

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

February 10, 2014

Council Meeting

Council Meeting was called to order by Mayor Eisentrout at 7:00pm, February 10, 2014

Roll Call:

Those present included:

Mayor Lynn Eisentrout, Council President Ed Detwiler, Councilman John Michels, Councilwoman Pam Park-Curry, Councilman Todd Walter, and Councilman David Way; Councilwoman Jennifer Pauken was excused.

Legal Counsel: Jennifer Croghan
Fiscal Officer: Lynda Sudderburg
Police Department: Chief Kim Nuesse

Pledge of Allegiance

Invocation: Councilman Todd Walter

Council Minutes

January 14, 2014 Council Meeting: Motion to approve the January 13, 2014 Council Minutes was made by Councilwoman Park-Curry; seconded by Council President Detwiler; passed unanimously.

Village Official Reports

Police Department:

- ❖ Chief Nuesse reported that she had received a renewal contract for our Lexipol Policy and Procedure Manual. Chief Nuesse explained that the Village contracted with Lexipol to incorporate best practices, risk management, and officer training. Officers will be able to access scenario training to correctly choose actions in a variety of situations. Councilman Way asked if the price to renew the contract will remain the same and Chief Nuesse replied that the price for 2014 will remain the same.

Legal Counsel Report:

- ❖ Legal Counsel Jennifer Croghan had nothing to report

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Village Official Reports (cont.)

Planning & Zoning/Code Enforcement:

- ❖ Councilwoman Park-Curry had nothing to report; the Planning and Zoning Commission will meet February 11, 2014 at 7:30 pm. There will also be a hearing at the April 14 Council meeting for a variance request by the Yasmin Market owners for an over-sized sign to replace two signs on the front of their building.

MPCA:

- ❖ Due to an injury, Councilman Way requested that Mayor Lynn Eisentrout give the Minerva Park Civic Association (MPCA) report. Mayor Eisentrout reported the 75th anniversary celebration will be planned for September 12 or 13 in 2015. There was a brainstorming session to discuss a day's worth of activities for the 75th anniversary. In the upcoming months, there will be newspaper, flyer, and website announcements related to the 75th anniversary celebration. Many volunteers will be needed to make the day a success. Residents were asked to watch the MPCA media for updates.

Northland Community Council:

- ❖ Councilman Way had not received a Northland Community Council (NCC) report.

Mayor's Report:

- ❖ Mayor Lynn Eisentrout reported she had worked with Joe Stock of Buckeye Engineering on our Emergency Action Plan (EAP) and Operations Maintenance and Inspections manual; both have been submitted to Ohio Department of Natural Resources (ODR) with corrections that the ODNR have requested to comply with new regulations. The Mayor and Joe have discussed different solutions for the earthen dam.
- ❖ Mayor Eisentrout also announced an upcoming meeting with Council members, engineers, and Fischer Homes to discuss various questions that Fischer Homes have encountered in their engineering studies.

Council Committee Reports

Finances:

- ❖ Councilman John Michels reported the Finance Committee meeting will be held February 13, 2014 and he will have the month-to-date expenditures at that time. February and March will be addressed in the March finance report.

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Council Committee Reports (cont.)

Safety:

- ❖ Councilman Todd Walter has nothing to report. However, Councilman Walter wanted to address misconceptions that the Blendon and Franklin County Sheriff's cruisers are patrolling the Village. Councilman Walter wanted to clarify that they are not patrolling the Village, they are only responding to emergency situations. Councilman Walter is also working on a year-end report for cruiser operation costs, as well as other various costs.

Community:

- ❖ Councilman Dave Way reported a pool meeting was held February 6, 2014. It was decided the rates for pool membership will remain the same with a discount sale tentatively scheduled for April 6, 2014. Councilman Way also received a quote on the Veteran's Memorial at \$4300; installation needs to be addressed.

Service:

- ❖ Mayor Lynn Eisentrout reported on behalf of Councilwoman Jennifer Pauken. Mayor Eisentrout reported that Councilwoman Pauken has had two meetings (January 7, 2014 & January 23, 2014) to review the Overflow Emergency Plan (similar to the Emergency Action Plan with the dam). The Committee and the Mayor will continue to work closely with engineers and CH2MHill to perfect and complete the Overflow Emergency Plan. No additional meetings have been planned. However, the Committee will aim have all preparations complete before April.

Chief Rick Hoechstetter joined the meeting in progress.

EMS/Fire Report:

- ❖ Chief Rick Hoechstetter reported the Fire Department has lost several in-charge medics and is currently in the process of rehiring replacements. At this time the EMS vehicle is fully functional. There is a shortage of medics and he anticipates that as long as we remain in service (a functioning vehicle and adequate staffing) we will be called upon to fill in those gaps. Councilman Walter asked what would happen if the EMS vehicle was not operational. Chief Hoechstetter replied that our dependability hinges on an operational EMS vehicle, otherwise an outsourcing process would have to be addressed.

Streets:

- ❖ Council President Detwiler reported the first Streets Committee meeting will be held February 20, 2014

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Legislation

Resolution 2014-03: A Resolution Authorizing and Approving Execution of a contract with Cardinal Vending Services, LLC for Vending Machine Services at the Minerva Park Pool for the 2014 Pool Season (First Reading)

Resolution 2014-04: An Amended Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor (First Reading):

- Motion to suspend the rules requiring three readings was made by Councilwoman Park-Curry; seconded by Councilman Michels;

Roll Call:

Ayes: Detwiler, Michels, Park-Curry, Walter, Way

Nays: none **Abstentions:** none

- Motion to pass Resolution 2014-04 was made by Councilwoman Park-Curry; seconded by Council President Detwiler;

Roll Call:

Ayes: Detwiler, Michels, Park-Curry, Walter, Way

Nays: none **Abstentions:** none

Resolution 2014-05: A Resolution Authorizing and Approving Execution of a Contract with Kirch Group Technology, LLC for General Information Technology Management, and Declaring an Emergency (First Reading):

- Motion to suspend the rules requiring three readings was made by Councilwoman Park-Curry; seconded by Council President Detwiler;

Roll Call:

Ayes: Detwiler, Michels, Park-Curry, Walter, Way

Nays: none **Abstentions:** none

- Motion to pass Resolution 2014-05 as an emergency was made by Councilwoman Park-Curry; seconded by Council President Detwiler;

Roll Call:

Ayes: Detwiler, Michels, Park-Curry, Walter, Way

Nays: none **Abstentions:** none

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Resolution 2014-06: A Resolution Authorizing and Approving Execution of a Contract with the Franklin County Sheriff for Radio Dispatch Services for the Minerva Park Police Department, and Declaring an Emergency (First Reading):

- o Motion to suspend the rules requiring three readings was made by Councilwoman Park-Curry; seconded by Councilman Walter;

Roll Call:

Ayes: Detwiler, Michels, Park-Curry, Walter, Way

Nays: none **Abstentions:** none

- o Motion to pass Resolution 2014-06 as an emergency was made by Councilwoman Park-Curry; seconded by Councilman Walter;

Roll Call:

Ayes: Detwiler, Michels, Park-Curry, Walter, Way

Nays: none **Abstentions:** none

Ordinance 11-2013: An Ordinance Repealing Sections 412.02, 414.025 and 452.15 of the Ordinances of the Village of Minerva (Second Reading):

- o Chief Kim Nuesse requested Ordinance 11-2013 be tabled, because the Village has not had a survey of the streets done to see if they are wide enough to have parking on one or both sides. Before actions are taken on Ordinance 11-2013, it will be prudent to acquire accurate information about sections 412.02, 414.025, and 452.15 before repealing them. Once the appropriate information has been gathered from the surveys, the legislative committee will be informed so that they may make appropriate decisions.
- o Motion to table was made by Councilwoman Park-Curry; seconded by Council President Detwiler;

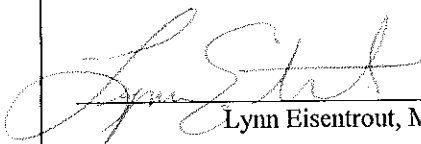
Roll Call:

Ayes: Detwiler, Michels, Park-Curry, Walter, Way

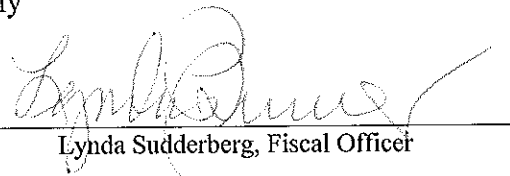
Nays: none **Abstentions:** none

Conclusion:

Motion to adjourn at 7:30pm was made by Councilwoman Park-Curry.
Seconded by Councilman Michels; passed unanimously



Lynn Eisentrout, Mayor



Lynda Sudderberg, Fiscal Officer

