



Village of Minerva Park  
Council Meeting: February 24, 2020  
AGENDA

**Pledge of Allegiance**

**Roll Call**

**Green Cards**

**Legislation**

**Resolution 2020-04 Pool Fees**

3<sup>rd</sup> Reading

**Resolution 2020-05 MuniCode website**

3<sup>rd</sup> Reading

**Resolution 2020-06 IW Final Confirmation**

3<sup>rd</sup> Reading

**Resolution 2020-07 MKSK**

3<sup>rd</sup> Reading

**Resolution 2020-08 Sanitary Sewer Project**

3<sup>rd</sup> Reading

**Ordinance 02-2020 2020 OPWC Creation Fund**

3<sup>rd</sup> Reading

**Ordinance 03-2020 Supplemental Appropriations**

3<sup>rd</sup> Reading

**New Business**

**Old Business**

**Citizens' Comments**

**Adjourn**

## RESOLUTION 2020-04

### A RESOLUTION SETTING THE FEES FOR MEMBERSHIP, DAY PASSES, AND POOL RENTAL FOR THE MINERVA PARK POOL FOR THE 2020 SUMMER SEASON

WHEREAS, the Village of Minerva Park operates the Minerva Park Pool, and

WHEREAS, rates for memberships and day passes must be set for the 2020 Summer Season.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

**Section 1** The 2020 Membership fees for **residents** of Minerva Park and for employees of the Village of Minerva Park are as follows:

| <u># of Members</u> | <u>MP Resident Rates</u>         |
|---------------------|----------------------------------|
| 1                   | \$125                            |
| 2                   | \$190                            |
| 3                   | \$250                            |
| 4                   | \$265                            |
| 5                   | \$275                            |
| 6                   | \$300                            |
| Each Additional     | \$65 including family babysitter |

**Section 2** The 2020 membership fees for **non-residents** of Minerva Park are as follows:

| <u># of Members</u> | <u>Full Rate</u>                 |
|---------------------|----------------------------------|
| 1                   | \$135                            |
| 2                   | \$200                            |
| 3                   | \$260                            |
| 4                   | \$275                            |
| 5                   | \$285                            |
| 6                   | \$310                            |
| Each Additional     | \$75 including family babysitter |

**Section 3** Senior Membership Special: single 65+ \$100, couple \$150

**Section 4** The 2020 Daily Pass fees for residents and non-residents of Minerva Park are as follows:

|                                 |        |
|---------------------------------|--------|
| 10 Guest Passes - 2020 Season   | \$80   |
| Day Pass 1-3 years              | \$Free |
| Day Pass                        | \$9    |
| Residents Only Day Pass After 5 | \$5    |

**Section 5** Pool Rental Must be pool member or employee of Village of Minerva Park

Residents: \$250 for 2 hours, \$100 each additional hour  
Non-Residents: \$300 for 2 hours, \$100 each additional hour

## RESOLUTION 2020-04

**Section 6** Early Bird Special - \$25 off for residents only, through April 18<sup>th</sup>.

**Section 7** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 8** All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

\_\_\_\_\_  
Tiffany Hughes, Mayor

First Reading: January 27, 2020  
Second Reading: February 10, 2020  
Third Reading: February 24, 2020  
Passed: February 24, 2020

**ATTEST**

\_\_\_\_\_  
Jeanetta Anderson, Fiscal Officer

**APPROVED AS TO FORM**

\_\_\_\_\_  
Solicitor

## RESOLUTION 2020-05

### A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH MUNICODE TO PROVIDE WEBSITE DESIGN AND HOSTING SERVICES.

**WHEREAS**, the Village of Minerva Park seeks an experienced consultant to provide website design and hosting for effective communication between it's citizens and municipal staff..

**WHEREAS**, the Village Council received a proposal from Municode outlining the contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for services related to providing website design and hosting for effective communication between it's citizens and municipal staff..

**Section 2.** The cost of the service shall not exceed \$6,000 plus \$2000/ yr. for annual hosting support.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** All prior legislation, or any parts thereof, which are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

**Section 5.** This Resolution shall take effect at the earliest period allowed by law

First Reading: February 10, 2020  
Second Reading: February 17, 2020  
Third Reading: February 24,2020  
Passed: February 24,2020

\_\_\_\_\_  
Tiffany Hughes, Mayor\_\_

ATTEST

APPROVED AS TO FORM

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Jeanetta Anderson, Fiscal Officer

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Solicitor

## Resolution 2020-06

### A RESOLUTION AFFIRMING THE APPOINTMENT OF IAN WILLIS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO

WHEREAS, Council for the Village of Minerva Park passed Resolution 2019-22 on September 9, 2019 confirming the appointment of Ian Willis as a full-time police officer; and

WHEREAS, Ian Willis was hired on July 29, 2019 ; and

WHEREAS, Council for the Village of Minerva Park acknowledges the successful completion of the probationary period set forth in R.C. § 737.17 by Ian Willis, the transmittal by the Mayor of a record of Ian Willis's service during the probationary period, and the Mayor's recommendation to affirm the appointment of Ian Willis as a full-time officer for the Village of Minerva Park; and

WHEREAS, Council for the Village of Minerva Park desires to concur with the recommendation of the Mayor;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. Council hereby concurs with the recommendation by the Mayor to affirm the appointment of Ian Willis as a full-time police officer for the Village of Minerva Park effective January 29, 2020.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 4. This resolution shall be in effect at the earliest period allowed by law.

First Reading: February 10, 2020  
Second Reading: February 17, 2020  
Third Reading: February 24, 2020  
Passed: February 24, 2020

\_\_\_\_\_  
Tiffany Hughes, Mayor

ATTEST

APPROVED AS TO FORM

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Jeanetta Anderson, Fiscal officer

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Solicitor

## RESOLUTION 2020-07

### A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH MKSK STUDIO INC.

**WHEREAS**, the Village of Minerva Park seeks an experienced consultant to provide professional architectural services related to the design of a village baby swimming pool for use by it's residents.

**WHEREAS**, the Village Council received a proposal from MKSK Studio Inc. outlining the contract.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for services related to providing swimming pool design.

**Section 2.** Cost of the service is not to exceed \$25,000.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating

to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** All prior legislation, or any parts thereof, which are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

**Section 5.** This Resolution shall take effect at the earliest period allowed by law

First Reading: February 10, 2020  
Second Reading: February 17, 2020  
Third Reading: February 24, 2020 ,  
Passed: February 24, 2020

\_\_\_\_\_  
Tiffany Hughes, Mayor

ATTEST

APPROVED AS TO FORM

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Jeanetta Anderson, Fiscal officer

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Solicitor

## RESOLUTION 2020-08

### A RESOLUTION TO AUTHORIZE AND ADVANCE TO THE 2020 SANITARY SEWER PROJECT FUND

**WHEREAS**, the Village of Minerva Park (the Village) anticipates the need to begin a construction project on the sanitary sewer system in the area of Maplewood, Lakewood etc.; and,

**WHEREAS**, the Village anticipates the project to be funded in whole or part with debt proceeds issued through the Ohio Public Works Commission (OPWC);

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:**

**Section 1.** The Fiscal Officer is authorized to advance \$50,000 from the Sewer Maintenance Fund to the 2020 Sanitary Sewer Project Fund.

**Section 2.** The 2020 Sanitary Sewer Project Fund shall reimburse/repay the Sewer Maintenance Fund upon the receipt of loan proceeds from the OPWC and/or other resources.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinances were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

\_\_\_\_\_  
Tiffany Hughes, Mayor

First Reading: February 10, 2020  
Second Reading: February 17, 2020  
Third Reading: February 24, 2020  
Passed: February 24, 2020

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Jeanetta Anderson, Fiscal Officer

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Solicitor

## ORDINANCE 02-2020

### AN ORDINANCE AUTHORIZING A CAPITAL PROJECTS FUND FOR THE ACCUMULATION OF RESOURCES FOR THE OHIO PUBLIC WORKS COMMISSION SANITARY SEWER PROJECT

**WHEREAS**, Section 5705.13, Revised Code, allows a taxing authority of a subdivision, by ordinance, to establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the subdivision; and,

**WHEREAS**, the Council of the Village of Minerva Park desires to establish a fund to account for the resources and construction of a sanitary sewer project; and,

**WHEREAS**, the Village has been approved for a construction loan from the Ohio Public Works Commission (OPWC).

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT;**

**Section 1.** The Fiscal Officer shall create the 2020 Sanitary Sewer Project Capital Projects Fund for the purpose of accounting for the OPWC loan proceeds and construction.

**Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 3.** All prior legislation, or any parts thereof, which are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

**Section 4.** This Resolution shall take effect at the earliest period allowed by law.

\_\_\_\_\_  
Tiffany Hughes, Mayor

First Reading: February 10, 2020  
Second Reading February 17, 2020  
Third Reading February 24, 2020  
Passed: February 24, 2020

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Jeanetta Anderson, Fiscal Officer

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Solicitor



# ORDINANCE 03-2020

## AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2020

WHEREAS, it is necessary to supplement the appropriations in Ordinance 25-2019 for the year ending December 31, 2020 and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2020.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

**Section 1.** The Annual Appropriations in Ordinance 25-2019 are supplemented as follows:

| <u>Fund/Account No.</u>                        | <u>Account Name</u>                 | <u>Current Amount</u> | <u>Increase</u> | <u>Revised Amount</u> |
|--|-------------------------------------|-----------------------|-----------------|-----------------------|
| <b><u>Sewer Maintenance Fund</u></b>           |                                     |                       |                 |                       |
| <u>Other Financing Sources</u>                 |                                     |                       |                 |                       |
| 2910-920-920                                   | Advances - Out                      | \$0                   | \$50,000        | \$50,000              |
| <b><u>2020 Sanitary Sewer Project Fund</u></b> |                                     |                       |                 |                       |
| <u>Capital Outlay</u>                          |                                     |                       |                 |                       |
| 4909-800-349-0000                              | Professional and Technical Services | 0                     | 50,000          | 50,000                |

**Section 2.** The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

**Section 3.** This Ordinance shall be in full force and effect upon its passage.

First Reading: February 10, 2020  
Second Reading: February 17, 2020  
Third Reading: February 24, 2020  
Passed: February 24, 2020

\_\_\_\_\_  
Tiffany Hughes, Mayor

ATTEST

APPROVED AS TO FORM

\_\_\_\_\_  
Jeanetta Anderson, Fiscal Officer

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Solicitor