

MEETING AGENDA AND MINUTES

Meeting Date: July 17, 2017
Meeting Time: 1:30p-2:30p
Written By: Shawn Arden
Client: M/I Homes, Village of Minerva Park

Location of Meeting: Village Community Building

Purpose of Meeting: Minerva Park Dam Improvements – Construction Progress Meeting

Attendees: Mayor Lynn Eisentrout (Village); Ron Tope (M/I Homes); Rick Warwick, Marty Smith (ERC); Mike McGannon (GCI); Keith Libben (ODNR); Shawn Arden, Ryan Ely (EMH&T)

Copies:

Listed below are general discussion topics. Below each topic is a brief summary of the meeting discussion.

1. Introductions / Sign-In Sheet
2. Minutes from June 19 Progress Meeting Approved
3. Construction 2 Week Look Back / Look Ahead
 - a. Construction of the outboard embankment and inboard embankment work has been completed, except at the temporary breach and near the spillway.
 - b. CDF, underdrain and #8 stone have been installed in the spillway chute.
 - c. Spillway concrete work will continue starting at the spillway base and working uphill.
4. Project Schedule
 - a. ERC stated they are about 10 days behind schedule with the inlet box.
5. Submittals
 - a. EMH&T has processed all submittals received to date.
 - b. ERC to send EMH&T an additional batch of submittals.
6. Conflicts / Questions
 - a. ERC asked several questions regarding construction in the vicinity of the spillway.
Responses will be provided in a separate document.
 - i. How to address a concrete wall found extending from the spillway abutments?

- ii. How to address cracked section of the existing concrete spillway slab?
- iii. Can a mud mat be installed under the proposed spillway chute to facilitate construction?

7. SWPPP Inspection Log

- a. Ron discussed a complaint that was sent to OEPA regarding discharge water from the project site. Additional BMPs have been implemented.

8. Construction Safety – No issues

9. Inspection and Testing

- a. GCI is providing observation and reporting for construction of the spillway modifications.

10. Other Items

- a. ERC stated fabrication of the pedestrian bridge is complete.
- b. ERC will check on the status of fabrication of the slide gate.
- c. Ron will discuss processing trucking change orders with ERC.
- d. Ron reminded ERC to discuss access routes with truck drivers.
- e. Next Meeting: July 31, 1:30pm.