

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

July 13, 2015

Council Meeting

Mayor Eisentrout called the meeting to order on July 13, 2015 at 7:00 p.m.

Pledge of Allegiance

Roll Call:

Mayor Lynn Eisentrout, Council President Ed Detwiler, Councilman John Michels, Councilwoman Jennifer Pauken, Councilman David Way, Councilwoman Pam Park-Curry, Councilman Todd Walter

Legal Counsel: Jennifer Croghan

Fiscal Officer: Jeffrey Wilcheck

Police Chief: Kim Nuesse

EMS/Fire Chief: Rick Hoechstetter

Invocation: Council President Detwiler

- ❖ Council President Detwiler instructed the audience to complete a green card if they wish to address Council.

Council Minutes:

- ❖ Mayor Eisentrout asked for a motion to approve minutes from the May 11, 2015 and June 1, 2015 Council meetings. Councilwoman Park-Curry stated that there were some corrections to be made.

Council President Detwiler moved to approve the minutes from the May 11, 2015 Council meeting with the recommended changes; Councilwoman Park-Curry seconded; passed.

Councilwoman Park-Curry moved to approve the minutes from the June 1, 2015 Council meeting; Council President Detwiler seconded; Councilman Michels abstained; passed.

- ❖ Councilwoman Park-Curry stated that a meeting regarding MI Homes should take place so that Council can be proactive on addressing some of the items covered in the June 1st minutes. Councilwoman Pauken agreed.

Councilwoman Park-Curry moved to approve the minutes from the June 8, 2015 Council meeting; Councilwoman Pauken seconded; Councilman Walter abstained; passed.

- ❖ Councilwoman Park-Curry pointed out a possible change on page 11 of the June 22, 2015 Council

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Meeting minutes. She asked that the recording from that meeting be reviewed and correction made, if needed.

Councilwoman Park-Curry moved to approve the minutes from the June 22, 2015 Council meeting as amended, if needed; Councilman Walter seconded; passed.

Councilwoman Pauken moved to approve the minutes from the June 29, 2015 Council meeting as amended; Council President Detwiler seconded; passed.

Councilwoman Pauken moved to approve the minutes from the July 6, 2015 Special Council meeting; Council President Detwiler seconded; passed.

Code Enforcement Officer's Report:

- ❖ Code Enforcement Officer, Scott Doellinger, reviewed his report for the month of June, 2015.
- ❖ Scott stated that in reference to the court appearance for the resident of 5100 Cleveland Avenue, he expects four items to be resolved; the existing fence that is remaining needs to be repaired, a fence permit needs to be filed for the chain link fence that has been installed, fence sections that have been torn down need to be removed from the property and to address all debris in the back yard.
- ❖ Scott indicated that the Miller Raney property still has an inoperable truck parked on the property, which is being addressed.
- ❖ He added that the detention pond still in not draining, but added there is no mosquito larva in the water. He will speak to Franklin County again.
- ❖ Scott stated that he is going to address dumpsters next. He found an ordinance that states all dumpsters must be screened, so he will contact commercial property owners with information on how they can be compliant. This will be applicable to commercial properties that abut with residential properties. This will affect all businesses with the exception of Miller Raney. He added that Newcomer Funeral Home has an excellent example of a screened dumpster.
- ❖ Councilwoman Pauken indicated that one of the residents had photo documentation of activities that were happening on Minerva Lake Road and asked if Scott had received them. Scott indicated he did not.
- ❖ John Delaney, Eagle Scout, addressed Council regarding his proposed Eagle Scout Project, which is a walking path connecting Minerva Lake Road to Woodley Avenue via the Westbridge right-of-way. He distributed information to Council and stated that he spoke to Greg Wittman, a naturalist who resides in the Village. Mr. Wittman assured John that this project will cause no harm to plant life and suggested some of the more invasive plant life should be removed, such as the honeysuckle.
- ❖ Resident Wes Presson stressed again, how much he is against the use of gravel for the walkway. After a discussion amongst the Council members, it was decided that John will replace the gravel that he originally proposed using, with mulch.

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- ❖ Legal Counsel Croghan stated that there needs to be some kind of workers comp liability agreement.
- ❖ Natural looking posts that are 4 feet high will be placed at each end of the path so that cars won't be able to drive on the walking path. Chief Nuesse indicated she is an advocate of the posts being installed and added that it's a safety issue.
- ❖ Citizen Lisa Craddock Thitoff voiced her concern regarding maintenance of a mulch path. Mr. Presson stated the he and his wife maintain the walkway and would be happy to continue to do so.
- ❖ The question arose as to how the mulch will be contained. John indicated he will bring in a compacter and once compacted, the mulch will not likely float away.
- ❖ Scott Doellinger added that weed prevention fabric should still be used under the mulch.

Councilwoman Pauken moved to approve a mulch path no more than 5 feet in width with a post at either end, not to exceed 4 feet in height, with workers compensation liability issues for volunteers addressed; Council President Detwiler seconded; passed.

- ❖ Mr. Presson asked to let him know when this project will commence so that he can move his car out of the way.

EMS/ Fire:

- ❖ Chief Hoechstetter began by thanking everyone for the support and stating that they will continue to abide by the contract and provide the Village with the needed 24/7 fire and EMS service.
- ❖ Council President Detwiler asked for an update on the fire hydrants. Chief Hoechstetter stated that as they were flushing the hydrants, a couple of issues were found and he is going to try to resolve them himself. He further stated that there are a couple of stiff stems that need work and indicated that some weather seals need to be replaced. He explained that approximately 20 hydrants that were not replaced and are located in the northern part of the Village need new weather seals. He added that he does not anticipate it costing very much. He stated that the Ponderosa Court hydrant is now working and the repair cost was only \$3,500, not \$6,500 as was discussed at a previous Council meeting.
- ❖ Fiscal Officer Wilcheck stated that he needs someone to make sure all the radio parts on the packing slip are actually in the box. Chief Hoechstetter indicated he would.

Police:

- ❖ Chief Nuesse talked about the complaints she received via email regarding the Minerva Lake Road issue. She indicated that she checked their call record and the only record of any call made to dispatch was one call that was made late at night. The Sheriff's office responded and gave a warning to the resident that was being complained about and no one called back after that. She added that there has to be a complaint in order to take any action, otherwise it would be considered illegal harassment. She stated that regarding the parking issue, she checked this morning and did not

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see any cars parked illegally. She added that we have no ordinance against parking across the street from a driveway. Neither is there a state law regarding this issue. She has spoken to the resident about this and asked that he please be considerate of his neighbors.

- ❖ She added that if an officer encounters a vehicle parked on the grass, a warning ticket will be placed on the vehicle. If the person continues to park on the grass, he or she will be issued a ticket.
- ❖ Mayor Eisentrout asked Legal Counsel Croghan if Ohio law had anything on the books. She stated that we can use home rule powers to pass an ordinance since they are our streets.

Engineer:

- ❖ Mayor Eisentrout stated that Mike Flickinger is excused.

Legal:

- ❖ Legal Counsel Croghan stated she has nothing new to report.

Planning & Zoning:

- ❖ Councilwoman Pak-Curry stated that she has nothing new to report as the Planning & Zoning Commission meets tomorrow evening, July 14th.

MPCA:

- ❖ Mayor Eisentrout indicated the Fourth of July parade had the most resident participation in a long time. She added that the float was incredible.

NCC:

- ❖ Mayor Eisentrout indicated she had nothing new to report as she didn't get a report from Bob Gail.

Mayor's Report:

- ❖ Mayor Eisentrout stated that surveying has been taking place in the Village. She added that she has been in touch with Kevin Zeppernick of MI Homes, Jason Smallwood who is with EMH&T, and Mike Flickinger. She indicated that she wants to talk to the developer about surveyors going onto private property to survey. A dam restoration company looked at the dam with an EMH&T person and an MI person. They have the dam inspection report that ODNR was asked to do several years ago. They will want to set up a meeting very soon with Council and Planning & Zoning. She added that MI Homes is doing things opposite to what Fischer Homes did. Fischer Homes didn't want to spend any money until we had a meeting and MI Homes is spending money now, which indicates to her they are pretty serious.
- ❖ Mayor Eisentrout stated that she has been dealing with sewer back-ups on Wildwood and North Bay. Flow Line will be out to televise the line.
- ❖ She added the pool revenue is down. Mayor Eisentrout stated that there would be a meeting once the pool closes to discuss how better to market the pool. She added that Northland Pool is closing and has

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an fairly new pump with appurtenances that we can purchase from them and they are willing to give us

Community:

- ❖ Councilman David Way stated he had nothing new to report.

- ❖ Lisa Thitoff, resident of Minerva Park, stated that MI Homes was surveying in the middle of her yard and asked if this is permitted. She asked if she could ask them to please leave her yard and Mayor Eisentrout indicated she could. Lisa asked if they are taking stakes down when they are finished surveying. It was believed that they would.

Finance:

- ❖ Councilman Michels stated there was a Finance Committee meeting on July 8 and several items were discussed, the first being the bond issue. Fiscal Officer Wilcheck stated that the bond has been closed on and the proceeds are in the bank. He added that he delivered the original paperwork downtown to the bond council today.
- ❖ Councilman Michels stated that the second issue discussed was the Village's 5-year forecast and some opportunities and items that will be faced in the future. He added that expenditure-wise, there are some big-ticket items that Council will eventually need to decide upon. Pool updates and repairs and the replacement of the air conditioning unit at the Community building being two examples of those items. He stated these are capitol items that have not been incorporated into our budget yet.
- ❖ Councilman Michels indicated that there was a discussion on revenue; where we are and where we are going in the future. Also discussed were opportunities to expand revenue. Those were limited to a cut back in the housing market, development related tax generation and improvement in pool fees.
- ❖ Councilman Michels stated that Council would be looking for a health benefits proposal packet for 2016.
- ❖ He added that mayor's court reconciliation is getting done and will be caught up by the end of the month. The employee manual should be ready for Council to review at the end of August and should get approval by October so that it can have three readings and passage.
- ❖ Councilman Michels indicated that Council has not received financials for June yet.
- ❖ Councilman Michels stated that there would be a Finance Committee meeting on August 12 at 8:00 a.m.

Streets:

- ❖ Council President Detwiler indicated he has gotten a couple of responses for crack seal and striping. He added that there is a meeting on Friday to discuss the slurry seal and how we put out the specifications to the paving company so that we get the appropriate mixture and process so proposals can be done. He added that he is hoping that by Friday he can begin searching for a contractor.

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Service:

- ❖ Councilwoman Pauken sent leaf removal proposal packets to seven potential vendors with a deadline of July 20 at noon. Out of those seven, only one responded to date, indicating that he did not have to capacity to handle the job.

Safety:

- ❖ Councilman Walter stated there were Safety Committee meetings on June 1st and June 23rd. He added there is a meeting coming up on July 20 at 5:00 p.m. Most of the discussion centered on the EMS vehicle and was extended out to include staffing issues. At the July 20th meeting, long-term strategy for safety in the community will be discussed.

Legislation:

RESOLUTION 2015-21

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2016 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION (3rd Reading)

Councilwoman Park-Curry moved for passage, Resolution 2015-21;
Councilman Michels seconded.

Roll Call:

Ayes: Detwiler, Michels, Park-Curry, Pauken, Walter, Way

Nays: None

Abstentions: None

RESOLUTION 2015-27

A RESOLUTION TO PROCEED WITH PLACING THE ISSUE ON THE BALLOT FOR A RENEWAL TAX LEVY FOR PURPOSES OF PROVIDING FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK (3rd Reading)

Councilwoman Park-Curry moved to approve, Resolution 2015-27;
Councilman Michels seconded.

- ❖ Councilman Walter stated the reason we are doing the renewal, as we did with other ones, is because of the savings provided to the residents.

Roll Call:

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Ayes: Pauken, Michels, Walter, Park-Curry, Detwiler, Way

Nays: None

Abstentions: None

- ❖ Councilwoman Park-Curry stated there will be a Legislation Committee meeting possibly the evening of Wednesday, August 5th, Thursday August 6th or Friday morning, August 7th.
- ❖ Councilwoman Park-Curry addressed Chief Hoechstetter and stated that he had mentioned the Bureau of Workers' Comp having a \$10,000 grant for Lucas compression and asked if he will be applying for that grant. She added that we would need a resolution for applying for that grant. Councilwoman Pauken indicated that she thought that was reimbursement after purchase. Chief Hoechstetter indicated he forwarded the information for this process to Mayor Eisentrout.
- ❖ Mayor Eisentrout stated that she will read it just like the OMPC until it's all filled out, then we'll need permission to apply for it.

Old Business:

- ❖ None

New Business:

- ❖ None

Citizens' Comments:

- ❖ Tony Benedetti stated that there is a crack in the road on Berry Lane Court where there was a water line problem.

Mayor Eisentrout asked guests in the audience to leave for an Executive Session to discuss a personnel issue at 8:10 p.m.

Councilwoman Park-Curry moved that the Council go into Executive Session for the purpose of a personnel discussion and invited Legal Counsel Croghan, Chief Nuesse and Fiscal Officer Wilcheck to stay; Councilwoman Pauken seconded; passed.

The Executive Session adjourned at 8:15 p.m.



Mayor Lynn Eisentrout



Fiscal Officer Jeffrey Wilcheck