

## ORDINANCE 04 - 2015

### AN ORDINANCE AUTHORIZING THE USE OF A BLANKET CERTIFICATIONS FOR EXPENDITURES AND SETTING THE DOLLAR LIMIT AND OTHER CRITERIA FOR SUCH CERTIFICATIONS AND DECLARING AN EMERGENCY

WHEREAS, Village staff has the need to create blanket purchase orders for expenditures that happen on a routine basis; and

WHEREAS, Section 5705.41(D)(3) of the Ohio Revised Code allows the chief fiscal officer to certify a certain sum of money, provided it has been lawfully appropriated, authorized, or directed for a certain purpose and funds are in the treasury or in the process of collection, to the credit of a specific line-item appropriation account in a certain fund free from previous and then outstanding obligations or certifications; and,

WHEREAS, Council desires pursuant to Section 5705.41(D)(3) of the Ohio Revised Code to set the limit of this certification; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Fiscal Officer is hereby authorized to certify a certain sum of money from passage of this Ordinance, provided it has been lawfully appropriated, authorized, or directed for a certain purpose and funds are in the treasury or in the process of collection to the credit of a specific line-item appropriation account in a certain fund free from previous and then outstanding obligations or certifications.

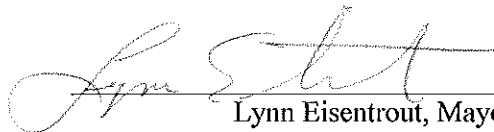
Section 2. Pursuant to Section 5705.41(D)(3), blanket certificates shall be limited to the unencumbered balance of the line item appropriation account at the time of certification, shall be documented by use of a purchase order and may, but need not be, limited to a specific vendor.

Section 3. No obligation shall be incurred against such Blanket Certification after the end of the calendar year.

Section 4. The department head in receipt of a Blanket Certification shall keep an itemized list of obligations incurred under such certificate and shall render it to the Fiscal Officer before another such certificate may be issued.

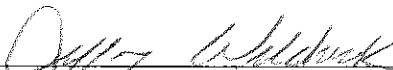
Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

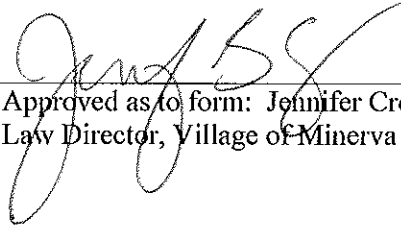
Section 6. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to comply Section 5705.41(D)(3) of the Ohio Revised Code. WHEREFORE, this Resolution shall take effect and shall be in force immediately upon passage by Council.



Lynn Eisentrout, Mayor,  
Village of Minerva Park

First Reading: April 13, 2015  
Second Reading: Waived  
Third Reading: Waived  
Passed: April 13, 2015

  
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Attest: Jeffrey Wilcheck  
Fiscal Officer, Village of Minerva Park

  
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Approved as to form: Jennifer Croghan,  
Law Director, Village of Minerva Park