

## ORDINANCE 30-2017

### AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK

**WHEREAS**, pursuant to Section 731.10, Revised Code, the legislative authority may provide such employees for the Village as it determines are needed; and,

**WHEREAS**, pursuant to Section 731.13, Revised Code, the legislative authority of a Village shall fix the compensation of all officers, clerks, and employees of the Village except as otherwise provided by law; and,

**WHEREAS**, as part of the budget for 2018, the authorized positions and compensation rates need adjusted.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The number of hourly full-time, part-time, and seasonal employees, positions, and related pay ranges shall be as follows:

<u>Positions/Job Title</u>	<u>Authorized Number</u>	<u>Full-Time/ Part-time/ Seasonal</u>	<u>Compensation Ranges Effective January 1, 2018</u>			
			<u>Hourly Rates</u>		<u>Annual Compensation</u>	
			<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
<u>Police Department</u>						
Lieutenant	1	Full-Time	28.00	33.00	58,240	68,640
Sergeant	1	Full-Time	27.00	32.00	56,160	66,560
Detective	1	Full-Time	26.00	31.00	54,080	64,480
Patrol Officer	6	Full-Time	23.00	28.00	47,840	58,240
Police Officer	3	Part-Time	17.50	22.00	18,200	22,880
<u>Fire/EMS Department</u>						
Paramedic In Charge	10	Part-Time	15.00	18.00	15,600	18,720
Paramedic	10	Part-Time	14.00	17.00	14,560	17,680
EMT	15	Volunteer	---	---	---	---
<u>Parks</u>						
Maintenance Worker	2	Part-Time	12.00	20.00	12,480	20,800
<u>Swimming Pool</u>						
Office Staff	4	Seasonal	8.50	11.00	8,840	11,440
Lifeguards	12	Seasonal	8.50	11.00	8,840	11,440
Maintenance Worker	2	Seasonal	12.00	20.00	12,480	20,800

**ORDINANCE 30-2017**  
(Continued)

Positions/Job Title	Authorized Number	Full-Time/ Part-time/ Seasonal	Hourly Rates		Annual Compensation **	
			From	To	From	To
<u>Planning and Zoning</u>						
Code Enforcement Office:	1	Part-Time	14.00	21.00	14,560	21,840
Village Planner	1	Part-Time	35.00	40.00	36,400	41,600
Office Assistant	1	Part-Time	10.00	18.00	10,400	18,720
<u>Mayor/Administration</u>						
Office Assistant	1	Part-Time	10.00	18.00	10,400	18,720
<u>Mayor's Court</u>						
Deputy Clerk of Court	1	Full-Time	16.00	22.00	33,280	45,760
<u>Lands and Buildings</u>						
Maintenance Worker	2	Part-Time	12.00	20.00	12,480	20,800

\*\* Annual Compensation is presented for information only and is calculated based on 2080 hours for full-time employees and 1040 for part-time employees.

**Section 2.** The full-time salaried positions and related pay ranges shall be as follows:

Positions/Job Title			Annual Compensation	
			From	To
Chief of Police	1	Full-time	\$60,000	\$75,400
Pool Manager (15 Weeks)	1	Seasonal	8,500	12,000
Fiscal Officer	1	Full-time	50,000	64,500
Fire/EMS Chief	1	Part-Time	15,000	18,000

**Section 3.** The Mayor has the authority to establish a pay rate and change an employee's compensation within the applicable range based upon Village finances, an employee's level of education and performance, attendance, certification/licensure, knowledge, skills and abilities, variety and scope of responsibilities, physical and mental demands and other attributes the Mayor considers necessary for the position.

**Section 4.** Merit increases may be awarded to exempt and non-exempt full-time and part-time employees upon completion of an initial probation period and on the employee's anniversary date. Seasonal employees may receive a merit increase upon returning to work for another new season. Merit increases are effective for the pay period in which the employee's anniversary date falls.

**ORDINANCE 30-2017**

**(Continued)**

**Section 5.** A merit increase is subject to the approval of the Mayor and receipt of an annual evaluation.

**Section 6.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 7.** All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

**Section 8.** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

**/S/ Lynn Eisentrout**  
Lynn Eisentrout, Mayor

First Reading: November 13, 2017  
Second Reading: November 27, 2017  
Third Reading: December 11, 2017  
Passed: December 11, 2017

**ATTEST**

**APPROVED AS TO FORM**

**/S/ Kimberly Pulley**  
Kimberly Pulley, Fiscal Officer

**/S/ Eugene Hollins**  
Solicitor