

Finance Sub-Committee Facility Meeting

8/9/2018

Committee meeting occurred at Community Building

Attendees: Beth McFarlane, Craig Buckingham, Dave Goggin, Dick Busick ; Gina Carfagna, Jean McCall, Ed Detwiler. Lori Howard , Rick Walsh; Tiffany Hughes

Meeting convened to discuss progress to date.

A Documents were handed out and a PowerPoint displayed on screen.

I gave the update that we have put together a word document asking for surveyors to bid on a Topographic survey – so far received to replies – both \$5,000, we are sending to smaller firms now to see if we can get a little better price.

PowerPoint 1:

Refresh on Purpose, Assumptions and

Everyone was on board – no additions or deletions suggested

PowerPoint2 and 3

Discussed similar sized villages – what their buildings looked like on the outside and some of the features they had that seemed like good ideas – something we might use.

Discussed the holding cell versus a holding bench shown in pictures from Brewster and Worthington.

Showed Worthington's 4 hour hold room. Slides are posted and available for review.

Discussed combined municipal buildings versus separate police facilities.

Sizes of facilities ranged from 2000 – 6000 square feet.

Looked at a sketch provided by the Mayor – captured as a picture and posted for review.

Comments included:

- Not to scale of course but seemed like it might exceed 6000 square feet
- Still not sure an office is necessary for both the lieutenant and detective
- Seemed to be too many bathrooms – perhaps not the best placement
- Still opposition to having a holding cell
- Perhaps not enough storage space
- Appreciated having this detailed picture – very helpful for future discussions

Reviewed a working grid – using this to collect data – not complete yet. Still waiting to talk to a few villages about their facilities. Identified so far:

- Police department size varied – but many facilities lacking features of a larger police department.
- No one so far has a separate community building, some communities have party halls that belong to Veterans groups typically and are used for events.
- The three villages we visited, two had a large park and picnic pavilion close to the municipal building.
- Three village police departments had combined M-F locker rooms.

The final document is a word document that describes what the facility could look like using all the feedback received from our Village administration and Chief of Police. It is posted on the website.

Wrapping up the meeting, it was 9 PM and we had not gotten to the milestone and next steps report. The committee members were to read the final facility walk through document and email me suggestions, objections, changes etc.

I am to make any final adjustments to these documents to reflect feedback from the committee and present at Saturday 8/11/2018 Council Work Session.

We did not set a date for the next meeting and we will need one soon.