

Resolution 2014-16

A RESOLUTION AUTHORIZING THE HIRE OF A FULL-TIME EMPLOYEE TO PERFORM THE POSITIONS OF CLERK OF COURT AND ADMINISTRATIVE SPECIALIST, AND DECLARING AN EMERGENCY

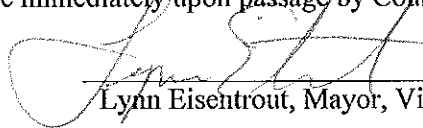
WHEREAS, Village of Minerva Park ("Village") Ordinance 08-2014 established an Administrative Specialist position for the Village; and

WHEREAS, Ordinance 2-85 established a part-time Clerk of Court position for the Village; and

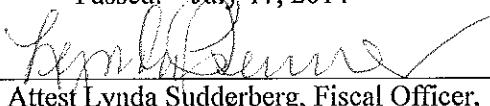
WHEREAS, Council deems it to be in the best interest of the Village to have the duties and responsibilities of both part-time positions performed by one full-time employee of the Village;

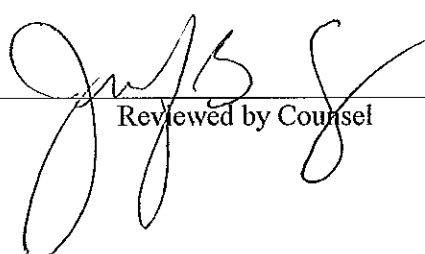
NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

- Section 1. The Mayor is hereby authorized to hire a full-time employee to perform the duties and responsibilities of both the Clerk of Court and the Administrative Specialist.
- Section 2. The pay range for both the Clerk of Court and the Administrative Specialist position shall be \$15-25 per hour.
- Section 3. The full-time position shall be governed by Chapter 250, *Employees Generally*, of the Codified Ordinances of the Village of Minerva Park.
- Section 4. The Mayor, Fiscal Officer, and Law Director are hereby authorized to take further actions consistent with this Resolution that are needed to carry out the intentions of this Resolution.
- Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 6. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.
- Section 7. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to provide uninterrupted performance of both vital positions. WHEREFORE, this Resolution shall take effect and shall be in force immediately upon passage by Council.


Lynn Eisentrout, Mayor, Village of Minerva Park

First Reading: July 14, 2014
Second Reading: July 17, 2014
Third Reading: Waived
Passed: July 17, 2014


Attest Lynda Sudderberg, Fiscal Officer,
Village of Minerva Park


Reviewed by Counsel