

Village of Minerva Park
Council Meeting: May 21, 2018
AGENDA

Pledge of Allegiance

Roll Call

Invocation Councilman Tony Benedetti

Code Enforcement Officer's Report April 2018

Legislation

Resolution 2018-08 Storm Sewer Survey Contract
3rd Reading

Resolution 2018-12 Return Advances
1st Reading

New Business

Old Business

Citizens' Comments

Adjourn

VILLAGE OF MINERVA PARK
ZONING & CODE ENFORCEMENT REPORT - APRIL 2018

Event/Case #	Date	Status	Rating	Reason	Location	Type	Code/Section	Event	Correct by	Courtesy	Violation	Closed	Notes
2018-1021	4/2/2018	CLOSED	NO VIOL	COMPLAINT	2629 Minerva Lake Rd	IPMC	PROPERTY MAINTENANCE (1480)	Accumulation of waste	N/A			4/5/2018	Items were gone. No violation issued.
2018-1022	4/3/2018	OPEN	INVESTIGATING	COMPLAINT	5216 Cleveland Ave (Encocam)	ZONING	OCCUPANCY/USE	Business zoning use					
2018-1023	4/5/2018	OPEN	INVESTIGATING	COMPLAINT	5216 Cleveland Ave (Encocam)	IPMC	PROPERTY MAINTENANCE (1480)	Accumulation of rubbish - rear property					
2018-1024	4/4/2018	CLOSED	NO VIOL	COMPLAINT	M/I Subdivision	ZONING	FENCE (1464)	Permitted use is M/I Sub.	N/A			N/A	Waiting on resident to send covenant
2018-1025	4/5/2018	OPEN	INVESTIGATING	COMPLAINT	Farview Rd	ZONING	OCCUPANCY/USE	Address locations on Farview not populating in GIS					Gave notice to Auditor and Planner
2018-1026	4/9/2018	CLOSED	ABATED	VIOLATION	2769 Minerva Lake Rd	ZONING	BUILDING PERMITS (1202.06)	New roof. No permit	4/30/2018	4/9/2018		4/23/2018	Roof and chimney repair.
2018-1027	4/11/2018	OPEN	NOTICE	VIOLATION	2585 Minerva Lake Rd	ZONING	SURFACING MATERIAL (1282.06)	Driveway replacement with gravel	TBD	4/11/2018			
2018-1028	4/12/2018	OPEN	NOTICE	VIOLATION	2939 Kerrwood Dr	IPMC	PROPERTY MAINTENANCE (1480)	exterior protection replacement	5/30/2018	4/17/2018			
2018-1029	4/13/2018	CLOSED	NOTICE	VIOLATION	5306 Cleveland Ave (5300 Cleveland Ave)	IPMC	PROPERTY MAINTENANCE (1480)	wood boarded window since 3/30/18	5/1/2018	4/17/2018		4/26/2018	
2018-1030	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5256 Cleveland Ave	IPMC	PROPERTY MAINTENANCE (1480)	Tinted windows. Check for fire or zoning violation					
2018-1031	4/13/2018	OPEN	NOTICE	VIOLATION	2550 woodley	IPMC	PROPERTY MAINTENANCE (1480)	Removed porch without permit. Area needs painted.	5/30/2018	4/19/2018			
2018-1032	NA				NA			NA	NA	NA	NA	NA	NA
2018-1033	4/13/2018	CLOSED	ABATED	COMPLAINT	2637 Minerva Lake Rd	IPMC	PROPERTY MAINTENANCE (1480)	Trash cans stacked in front of garage	N/A	N/A			Abated before 4/19/18
2018-1034	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5092 Cleveland Ave	ZONING	FENCE (1464)	Dilapidated fence rear of property					
2018-1035	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5236-5272 Cleveland ave (Downtown Center)	ZONING	SIGN (1280)	2 broken signs					
2018-1036	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5362 Cleveland	ZONING	FENCE (1464)	Dilapidated fence right-side property. Two types of fence					
2018-1037	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5389 Park Lane	IPMC	PROPERTY MAINTENANCE (1480)	Exterior areas and accessory structure					
2018-1038		CLOSED	NO VIOL		N/A			N/A	N/A	N/A	N/A	N/A	
2018-1039	4/13/2018	OPEN	NOTICE	VIOLATION	2607 Woodley	IPMC	PROPERTY MAINTENANCE (1480)	Inop vehicle sitting on road with flat tire. Tracker HDC1769	4/26/2018	4/19/2018			
2018-1040	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	2620 Wildwood	IPMC	PROPERTY MAINTENANCE (1480)	Composting dirt causing drainage issues					
2018-1041	4/13/2018	OPEN	NOTICE	VIOLATION	4860 Black Sycamore	IPMC	PROPERTY MAINTENANCE (1480)	Railing removed. Needs steps with railing or deck	5/19/2018	4/19/2018			
2018-1042	4/13/2018	CLOSED	ABATED	VIOLATION	2925 Kerrwood Dr	IPMC	PROPERTY MAINTENANCE (1480)	Parking of boat in side yard prohibited	4/30/2018	4/19/2018		4/25/2018	See report
2018-1043	4/16/2018	OPEN	INVESTIGATING	COMPLAINT	2670 Wildwood	ZONING	PROPERTY MAINTENANCE (1480)	Grading from neighbor causing flooding (2662)					Under review of Planner/Engineer
2018-1044	4/16/2018	OPEN	INVESTIGATING	COMPLAINT	2785 Park Lane Rd	ZONING	PROPERTY MAINTENANCE (1480)	Grading/Flooding issue					Under review of Planner/Engineer
2018-1045	4/16/2018	OPEN	INVESTIGATING	COMPLAINT	2670 Wildwood	IPMC	PROPERTY MAINTENANCE (1480)	Garage has rotted doors and broken out windows					Due from flooding. Resolve flooding issue and replace doors
2018-1046	4/17/2018	OPEN	INVESTIGATING	COMPLAINT	M/I Subdivision	ZONING	ACCESSORY STRUCTURE (1272.05)	Sheds for properties that backs to reserve.					Review and bring to the attention for Accessory Structures

2018-1047	4/17/2018	OPEN	INVESTIGATING	COMPLAINT	2576 Minerva Lake Rd	IPMC	PROPERTY MAINTENANCE (1480)	Exterior area: Fence, Storm drain					
2018-1048	4/20/2018	OPEN	INVESTIGATING	COMPLAINT	2400-B Maplewood	IPMC	PROPERTY MAINTENANCE (1480)	Report of parking in yard.	N/A	N/A	N/A	N/A	There is no such 2400-block
2018-1049	4/20/2018	OPEN	INVESTIGATING	COMPLAINT	2678 Wildwood	IPMC	PROPERTY MAINTENANCE (1480)	Inoperable vehicles					
2018-1050	4/23/2018	OPEN	INVESTIGATING	COMPLAINT	4900 Black Sycamore	ZONING	BUILDING PERMITS (1202.06)	A deck is being built and there is no permit on file or on org. plans	5/15/2018	4/24/2018			Sent building permit app.
2018-1051	4/25/2018	OPEN	INVESTIGATING	PUB ASST	3170 Mineva Lake Rd	ZONING	CURB	Resident request curb repair					
2018-1052	4/26/2018	OPEN	INVESTIGATING	PUB ASST	Throughout Village	IPMC	PROPERTY MAINTENANCE (1480)	Trash/Recyclables blowing throughout village on trash day.					Believe this is from recycling, recommend small recyaling carts.
2018-1053	4/26/2018	OPEN	NOTICE	VIOLATION	2843 Wildwood	IPMC	PREMISES IDENTIFICATION	Requires premises identification.	5/12/2018	4/27/2018			Courtesy notice posted on door. 15 days to comply
2018-1054	4/26/2018	OPEN	INVESTIGATING	COMPLAINT	5295 East Shore Dr	IPMC	PROPERTY MAINTENANCE (1480)	New manhole installed is hazardous					Refer to Planner
2018-1055	4/26/2018	OPEN	INVESTIGATING	COMPLAINT	Kerrwood Dr	ZONING		Truck parked on street for long period of time.					Checking Ordinances
2018-1056	4/23/2018	OPEN	INVESTIGATING	COMPLAINT	Eastshore - Rear property (2865)	IPMC	PROPERTY MAINTENANCE (1480)	Retaining wall along ravine is dilapidated					
2018-1057	4/27/2018	OPEN	NOTICE	VIOLATION	2802 North Bay	IPMC	PREMISES IDENTIFICATION	Requires premises identification.	5/12/2018	4/27/2018			Gave notice to owner
2018-1058	4/27/2018	CLOSED	COMPLETED	INSPECTION	2695 Woodley	PERMIT	PERMIT INSPECTION	Fence Permit PIP-08-2018	N/A	N/A	N/A	N/A	APPROVED
2018-1059	4/9/2018	OPEN	PERMIT	INSPECTION	2660 Minerva Lake Rd	PERMIT	PERMIT INSPECTION	Driveway replacement - asphalt PIP-08-2018					
2018-1060	4/1/2018	CLOSED	COMPLETED	INSPECTION	4958 Cotton Quail Ct	PERMIT	PERMIT INSPECTION	Fence Permit F-01-2018				4/1/2018	APPROVED
2018-1061	4/4/2018	OPEN	PERMIT	INSPECTION	2722 Minerva Lake Rd	PERMIT	PERMIT INSPECTION	Fence Permit F-05-2018					
2018-1062	4/10/2018	OPEN	PERMIT	INSPECTION	4852 Black Sycamore Rd	PERMIT	PERMIT INSPECTION	Fence Permit F-06-2018					
2018-1063	4/18/2018	OPEN	PERMIT	INSPECTION	4860 Black Sycamore	PERMIT	PERMIT INSPECTION	Fence Permit F-07-2018					
2018-1064	4/19/2018	OPEN	PERMIT	INSPECTION	3252 Minerva Lake Rd	PERMIT	PERMIT INSPECTION	Fence Permit F-08-2018					
2018-1065	4/20/2018	OPEN	PERMIT	INSPECTION	4956 Black Sycamore	PERMIT	PERMIT INSPECTION	Fence Permit F-09-2018					
2018-1066	4/1/2018	CLOSED	COMPLETED	INSPECTION	5308 Cleveland Ave	PERMIT	PERMIT INSPECTION	Sign Permit S-01-2018					APPROVED
2018-1067	4/25/2018	OPEN	PERMIT	INSPECTION	3047 E Dublin Grandville (New Comer)	PERMIT	PERMIT INSPECTION	Sign Permit S-02-2018					

VILLAGE OF MINERVA PARK
CODE ENFORCEMENT - STATISTIC REPORT

2018

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
CASE/EVENTS	0	0	26	45	0	0	0	0	0	0	0	0	71
New/Opened Cases	NA	NA	21	35									56
Permits (inspection req)	NA	NA	5	10									15
Abated/Closed Cases	NA	NA	4	8									12
CASE TYPES	0	0	21	38	0	0	0	0	0	0	0	0	59
Zoning	NA	NA	7	14									21
Building	NA	NA	0	0									0
IMPC (Prop Maint)	NA	NA	14	21									35
Permit Inspections	NA	NA	0	3									3
NOTICES ISSUED	0	0	15	12	0	0	0	0	0	0	0	0	27
Verbal Notice	NA	NA	1	0									1
Courtesy Notice	NA	NA	14	12									26
Violation Notice	NA	NA	0	0									0
Citations Issued	NA	NA	0	0									0
Summons Issued	NA	NA	0	0									0
PERMITS ISSUED	0	0	37	35	0	0	0	0	0	0	0	0	72
Fence	NA	NA	3	5									8
Sign	NA	NA	0	2									2
Pool/Spa	NA	NA	0	0									0
Accessory Structures	NA	NA	0	1									1
Building (Single Family)	NA	NA	6	5									11
Property Improvement	NA	NA	2	1									3
Deck/Patio	NA	NA	0	1									1
Plumbing	NA	NA	12	8									20
Electrical	NA	NA	0	0									0
Water	NA	NA	6	5									11
Sewer	NA	NA	6	5									11
Home Occupation	NA	NA	0	0									0
Driveway/Sidewalk	NA	NA	1	1									2
Zoning (Land/Use)	NA	NA	0	0									0
Portable Structure/Storage	NA	NA	0	0									0
Right of Way	NA	NA	1	1									2
Business Registration	NA	NA	0	0									0
Contractor Registration	NA	NA	0	0									0
VARIANCES / APPEALS	0	0	0	0	0	0	0	0	0	0	0	0	0
Variations	NA	NA	0	0									0
Appeals	NA	NA	0	0									0

Submitted by:

Jayson Wickard | Code Enforcement Officer

RESOLUTION 2018-08

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH RESOURCE INTERNATIONAL, INC. FOR STORM SEWER SURVEY SERVICES AND DECLARING AN EMERGENCY

WHEREAS, the Village of Minerva Park desires to have accurate information pertaining to the location of the Village's storm sewer infrastructure; and

WHEREAS, the Village Council received a proposal from Resource International, Inc. outlining a storm sewer survey project; and

WHEREAS, the Village Engineer has recommended the Village enter into an agreement with Resource International, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for survey services related to the Village's storm sewer infrastructure.

Section 2. The cost of the project shall not exceed \$14,000 without further approval of Council.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to have a contract in place and to start the project within the proposed time; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

Lynn Eisentrout, Mayor

First Reading: April 23, 2018
Second Reading: May 7, 2018
Third Reading: May 21, 2018
Passed: May 21, 2018

ATTEST

Kim Pulley, Fiscal Officer

APPROVED AS TO FORM

Solicitor

RESOLUTION 2018-12

A RESOLUTION TO AUTHORIZE A PARTIAL RETURN OF ADVANCE TO THE GENERAL FUND FROM MINERVA LAKE ROAD PROJECT AND DAM AND LAKE IMPROVEMENT FUNDS AND CONVERTING PART OF THE PREVIOUS ADVANCES TO A TRANSFER

WHEREAS, the Village of Minerva Park (the Village) passed Resolutions 2016-29 and 2016-39, advancing monies to the Minerva Lake Road Project fund and the Dam and Lake Improvement fund, respectively; and

WHEREAS, the Village spent part of the advanced monies exploring the necessity of capital projects which were determined not to be pursued at the current time; and

WHEREAS, the Village now desires to convert monies already spent to a transfer that will not be repaid and repay the remaining advanced amounts with unspent balances in the Minerva Lake Road Project and the Dam and Lake Improvement funds;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

- Section 1.** The Fiscal Officer is authorized to convert \$19,107.02 of the amount advanced to the Minerva Lake Road Project fund to a transfer which will not be repaid. The Fiscal Officer is authorized to return the remaining \$5,892.98 to the General fund as repayment of the advance.
- Section 2.** The Fiscal Officer is authorized to convert \$11,862.54 of the amount advanced to the Dam and Lake Improvement fund to a transfer which will not be repaid. The Fiscal Officer is authorized to return the remaining \$38,137.46 to the General fund as repayment of the advance.
- Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinances were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 4.** This resolution shall take effect and shall be in force from and after the earliest time allowed by law.

Lynn Eisentrout, Mayor

First Reading: May 21, 2018
Second Reading: June 11, 2018
Third Reading: June 25, 2018
Passed: June 25, 2018

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor