

MEETING AGENDA AND MINUTES

Meeting Date: May 8, 2017
Meeting Time: 1:30p-2:30p
Written By: Shawn Arden
Client: M/I Homes, Village of Minerva Park

Location of Meeting: Village Community Building

Purpose of Meeting: Minerva Park Dam Improvements – Construction Progress Meeting

Attendees: Mayor Lynn Eisentrout (Village); Doug Tailford (M/I Homes); Rick Warwick, Marty Smith (ERC); Mike McGannon (GCI); Shawn Arden (EMH&T)

Copies:

Listed below are general discussion topics. Below each topic is a brief summary of the meeting discussion.

1. Introductions / Sign-In Sheet
2. Minutes from PreCon Meeting Approved
3. Construction 2 Week Look Back / Look Ahead - Siphon pipe has been installed to dewater the lake. Dewatering operations will continue through this week followed by excavation of the temporary embankment breach. The temporary construction entrance will also be installed.
4. Project Schedule – ERC reported no significant schedule issues at this time.
5. Submittals - Shawn reported ERC submittals #1 through #4 have been processed. Shawn noted there is a minor question regarding Submittal #5 that will be discussed with ERC. Submittals #6 and #7 should be processed by 5/9.
6. Conflicts / Questions – None reported
7. SWPPP Inspection Log – Alpha EMC is performing ESC inspections.
8. Construction Safety – ERC is holding safety meetings and reviewing proper procedures with their staff. Rick noted ERC may advance backfilling of the spillway wall for safety reasons.
9. Inspection and Testing - Mike is submitting daily reports to Bob Hiles at GCI. Bob will forward the reports to Shawn for review and submittal to ODNR. Shawn will copy Mayor Eisentrout on the ODNR submittal.

10. Other Items

- a. Marty noted the limestone knee walls near the spillway have been removed.
- b. Rick stated he had a discussion with a resident regarding plant removal.
- c. There was a discussion regarding the need for grinding of the remnant tree stumps on the embankment. Shawn stated that ERC could remove the stumps without grinding during the earthwork operations on the embankment, if ERC desired. Rick stated that ERC would proceed without the stump grinding.
- d. Doug requested access to the project ShareFile site.
- e. Next Meeting: Monday May 22, 2017, 1:30pm.