

ORDINANCE 22-2016

AN ORDINANCE UPDATING THE EMPLOYEE HANDBOOK

WHEREAS, the Village of Minerva Park desires to update its personnel policies and procedures in the Employee Handbook; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

- Section 1.** That the Employee Handbook attached hereto as Exhibit “A” and incorporated herein by reference, setting forth personnel policies and procedures for employees of the Village of Minerva Park, is hereby adopted;
- Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 3.** All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.
- Section 4.** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

/S/ Lynn Eisentrout

Lynn Eisentrout, Mayor

First Reading: November 14, 2016
Second Reading: November 28, 2016 Tabled December 12, 2017
Third Reading: January 9, 2017
Passed: January 9, 2017

ATTEST

APPROVED AS TO FORM

/S/ Jeffrey Wilcheck

Jeffrey Wilcheck, Fiscal Officer

/S/ Eugene Hollins

Solicitor