

## Ordinance 08-2014

### AN ORDINANCE ESTABLISHING THE POSITION OF ADMINISTRATIVE SPECIALIST FOR THE VILLAGE OF MINERVA PARK AND DECLARING AN EMERGENCY

WHEREAS, proper management of the Village of Minerva Park ("Village") requires various administrative and managerial duties; and

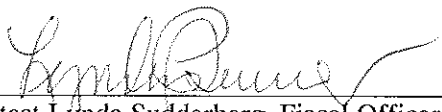
WHEREAS, the Village deems it to be in its best interest to employ an administrative specialist to support these various administrative and managerial duties;

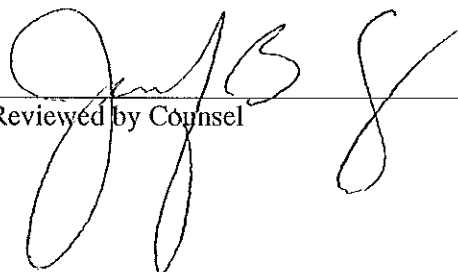
NOW, THEREFORE, be it ordained by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

- Section 1. The position of Administrative Specialist is hereby established to perform administrative and managerial duties for the Village.
- Section 2. The Mayor is hereby authorized to create a position description and to fill the position as needed on an at-will basis.
- Section 3. The Mayor, Fiscal Officer, and Law Director are hereby authorized to take further actions consistent with this Ordinance that are needed to carry out the intentions of this Ordinance.
- Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 5. All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.
- Section 6. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to provide administrative and managerial support for the Village. WHEREFORE, this Ordinance shall take effect and shall be in force immediately upon passage by Council.

  
Lynn Eisentrout, Mayor, Village of Minerva Park

First Reading: July 14, 2014  
Second Reading: July 17, 2014  
Third Reading: Waived  
Passed: July 17, 2014

  
Attest Lynda Sudderberg, Fiscal Officer,  
Village of Minerva Park

  
Reviewed by Counsel