot of problems in the code.

Village Planning:

- ❖ Greenspace planning: there were maps available of the Village to mark up.
- ❖ Maintenance of a potential dog park was discussed.
- ❖ Councilman Benedetti wanted to know when they decided they would talk about the amphitheater. He said that they have not decided to build one and that Council will not decide to spend any money on an amphitheater. Mr. Fischer said that the commission looks at things that could improve the community as a whole and make recommendations to Council. Chairperson Kopecky met with the State Representative for a general discussion about grants and the different projects that Planning and Zoning is working on. Mayor Eisentrout said the idea of the amphitheater is worth exploring. Hawthorne Elementary would be interested in using the amphitheater as an outdoor classroom. Councilman Benedetti said that they should not be working on an amphitheater without the Community Building being decided upon. Discussion ensued about the project and the process.
- ❖ The rules and roles of Planning and Zoning and Council were discussed.
- ❖ Westerville's sidewalk code was discussed. There should be some modifications of the code, such as changing the fee schedule.
- ❖ Councilman Benedetti said a lot of the home occupation code needs to be redone. He would like to see the allowable businesses be better defined. Mr. Fischer said that there are differences between a hobby and a business. The standards for home occupations are restrictive.

Old Business:

- ❖ The list of required permits should be updated.

The meeting adjourned at 8:47 p.m.

Mayor Lynn Eisentrout

Chairperson Donna Kopecky

VILLAGE OF MINERVA PARK
ZONING & CODE ENFORCEMENT REPORT - December 2019

Address	Date	Violation	Code Section	Description	Letter Sent	Correct By	Letter #	Status	Notes
5360 Ponderosa	12/4/2019	Inoperable Vehicle	1482.08	Flat tire on pickup truck in driveway	12/5/2019	12/14/2019	1	Closed	In compliance
4811 Black Sycamore	12/4/2019	Inoperable Vehicle	1482.08	Flat tire on jeep in the street	12/5/2019	12/14/2019	1	Closed	In compliance
2732 Minerva Lake Rd	12/4/2019	Commercail Vehicle	1282.08	Dump truck kept in driveway near garage	12/5/2019	12/14/2019	1	Closed	In compliance
2759 Maplewood Rd	12/2/2019	Home Occupation		Operating a business from residence	12/5/2019	12/14/2019	1	Closed	In compliance
5306 Cleveland Ave	12/30/2019	Sign in window	1280.04	Blinking sign in window for business	12/30/2019	1/9/2019	1	Open	2nd inspection today
5264 Cleveland Ave	12/30/2019	Sign in window	1280.04	Blinking sign in window for business	12/30/2019	1/9/2019	1	Open	2nd inspection today
2810 Wildwood	12/30/2019	Sign in front yard	1280.04	Sign advertising business in front yard	12/30/2019	1/9/2019	1	Closed	In compliance
3340 Minerva Lake Rd	12/6/2019	Roof Permit		Roof Permit					Delivered
4921 Farview Rd	12/11/2019	Cement Patio Permit		Cement Patio Permit					Delivered
4908 Stoney View Ct	12/19/2019	Fence Permit		Fence Permit					Delivered