

ORDINANCE 27-2015

AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, AND THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK

WHEREAS, pursuant to Section 731.10, Revised Code, the legislative authority may provide such employees for the village as it determines are needed; and,

WHEREAS, pursuant to Section 731.13, Revised Code, the legislative authority of a village shall fix the compensation of all officers, clerks, and employees of the village except as otherwise provided by law; and,

WHEREAS, the Village Council has established various positions and salary ranges individually in several resolutions; and,

WHEREAS, the Council of the Village of Minerva Park desires to consolidate the past resolutions and update the positions and number of employees in each and update the pay ranges.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The number of hourly full-time, part-time, and seasonal employees, position classifications, and related pay ranges shall be as follows:

Positions/Job Title	Authorized Number	Full-Time/ Part-time/ Seasonal	Hourly Rates		Annual Compensation **	
			From	To	From	To
Police Department						
Lieutenant	1	Full-Time	26.00	31.00	54,080	64,480
Detective	1	Full-Time	25.00	29.50	52,000	61,360
Patrol Officer	2	Full-Time	23.00	27.00	47,840	56,160
Police Officer	6	Part-Time	17.50	22.00	26,250	33,000
Fire/EMS Department						
Fire Chief	1	Volunteer	---	---	---	---
Medics	12	Part-Time	10.00	13.00	15,000	19,500
EMT	15	Volunteer	---	---	---	---
A Medic designated as "In Charge" for each shift shall receive an additional \$.50 per hour.						
Parks						
Maintenance Worker	1	Part-Time	12.00	20.00	18,000	30,000
Swimming Pool						
Pool Manager (15 Weeks)	1	Seasonal	14.17	18.33	8,500	11,000
Office Staff	4	Seasonal	8.50	11.00	12,750	16,500
Lifeguards	12	Seasonal	8.50	11.00	12,750	16,500
Maintenance Worker	1	Seasonal	12.00	20.00	18,000	30,000

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Positions/Job Title	Authorized Number	Full-Time/ Part-time/ Seasonal	Hourly Rates		Annual Compensation **	
			From	To	From	To
Planning and Zoning						
Code Enforcement Officer	1	Part-Time	14.00	20.00	21,000	30,000
Office Assistant	1	Part-Time	10.00	18.00	15,000	27,000
Mayor/Administration						
Office Assistant	1	Part-Time	10.00	18.00	15,000	27,000
Mayor's Court						
Deputy Clerk of Court	1	Full-Time	16.00	21.00	33,280	43,680
Lands and Buildings						
Maintenance Worker	1	Part-Time	12.00	20.00	18,000	30,000

Annual Compensation is presented for information only and is calculated based on 2080 hours for full-time employees and 1500 for part-time employees.

Section 2. The full-time salaried positions and related pay ranges shall be as follows:

Positions/Job Title	Annual Compensation	
	From	To
Chief of Police	\$55,000	\$70,000
Fiscal Officer	48,000	60,000

Section 3. The Mayor has the authority to establish a pay rate and change an employee's compensation within the applicable range based upon Village finances, an employee's level of education and performance, attendance, certification/licensure, knowledge, skills and abilities, variety and scope of responsibilities, physical and mental demands and other attributes the Mayor considers necessary for the position.

Section 4. Merit increases may be awarded from zero to three percent for non-exempt full-time and part-time employees upon completion of an initial probation period and on the employee's anniversary date. Seasonal employees may receive a merit increase upon returning to work for another new season. Except for Medics, if the hourly rate of the employee plus the maximum merit increase is less than the minimum for the respective pay range, then the minimum of that range shall be awarded. Medics shall be increased to the minimum of their range effective with the first full pay period in January 2016, and awarded merit increases thereafter on the employee's anniversary date. Merit increases for exempt full-time salaried positions may be awarded at the discretion of the Mayor and within the established pay ranges.

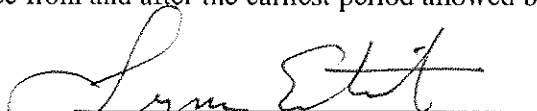
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Section 5. A merit increase is subject to the approval of the Mayor and receipt of an annual evaluation.

Section 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 7. All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

Section 8. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.



Lynn Eisentrout, Mayor

First Reading: November 9, 2015
Second Reading: November 23, 2015
Third Reading: December 14, 2015
Passed: December 14, 2015

ATTEST



Jeffrey Wilcheck, Fiscal Officer

APPROVED AS TO FORM

Jennifer Croghan, Solicitor