



Village of Minerva Park
Council Meeting: August 12, 2019
AGENDA

Pledge of Allegiance

Roll Call

Green Cards Council President Schrimpf

Minutes July 8, 2019
July 22, 2019
July 30, 2019 Special Council Meeting

Code Enforcement Officer's Report July 2019

Village Official Reports

EMS/Fire – Chief Rick Hoechstetter
Police – Chief Matt Delp
Engineer – Mike Flickinger
Fiscal Officer – Kim Pulley

Legal Counsel – Gene Hollins
Planning & Zoning – Councilman Tony Benedetti
Village Planning Director – Eric Fischer
MPCA – Councilman Tony Benedetti

Mayor's Report

Council Committee Reports

Communications – Councilman Joe Curl
Community – Councilman Tony Benedetti
Finance – Councilwoman Lori Howard

Safety – Councilman Matthew Star
Streets – Councilwoman Tiffany Hughes
Facilities – Council President Schrimpf
Legislation – Council President Schrimpf

Legislation

Resolution 2019-22 Appointment of IW
(1st reading – intent is to waive three readings and pass as an emergency)

Resolution 2019-23 Leaf Pickup
(1st reading)

Ordinance 17-2019 Supplemental Appropriations
(1st reading)

New Business

Old Business

Citizens' Comments

Adjourn

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

July 8, 2019

Council Meeting

Council President Schrimpf called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call: Councilwoman Howard, Council President Schrimpf, Councilman Benedetti, Councilman Star, Councilman Curl, Councilwoman Hughes

Mayor Eisentrout is excused.

Police Chief: Matt Delp

EMS/Fire Chief: Rick Hoechstetter

Engineer: Mike Flickinger

Village Planner: Eric Fischer

Legal Counsel: Gene Hollins

Green Cards:

- ❖ Green Cards are available for specific topics and there is a Citizens' Comments time at the end.

Code Enforcement Officers' Report:

- ❖ The June 2019 Report is attached.
- ❖ The state of the dumpsters on Cleveland Ave have been discussed in P&Z meetings.

Minutes:

Council President Schrimpf moved the minutes of June 24, 2019; Councilman Benedetti seconded; passed.

EMS/Fire:

- ❖ There was hydrant flushing. They found some hydrants that need repairs.
- ❖ Columbus is taking Minerva Park off of their run log. They have an upcoming conference call with Columbus and they might have to change the schedule. Councilman Benedetti said they would discuss the agreements further in a Safety Committee meeting. Councilman Star wondered how long the handshake agreement between Columbus and Minerva Park been in operation and Chief Hoechstetter said since the '30s.

Police:

- ❖ The report is in the packet.
- ❖ One of the officers took another position, but they have accepted the offer from one of the previously interviewed applicants.

Fiscal Officer:

- ❖ Reports went out and they just had the Tax Budget Hearing preceding this meeting.
- ❖ The supplemental appropriations included the amount for the CCTV for the storm sewer.

Planning and Zoning:

- ❖ Dumpsters at Cleveland Avenue were discussed. They are continuing to look at sign ordinances for strip malls.

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VILLAGE OF MINERVA PARK**

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Village Planning:

- ❖ MI is up to 209 permits out of 250, they are getting towards the end. They should be completed in 2020.
- ❖ Mr. Fischer suggested taking the variance off of the table so they could make a decision about it.

MPCA:

- ❖ Family Fun Night is July 20th from 7:00 p.m. to 9 p.m.
- ❖ The garage sale and garden tour were successful.
- ❖ The community garden had raised beds this year.

Charter Commission Report:

- ❖ The charter has been drafted and has been submitted to Council. The commission will continue to meet for outreach and information sessions.

Mayor's Report:

- ❖ The Mayor is excused.

- ❖ Council President Schrimpf stated that Russell Tree Service was out and removed trees.

Communications:

- ❖ A meeting needs to be scheduled.

Community:

- ❖ There is nothing new to report.

Finance:

- ❖ The next meeting is on Monday, August 19, 2019 at 7:00 p.m.

Safety:

- ❖ National Night Out is August 6, 2019 will be around the elementary school from 6:00 to 8:00 p.m.
- ❖ The next Safety Committee meeting will be July 22, 2019 after the regular Council Meeting.

Streets:

- ❖ The East Shore Ct Project has been in the works for two years. The storm sewer mapping and televising gave the engineers more information. The City of Columbus has a pipe connecting into that section as well. It was determined that they need a 42-inch pipe to work instead of the 30-inch pipe. There might be issues caused with the current retention wall with the 42-inch pipe. Councilman Benedetti commented that the more information they get the plan changes.
- ❖ Jean McCall of 5361 Park Lane Dr wanted to make everyone aware that driving on Jordan Rd is bad when it rains and the court is completely submerged. She has pictures of the flooding. The manhole also gets completely submerged. She said it sounds like the water is from Columbus and wanted to know if there was anything to be done. Councilman Star said that there was a meeting with Columbus and they were disappointed with Columbus' take on things. Councilwoman Hughes said the meeting was about the trash in the Lake. At the work session, the council discussed some theoretical options what they could do once they figure out if Columbus' water is responsible.

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VILLAGE OF MINERVA PARK**

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- ❖ Dick Busick of 2824 Maplewood Dr wanted to provide some brief history. Back in the 1970s Minerva Park sued the City of Columbus over a retention basin and WPA tiles. Mr. Busick said that the tiles were Blendon Township's according to a county map. The lawsuit was lost. He is sure that Northland Plaza and Huntington go into the WPA tile. The information he has is that is Blendon Township's before it was incorporated.
- ❖ A streets meeting will be scheduled once Councilwoman Hughes gets some more information from the engineers.
- ❖ Locations of potholes are welcome; Councilwoman Hughes is compiling a list.
- ❖ Councilman Star asked about the opening of the Alder Vista connector. Mr. Fischer explained that there is a lot of construction traffic over there with heavy equipment. It was decided to speak about options about closing the road with more permanent options instead of cones in Safety Committee.
- ❖ A sinkhole was reported on the service road.

Facilities:

- ❖ The next meeting will be on July 9, 2019 at 7:00 p.m.
- ❖ The design might be ready for Family Fun Night but definitely by National Night Out to hopefully get some resident feedback.

Legislation:

RESOLUTION 2019-17

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2020 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY (3rd reading)

Council President Schrimpf move for passage of Resolution 2019-17; Councilman Star seconded; passed.

- ❖ Fiscal Officer Kim Pulley stated this was not the 2020 operating budget, but something that Franklin County requires subdivisions to submit.

Roll Call:

Ayes: Benedetti, Curl, Schrimpf, Howard, Hughes, Star

Nays: None

Abstentions: None

RESOLUTION 2019-18

A RESOLUTION TO FORWARD THE PROPOSED CHARTER OF THE VILLAGE OF MINERVAPARK FOR CONSIDERATION OF THE ELECTORS OF THE VILLAGE ON THE NOVEMBER 2019 BALLOT (2nd reading)

RESOLUTION 2019-19

A RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE VIA THE OHIO PUBLIC WORKS COMMISSION FOR FUNDING OF IMPROVEMENTS TO THE

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

July 8, 2019

Council Meeting

SANITARY SEWER COLLECTIONS SYSTEM (2nd reading)

RESOLUTION 2019-20

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF MINERVA PARK ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS 2019 SANITARY SEWER PROJECT FUND FOR THE SANITARY SEWER COLLECTIONS SYSTEM IMPROVEMENTS, PHASE II, PROJECT NUMBER CC01W, WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO AND DECLARING AN EMERGENCY

- ❖ Fiscal Officer Kim Pulley said the easiest option was to request for reimbursement.

Council President Schrimpf moved to waive the three readings. Councilman Benedetti seconded; passed.

Roll Call:

Ayes: Curl, Schrimpf, Benedetti, Star, Howard, Hughes

Nays: None

Abstentions: None

Council President Schrimpf moved to pass Resolution 2019-20 as an emergency, such emergency arising out of the immediate need to begin a sanitary sewer project and seek reimbursement for the project; Councilman Star seconded; passed.

Roll Call:

Ayes: Hughes, Star, Benedetti, Schrimpf, Curl

Nays: None

Abstentions: None

ORDINANCE 13-2019

AN ORDINANCE UPDATING THE EMPLOYEE HANDBOOK (2nd reading)

ORDINANCE 14-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019 (1st reading)

- ❖ This is for the remainder of the storm sewers.

Council President Schrimpf moved to suspend the rules and waive the three readings. Councilman Benedetti seconded; passed.

Roll Call:

Ayes: Schrimpf, Benedetti, Curl, Hughes, Star, Howard

Nays: None

Abstentions: None

Council President Schrimpf moved for passage of Ordinance 14-2019. Councilman Star seconded; passed.

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VILLAGE OF MINERVA PARK**

Minutes of the

July 8, 2019

Council Meeting

Roll Call:

Ayes: Howard, Star, Hughes, Curl, Benedetti, Schrimpf

Nays: None

Abstentions: None

ORDINANCE 15-2019

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A TEMPORARY ACCESS EASEMENT AGREEMENT WITH M/I HOMES OF CENTRAL OHIO, LLC TO PROVIDE FOR INGRESS AND EGRESS TO AND FROM CERTAIN VILLAGE PROPERTY, AND DECLARING AN EMERGENCY. (1st reading)

- ❖ Mr. Fischer said the existing easement is causing problems with Phase 5 and Phase 7. In order to get the easement vacated, temporarily the Village has to grant access easement to right of way to the Village so M/I can go back to the county and request the existing easement be vacated. At the time all of the property has been vacated to the Village, the temporary easement will go away. Mr. Fischer said without the emergency it might hold up some closings in for M/I.

Council President Schrimpf moved to waive the three readings of Ordinance 15-2019;
Councilman Benedetti seconded; passed.

Roll Call:

Ayes: Schrimpf, Howard, Benedetti, Hughes, Star, Curl

Nays: None

Abstentions: None

Council President Schrimpf moved for passage of Ordinance 15-2019 as an emergency, such emergency arising from the Village needing to access otherwise landlocked parcels;
Councilman Star seconded;

Roll Call:

Ayes: Curl, Star, Hughes, Benedetti, Howard, Schrimpf

Nays: None

Abstentions: None

New Business:

- ❖ Michael Braun of 2832 Alder Vista wanted to know how many times in 2019 readings had been waived and how many resolutions were passed as emergencies. He requested the answer in the next public meeting.
- ❖ David Roscoe of 2857 Maplewood Dr wanted to know how the basketball court project got to the point it is currently at. He wants to know if the right process and procedures are being followed, he used to be a Planning and Zoning Chairman. Mr. Fischer said that the construction is the grading plan for Phase 7. The parcels on both sides of the Alder Vista connector will be turned over to the Village. Planning and Zoning had discussed where it might be located if it had been on public land, but it is on M/I's land right now. Discussion ensued about fencing and the process.
- ❖ Dick Busick of 2824 Minerva Lake Rd said that the neighbors were not alerted about what is going

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on in the neighborhood. He said residents had no input on the basketball court. He suggested an evergreen sound barrier.

- ❖ Brian Wolf of 2871 Lakewood Dr said that his house is close to the incoming basketball court. He said he is excited for the court. There is nothing for older kids to do. He lives across the street from the playground and it has never been too noisy.
- ❖ Michael Braun of 2832 Alder Vista said he was excited for the basketball court going in. He agrees with Brian that there should be something for the older kids to do and it will be a benefit for the community.
- ❖ Dani Wolf of 2871 Lakewood Dr said that if there was excessive noise at the playground she would be calling the police in seconds.

Old Business:

- ❖ Mr. Fischer said the application for the variance was in the packet. It was tabled months ago. Mr. Fischer sent the applicant a variety of choices and they were not comfortable doing anything besides what Planning and Zoning recommended. Mr. Fischer asked for Council to take it off of the table.

Councilman Star moved to take Variance 01-2019 off of the table; Councilwoman Hughes seconded; passed.

Councilman Star moved to grant the Variance 01-2019; Councilwoman Hughes seconded; failed.

Roll Call:

Ayes: None

Nays: Howard, Schrimpf, Benedetti, Star, Curl, Hughes

Abstentions: None

Citizens' Comments:

- ❖ There were none.

Council President Schrimpf moved to adjourn; Councilman Benedetti seconded; passed.

The meeting adjourned at 9:10 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

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Minutes of the

July 22, 2019

Council Meeting

Mayor Eisentrout called the meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call: Councilwoman Howard, Council President Schrimpf, Councilman Benedetti, Councilman Star, Councilwoman Hughes

Mayor: Lynn Eisentrout

Fiscal Officer: Kim Pulley

Legal Counsel: Gene Hollins

Fire/EMS Chief: Rick Hoechstetter

Police Chief: Matt Delp

Green Cards:

- ❖ Council President Schrimpf stated that there were green cards to fill out if there was a topic on the agenda a resident wanted to speak about.

Legislation:

RESOLUTION 2019-18

A RESOLUTION TO FORWARD THE PROPOSED CHARTER OF THE VILLAGE OF MINERVAPARK FOR CONSIDERATION OF THE ELECTORS OF THE VILLAGE ON THE NOVEMBER 2019 BALLOT (3rd reading)

Council President Schrimpf moved for passage of Resolution 2019-18; Councilman Benedetti seconded;

- ❖ Council President Schrimpf stated that a change was made to the Charter after the two readings and suggested doing a new resolution waiving the three readings and passing as an emergency because of the nature of the changes. She would like to see a date on the Charter.
- ❖ Mr. Hollins reached out to Bricker & Eckler and it was decided that the Charter Commission meet again to vote on the changes they would like to make and then re-submit it Council knowing the three readings would have to be waived in order to get it to the Board of Elections by August 7, 2019.
- ❖ Dick Busick of 2824 Maplewood Dr stated that they had a quorum at the last Charter Commission meeting and that both changes were discussed at length. He said the corrections were passed unanimously and voted on. The intent was that all residents would have the right of referendum on all legislation.
- ❖ Discussion ensued about the changes and what the intentions of the Charter are and whether the Charter Commission should review.

Council President Schrimpf withdrew the movement of passage of Resolution 2019-18; Councilman Benedetti seconded; passed.

Councilman Star moved to send the Charter back to the Charter Commission; Councilwoman

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Hughes seconded; passed.

RESOLUTION 2019-19

A RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE VIA THE OHIO PUBLIC WORKS COMMISSION FOR FUNDING OF IMPROVEMENTS TO THE SANITARY SEWER COLLECTIONS SYSTEM (3rd reading)

Council President Schrimpf moved for passage of Resolution 2019-19; Councilman Star seconded; passed.

Roll Call:

Ayes: Hughes, Howard, Star, Benedetti, Schrimpf, Curl

Nays: None

Abstentions: None

ORDINANCE 13-2019

AN ORDINANCE UPDATING THE EMPLOYEE HANDBOOK (tabled)

ORDINANCE 16-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019 (1st reading)

- ❖ The amount was increased for all of Jordan Rd, Yasmin Market and Wildwood Rd. They have to budget for what the estimate came in for the additional CCTV and storm sewer cleaning.

Council President Schrimpf moved to waive the three readings of Ordinance 16-2019; Councilman Star seconded; passed.

Roll Call:

Ayes: Benedetti, Curl, Hughes, Star, Howard, Schrimpf

Nays: None

Abstentions: None

Council President Schrimpf moved to pass Ordinance 16-2019; Councilman Star seconded; passed.

Roll Call:

Ayes: Schrimpf, Howard, Star, Hughes, Curl, Benedetti

Nays: None

Abstentions: None

New Business:

- ❖ The special meaning before the August 7, 2019 Board of Elections deadline will be on Tuesday, June 30th at 7:00 p.m.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

July 22, 2019

Council Meeting

- ❖ Dick Busick of 2824 Maplewood Dr said that sinkhole is on the access road and he does not think that the Village has responsibility of the access roads. Councilwoman Hughes said that it is the Village's property and that they will be fixing them. Councilman Benedetti asked for a map of the Village. Council President Schrimpf suggested a survey.

Old Business:

- ❖ Councilman Star said that neighboring communities offered their pools for free and he thought that was a wonderful idea. He asked if the Mayor had the authority to decide that. Mayor Eisentrout said that she did. Discussion ensued about the Mayor's authority and the reasonings behind not opening the pool for free. The Council put a lot of thought and discussion into the rates of the pool.
- ❖ Councilman Curl knows the Director of Aquatic Ecosystems at Ohio State and together they looked at the lakes. He is an ecologist that might be interested in helping. Councilman Curl had a preliminary resolution that he wanted the council to consider. It detailed a plan to embark upon a journey to plan a restoration of the lakes mindful of ecology to return them to beauty enjoyed by residents. Councilman Curl wanted something to show the expert the Village's commitment to ecology. Discussion ensued about the problems with the lakes and the potential solutions.
- ❖ There was a lively Planning and Zoning meeting about the basketball court that M/I is planning on installing.
 - Dick Busick of 2824 Maplewood Dr stated that the planning process was broken on the basketball court because Planning and Zoning did not have the opportunity to approve the court. He also said that the PRD should be transmitted to the Village unimproved. He said the basketball court is in Reserve J which is the greenspace. Councilman Benedetti asked if Reserve J was a part of the original development text. Mr. Fischer said that there were no improvements to be done on Reserves A-H. Planning and Zoning Chairperson Pam Park-Curry stated that the parklands of the M/I development were only for active and passive recreational facilities but with no improvements on the land except for walking paths and bike trails. She wondered if the new greenspace J fell underneath that category. Discussion ensued about basketball court construction.
- ❖ Mosquito Spraying will be on July 23, 2019 with permitting weather.
- ❖ Discussion ensued about the drainage issues on East Shore Ct.
- ❖ Discussion ensued about the other Village entrance markers.
- ❖ M/I is aware about the dead bushes in front of the subdivision.

Citizens' Comments:

- ❖ Dick Busick of 2824 Maplewood Ct said that the cone barriers on the Alder Vista extension are being moved by people and people are driving through. Councilman Star said this will be discussed at Safety Committee Meeting.

Council President Schrimpf moved to adjourn; Councilman Star seconded; passed.

The meeting adjourned at 8:54 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

July 30, 2019

Special Council Meeting

Council President Diane Schrimpf called the meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call: Councilman Benedetti, Councilwoman Hughes, Councilman Star, Councilwoman Howard, Councilman Curl, Council President Schimpf

Mayor Eisentrout is excused.

Legal Counsel: Thad

Green Cards:

- ❖ Council President Schrimpf stated green cards were available to address Council.

Legislation:

Resolution 2019-21

A RESOLUTION TO FORWARD THE AMENDED PROPOSED CHARTER OF THE VILLAGE OF MINERVA PARK FOR CONSIDERATION OF THE ELECTORS OF THE VILLAGE ON THE NOVEMBER 2019 BALLOT (1st reading)

Council President Schrimpf moved to waive the three readings; Councilman Benedetti seconded; passed.

Roll Call:

Ayes: Curl, Howard, Hughes, Schrimpf, Benedetti, Star

Nays: None

Abstentions: None

- ❖ Councilman Star stated that the readings are being waived because of the timing of putting the charter on the ballot with the Board of Elections.

Council President Schrimpf moved for passage of Resolution 2019-21; Councilwoman Hughes seconded; passed.

Roll Call:

Ayes: Curl, Howard, Hughes, Schrimpf, Benedetti, Star

Nays: None

Abstentions: None

Old Business:

- ❖ Councilwoman Hughes wanted to a clarification of the section of Charter about the expenditures of any dollar amount of zoning and road construction. All sewer or road constructions would not be able to waive the readings or pass an emergency.
- ❖ Councilman Benedetti said that the permit sheet guide is wrong and needs to be taken off the website and reviewed. Discussion ensued about the code.
- ❖ There was heavy cleaning on the storm sewers on Park Lane Ct and Westbridge and Wildwood.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

July 30, 2019

Special Council Meeting

Citizens' Comments:

- ❖ There were none.

Council President Schrimpf moved to adjourn; Councilman Star seconded; passed.

The meeting adjourned at 7:23 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

VILLAGE OF MINERVA PARK
ZONING & CODE ENFORCEMENT REPORT - July 2019

Address	Date	Violation	Code Section	Description	Letter Sent	Correct By	Letter #	Status	Closed/Abated	Case #-Yr	Notes
5360 Ponderosa	7/1/2019	Inoperable Vehicle	1282.08	Inoperable Vehicles	7/1/2019	7/11/2019	1				Vehicle Repaired
5294-5298 Cleveland	7/1/2019	Dumpsters	1480.12	Dumpsters	7/2/2019		0				Dempster Dumped and cleaned
2921 Berry Ln Ct	7/1/2019	High Woods	665.01	Weeds	7/2/2019		0				No Violation/Inspected
2769 Maplewood	7/12/2019	Weeds/Grass	665.01	High Woods and grass			0				In contract for sale. Has been cut
5361 Ponderosa	7/11/2019	665.1		Tree Limb complaint blocking stop sign			0				Tree Limbs Cut/Maintenance
3022 Green Line		Stop Work Order									
2826 Lakewood		Fence		Delivered							
4852 Black Sycamore	7/31/2019	Variance Photos		Variance Application for fence corner lot							
3102 Wolfbitch	7/31/2019	Variance Photos		Variance Application for fence corner lot							
3003 Minerva Lake	7/2/2019	HighGrass	665.01	High grass and weeds	7/2/2019	7/5/2019	3		Closed		Grass Cut
5460 Cleveland Ave	7/11/2019	High Grass	665.01	High grass and weeds	7/11/2019	7/17/2019	1		Closed		Grass Cut
2510 Wildwood	7/11/2015	Overgrown Hedges	665.10	Hedges growing over sidewalk on corner	7/11/2019	7/17/2019	1		Closed		Hedges Cut
2759 Maplewood	7/12/2019	Inoperable Vehicle	1282.08	Van in front with flat tire	7/12/2019	7/19/2019	1		Closed		Vehicle repaired
2992 Green Line Way	7/12/2019	High Grass	665.01	Grass extremely high along rear fence line	7/12/2019	7/17/2019	1		Closed		Grass Cut
2806 Minerva Lake	7/18/2019	Dead limbs / brush	665.02	Dead branches and limbs in rear of property	7/18/2019	7/28/2019	2		Open		Dead limbs and and branches has not been removed from rear.
5400 Park Lane Ct	7/18/2019	Dead limbs / brush	665.02	Dead branches and limbs in front of property	7/18/2019	7/28/2019	1		Closed		Dead limbs and branches has been removed from front of property.
5304 Cleveland Ave	7/22/2019	Overflow Dumpsters	1480.12	Dumpsters overflow. Trash and debris scattered outside of dumpsters	7/22/2019	7/27/2019	1		Open		Mayor has spoken with property owner for additional trash pick-up
2818 Minerva Lake	7/22/2019	Dead limbs / brush	665.02/1480.12	Piles of wood, limbs and debris accumulated and stored outside on the property	7/22/2019	7/27/2019	1		Closed		Wood, limbs and brush stored outside in driveway has been removed.
3077 Wolfbitch	7/23/2019	Patio Permit		Delivered							
2640 Wildwood	7/10/2019	Electrical Permit		Delivered							
2986 Green Line Way	7/18/2019	Fence Permit		Delivered							
4871 Black Sycamore	7/16/2019	Patio Permit		Delivered							
4899 Black Sycamore	7/19/2019	Patio Permit		Delivered							



Village of Minerva Park Police Department

ORINUM: OH0252000

Calls by Geocode - Chart

Date: 8/5/2019

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Selection Criteria

From Date: 07/01/2019 To Date: 07/31/2019

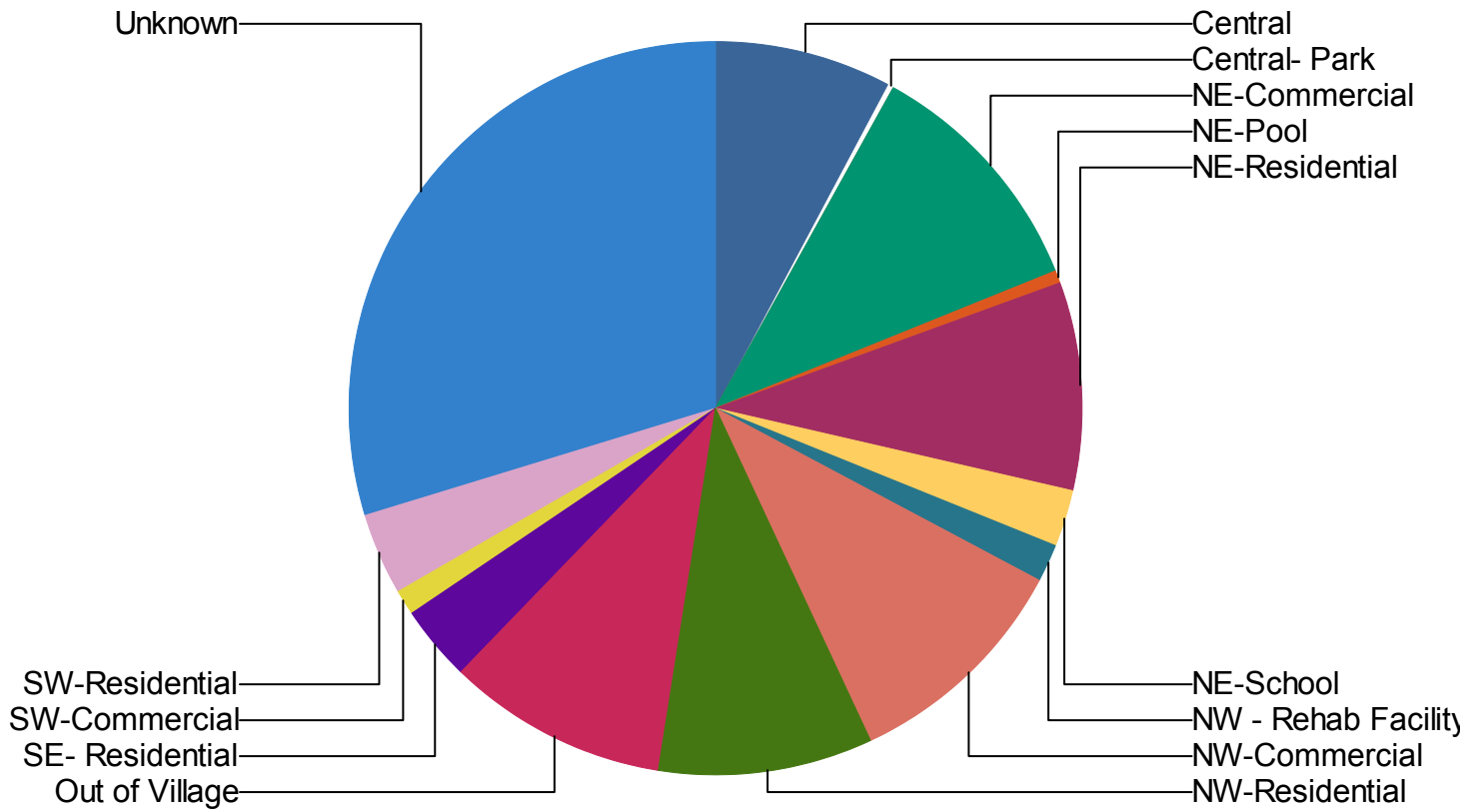
Key To Chart

Geocode	Description	Percentage
Central	Village Police Station	7.86%
Central- Park	Park and South Lake	0.13%
NE-Commercial	Business	11.03%
NE-Pool	Swim Club	0.38%
NE-Residential	Residential	9.25%
NE-School	Hawthorne Elementary	2.53%
NW - Rehab Facility	5460 Cleveland Ave	1.52%
NW-Commercial	Business	10.27%
NW-Residential	Residential	9.51%
Out of Village	Other jurisdiction	9.63%
SE- Residential	MI Development	3.55%
SW-Commercial	Business	1.14%
SW-Residential	Residential	3.42%
Unknown	Unknown	29.78%

Selection Criteria

From Date: 07/01/2019 To Date: 07/31/2019

Calls by Geocode





Village of Minerva Park Police Department

ORINUM: OH0252000

Calls By Geocode - Summary

Date: 8/5/2019
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Selection Criteria **From Date:** 07/01/2019 **To Date:** 07/31/2019 **Geocode:** All

Geocode	Central	Village Police Station	Total Calls for this Geocode	62
Nature code	Nature Description	Calls Received		
13A	Administrative	2		
33	In service	27		
34	Juvenile complaint	1		
35T	Traffic Enforcement	1		
37	Out of service	24		
86	Traffic offense	1		
9	Investigate complaint	6		

Geocode	Central- Park	Park and South Lake	Total Calls for this Geocode	1
Nature code	Nature Description	Calls Received		
35T	Traffic Enforcement	1		

Geocode	NE-Commercial	Business	Total Calls for this Geocode	87
Nature code	Nature Description	Calls Received		
20	Domestic complaint	1		
35B	Business Check	40		
35T	Traffic Enforcement	16		
42	Nature unknown	1		
86	Traffic offense	27		
9	Investigate complaint	1		
Unknown	Unknown	1		

Geocode	NE-Pool	Swim Club	Total Calls for this Geocode	3
Nature code	Nature Description	Calls Received		
35B	Business Check	3		

Calls By Geocode - Summary

Selection Criteria

From Date: 07/01/2019

To Date: 07/31/2019

Geocode: All

Geocode	NE-Residential	Residential	Total Calls for this Geocode	73
	Nature code	Nature Description	Calls Received	
	10	Assist other unit	2	
	13	Special detail	1	
	18A	Animal complaint	1	
	35R	Residence Check	11	
	35T	Traffic Enforcement	25	
	36	Theft	1	
	63	Investigation or follow up	3	
	72	Threats or harassment	1	
	82	Disabled vehicle	1	
	86	Traffic offense	19	
	86P	Parking Violation	4	
	9	Investigate complaint	4	

Geocode	NE-School	Hawthorne Elementary	Total Calls for this Geocode	20
	Nature code	Nature Description	Calls Received	
	35B	Business Check	16	
	60	Suspicious person	1	
	82	Disabled vehicle	1	
	86	Traffic offense	2	

Geocode	NW - Rehab Facility	5460 Cleveland Ave	Total Calls for this Geocode	12
	Nature code	Nature Description	Calls Received	
	35B	Business Check	11	
	9	Investigate complaint	1	

Geocode	NW-Commercial	Business	Total Calls for this Geocode	81
	Nature code	Nature Description	Calls Received	
	35B	Business Check	25	
	35R	Residence Check	1	

Calls By Geocode - Summary

Date: 8/5/2019

Page 3 of 6

Selection Criteria	From Date: 07/01/2019	To Date: 07/31/2019	Geocode: All
35T	Traffic Enforcement	1	
4	Injury accident	1	
60	Suspicious person	3	
60A	Suspicious vehicle	2	
86	Traffic offense	46	
9	Investigate complaint	1	
BUS	Business Information	1	

Geocode	NW-Residential	Residential	Total Calls for this Geocode	75
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Nature code	Nature Description	Calls Received
18A	Animal complaint	1
29	Emergency squad needed	1
2A	Property damage hit-skip	1
35B	Business Check	1
35R	Residence Check	34
35T	Traffic Enforcement	15
36	Theft	1
56	Stolen vehicle	1
56A	Recovered stolen vehicle	1
58A	Suicide attempt	1
60A	Suspicious vehicle	1
63	Investigation or follow up	1
64	Vandalism	1
72	Threats or harassment	1
76	Mental	1
78	Alarm drop	1
86	Traffic offense	10
9	Investigate complaint	2

Geocode	Out of Village	Other jurisdiction	Total Calls for this Geocode	76
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Nature code	Nature Description	Calls Received
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Calls By Geocode - Summary

Date: 8/5/2019

Page 4 of 6

Selection Criteria	From Date: 07/01/2019	To Date: 07/31/2019	Geocode: All
10	Assist other unit	25	
12A	Burglary in progress	2	
13	Special detail	5	
13A	Administrative	1	
2	Property damage accident	5	
20	Domestic complaint	3	
24	Drunk	1	
26	Fight	2	
2A	Property damage hit-skip	1	
36A	Theft in progress	2	
4	Injury accident	4	
40	Person with gun	2	
42	Nature unknown	3	
44	OFFICER IN TROUBLE	1	
48	Rape	1	
52A	Shots fired	2	
58A	Suicide attempt	1	
60	Suspicious person	4	
63	Investigation or follow up	1	
69	Narcotics complaint	1	
72	Threats or harassment	1	
78	Alarm drop	3	
80	Traffic jam/road blocked	1	
86	Traffic offense	3	
9	Investigate complaint	1	

Geocode	SE- Residential	MI Development	Total Calls for this Geocode	28
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Nature code	Nature Description	Calls Received
10	Assist other unit	1
15M	Misdemeanor warrant	1

Calls By Geocode - Summary

Selection Criteria	From Date: 07/01/2019	To Date: 07/31/2019	Geocode: All
35B	Business Check		7
35R	Residence Check		5
35T	Traffic Enforcement		5
36	Theft		1
60A	Suspicious vehicle		1
84	Open door		2
86	Traffic offense		1
9	Investigate complaint		3
LOG	Log Entry		1

Geocode	SW-Commercial	Business	Total Calls for this Geocode
			9

Nature code	Nature Description	Calls Received
35B	Business Check	4
35T	Traffic Enforcement	3
86	Traffic offense	2

Geocode	SW-Residential	Residential	Total Calls for this Geocode
			27

Nature code	Nature Description	Calls Received
12	Burglary	1
13	Special detail	1
20	Domestic complaint	2
35R	Residence Check	5
35T	Traffic Enforcement	6
38	Missing person	1
60A	Suspicious vehicle	1
78	Alarm drop	2
86P	Parking Violation	3
9	Investigate complaint	5

Geocode	Unknown	Unknown	Total Calls for this Geocode
			235

Nature code	Nature Description	Calls Received
10	Assist other unit	1

Calls By Geocode - Summary

Date: 8/5/2019

Page 6 of 6

Selection Criteria

From Date: 07/01/2019 **To Date:** 07/31/2019 **Geocode:** All

19	Contact by phone	2
33	In service	122
35T	Traffic Enforcement	1
37	Out of service	106
86	Traffic offense	2
Unknown	Unknown	1

Total Calls Received

789



Village of Minerva Park Police Department

ORINUM: OH0252000

Citations By Offense - Summary

Date: 8/5/2019

Page 1 of 2

Selection Criteria

From Date: 07/01/2019

To Date: 07/31/2019

Offense : All

Offense Code	Description	Number of Citations
432.08(a)	Rules for driving in marked lanes	1
432.11(a)	Turning in Roadway Prohibited (u-turns)	1
432.18(a)	Driving in response to Stop Sign (Fail to Stop at Stop Sign)	1
432.40(b)	Full Time and Attention while Driving	1
434.02(a)	Reckless operation on streets or highways	1
434.03B	Speed	10
436.03(a)	Temporary Instruction Permit - Eligible Adult Required	1
436.071(a)	DUS-any suspension other than FRA	7
436.072 (a)	Expired Operator License	1
436.072(a)(1)	No Ops	1

Citations By Offense - Summary

Date: 8/5/2019

Page 2 of 2

Selection Criteria

From Date: 07/01/2019

To Date: 07/31/2019

Offense : All

Offense Code	Description	Number of Citations
436.075(a)	Failure to Reinstate License	1
436.09(E)	Expired Registration	4
436.10A1	Use of Unauthorized Plates-Fictitious	1
438.29	Use of Child Restraints	1
4510.12	No Operator's License	1
4510.14	Driving Under OVI Suspension	2
4511.21	Speed	3
452.03(a)(14)	Parking Prohibiteds-w/in one foot of another parked vehicle	2

RESOLUTION 2019-22

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF IAN WILLIS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY

WHEREAS, there is a vacancy in the Village of Minerva Park Police Department for a full-time Police Officer; and,

WHEREAS, the Mayor and Council for the Village of Minerva Park wish to fill the full-time Police Officer position; and,

WHEREAS, Ian Willis began serving as a full-time Police Officer in the Minerva Park Police Department on April 15, 2019, and has the necessary qualifications to fill this position; and,

WHEREAS, pursuant to Section 737.16, Ohio Revised Code, the Mayor appointed Ian Willis as a full-time Police Officer for the Village of Minerva Park beginning on July 29, 2019 and Council for the Village of Minerva Park now wishes to confirm this appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. Pursuant to Section 737.16, Ohio Revised Code, Council for the Village of Minerva Park hereby confirms the Mayor's appointment of Ian Willis as a Full-Time Police Officer beginning July 29, 2019.

Section 2. Pursuant to Section 737.16, Ohio Revised Code, this appointment and confirmation shall be for a probationary period of six months' consecutive service, and shall not be finally made until Ian Willis has satisfactorily served the probationary period and the Mayor, with the concurrence of Council, have finally appointed Ian Willis.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 5. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to fill the full-time officer position. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Lynn Eisentrout, Mayor

First Reading: August 12, 2019
Second Reading: Waived
Third Reading: Waived
Passed: August 12, 2019

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-23

A RESOLUTION AUTHORIZING A CONTRACT WITH XXXXXXXX FOR LEAF PICKUP

WHEREAS, The Village of Minerva Park desires to proceed with the 2019 Leaf Pickup Program;

WHEREAS, The Village advertised a Request for Proposal for the 2019 Curbside Leaf Removal Program during August and September 2019; and,

WHEREAS, The Village received XX proposals for the 2019 Curbside Leaf Removal Program; and,

WHEREAS, The Village Council finds the proposal received from XXXXXXXXX was received within the established timeframe and is the lowest and best proposal that met the specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor and Fiscal Officer are hereby authorized and directed to enter into a contract with XXXXXXXX for leaf pickup from approximately October 19, 2019 through December 21, 2019.

Section 2. The cost of the leaf pickup program is \$XXXXXX.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This resolution shall take effect at the earliest period allowed by law.

Lynn Eisentrout, Mayor

First Reading: August 12, 2019
Second Reading: August 26, 2019
Third Reading: September 9, 2019
Passed: September 9, 2019

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

ORDINANCE 17-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019

WHEREAS, it is necessary to supplement the appropriations in Ordinance 20-2018 for the year ending December 31, 2019; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 20-2018 are supplemented as follows:

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Police Department</u>				
1000-110-100	Personal Services	556,400	(15,184)	541,216
1000-110-200	Employee Fringe Benefits	282,000	4,800	286,800
1000-110-300	Contractual Services	40,700	300	41,000
1000-110-400	Supplies and Materials	64,000	600	64,600
 <u>Fire/Emegency Medical</u>				
1000-120-100	Personal Services	57,000	23,000	80,000
1000-120-200	Employee Fringe Benefits	11,400	3,600	15,000
1000-120-300	Contractual Services	17,600	(1,700)	15,900
1000-120-400	Supplies and Materials	13,900	(300)	13,600
1000-120-500	Capital Outlay	4,900	(2,000)	2,900
 <u>Civil Defense - Siren</u>				
1000-140-300	Contractual Services	2,800	(486)	2,314
 <u>Public Health - County Health District</u>				
1000-210-600	Other	10,500	(550)	9,950
 <u>Provide and Maintain Parks</u>				
1000-320-100	Personal Services	19,500	(4,500)	15,000
1000-320-200	Employee Fringe Benefits	3,900	(900)	3,000
 <u>Swimming Pool</u>				
1000-340-100	Personal Services	48,000	(5,000)	43,000
1000-340-200	Employee Fringe Benefits	9,300	(1,000)	8,300
1000-340-300	Contractual Services	26,800	100	26,900
1000-340-400	Supplies and Materials	18,000	(1,000)	17,000
1000-340-500	Capital Outlay	75,000	(75,000)	0

**Ordinance 17-2019
(Continued)**

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Community Planning and Zoning</u>				
1000-410-100	Personal Services	87,500	(5,000)	82,500
1000-410-200	Employee Fringe Benefits	22,100	(1,500)	20,600
1000-410-300	Contractual Services	55,700	(10,000)	45,700
 <u>Other Community Environment</u>				
1000-490-300	Contractual Services	65,500	(11,900)	53,600
 <u>Storm Sewers and Drains</u>				
1000-559-500	Capital Outlay	20,000	(20,000)	0
 <u>Mayor's Office</u>				
1000-710-200	Employee Fringe Benefits	21,800	(300)	21,500
1000-710-300	Contractual Services	7,900	(3,950)	3,950
 <u>Legislative</u>				
1000-715-200	Employee Fringe Benefits	700	(100)	600
1000-715-300	Contractual Services	3,000	(500)	2,500
 <u>Mayor's Court</u>				
1000-720-200	Employee Fringe Benefits	16,900	(100)	16,800
1000-720-300	Contractual Services	22,700	500	23,200
 <u>Finance</u>				
1000-725-100	Personal Services	70,200	(200)	70,000
1000-725-200	Employee Fringe Benefits	12,700	(300)	12,400
1000-725-300	Contractual Services	12,600	(2,200)	10,400
 <u>Land and Buildings</u>				
1000-730-100	Personal Services	18,500	(1,500)	17,000
1000-730-200	Employee Fringe Benefits	3,700	(350)	3,350
1000-730-300	Contractual Services	46,300	(2,500)	43,800
1000-730-400	Supplies and Materials	8,700	(500)	8,200
 <u>Property Tax Collection Fees</u>				
1000-740-300	Contractual Services	10,000	(1,500)	8,500
 <u>Auditor of State Fees</u>				
1000-745-300	Contractual Services	8,000	(8,000)	0

**Ordinance 17-2019
(Continued)**

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Other General Government</u>				
1000-790-300	Contractual Services	35,900	(400)	35,500
1000-790-400	Supplies and Materials	2,500	500	3,000
 <u>Capital Outlay</u>				
1000-800-500	Capital Outlay	20,000	68,000	88,000
 <u>MP Improvement Tax Increment Equivalent</u>				
<u>Capital Outlay</u>				
4907-800-500	Capital Outlay	133,366	50,564	183,930

Section 2. The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

Section 3. This Ordinance shall be in full force and effect upon its passage.

First Reading: August 12, 2019
 Second Reading: August 26, 2019
 Third Reading: September 9, 2019
 Passed: September 9, 2019

 Lynn Eisentrout, Mayor

ATTEST

APPROVED AS TO FORM

 Kim Pulley, Fiscal Officer

 Solicitor