

Village of Minerva Park  
Council Meeting: March 26, 2018  
AGENDA

**Pledge of Allegiance**

**Roll Call**

**Invocation** Councilwoman Diane Schrimpf

**Green Cards** Council President Pauken

**Legislation**

**Ordinance 03-2018 Parking During Snowfalls**

3<sup>rd</sup> Reading

**Resolution 2018-06 Sanitary Sewer Cleaning & Video Flowline**

1<sup>st</sup> Reading- Intent is to waive the three readings and pass as an emergency

**Resolution 2018-07 OPWC Consulting Contract**

1<sup>st</sup> Reading- Intent is to Waive 3 readings and Pass as an emergency

**New Business**

**Old Business**

**Citizens' Comments**

**Adjourn**

## **ORDINANCE 03-2018**

### **AN ORDINANCE TO REVISE SECTION 452.16 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK, OHIO**

**WHEREAS**, it is necessary and appropriate to revisit, clarify, and update regulations from time to time; and

**WHEREAS**, the Chief of Police has recommended revising Section 452.16 of the Codified Ordinances of the Village of Minerva Park to promote safe vehicle and pedestrian safety as well as expeditious snow removal;

**NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:**

**Section 1.** Section 452.16 of the Ordinances of the Village of Minerva Park, Ohio is hereby amended to read as follows:

(a) In order to facilitate the clearing of streets and to expedite the safe, free flow of vehicular and pedestrian traffic during periods of measureable snowfall, motor vehicles shall not be parked on streets:

- (1) At such times as the National Weather Service indicates two inches (2") of snow have fallen and there is prospect of further snowfall or ice accumulation; or
- (2) When the Mayor/Administrator or Chief of Police, at his or her discretion, declares an emergency due to excessive snow; or
- (3) When a Level 1 or greater Snow Emergency has been declared by the Franklin County Sheriff.

(b) All motor vehicles parked on streets prior to the time weather conditions dictate prohibited parking must be removed promptly by the owners or operators. In the event that a snow emergency has been declared, motor vehicles must be removed from roadways within two (2) hours after announcement of such emergency. Any vehicle parked in violation of these prohibitions shall be subject to fines provided herein and may be removed by authorized agents of the Village of Minerva Park at the order of the Chief of Police or Mayor/Administrator.

(c) It shall be the responsibility of the owners or operators of motor vehicles to ascertain whether weather conditions or the declared emergency requires the removal of their vehicles from the streets or areas designated herein. The Mayor/Administrator or Chief of Police shall, through available media (such as the Village website or social media outlets), disseminate information as to the existence of a declared emergency. It remains the responsibility of the owners or operators of motor vehicles to ascertain if weather conditions exist that require the removal of their motor vehicles from the streets and to remove all vehicles parked in violation of this section.

## RESOLUTION 2018-06

### A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH FLOWLINE, LLC FOR INSPECTION, CLEANING AND VIDEO RECORDING OF CERTAIN SANITARY SEWERS AND DECLARING AN EMERGENCY

**WHEREAS**, the Village was issued Ohio EPA Director's Findings and Orders with all "Satellite communities" receiving the same Findings and Orders; and,

**WHEREAS**, one of the Orders required the Village to perform a Sewer System Evaluation Study (SSES); and,

**WHEREAS**, the Village Engineer has recommended the Village begin a program to inspect and document the current condition of the Village's sanitary sewer system; and,

**WHEREAS**, the Village has received a quote for the inspection, cleaning, and recording of Alder Vista Drive, Briar Rose Avenue, Carleton Court, Elmhurst Avenue, Kerrwood Drive, Lakeland Court, Lakewood Drive, Maplewood Drive, Minerva Lake Road, North Bay Drive, Ponderosa Drive, Westbridge Road, Wildwood Road, and Woodley Road from Flowline, LLC, to be started on or about April 14, 2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for the inspection, cleaning, and recording of sanitary sewers with Flowline, LLC.

**Section 2.** The cost of the project shall not exceed \$75,000 without further approval of Council.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to have a contract in place and to start the project within the proposed time; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

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Lynn Eisentrout, Mayor

**ORDINANCE 03-2018**

**(Continued)**

(d) Any vehicles removed by authorized agents of the Village shall be removed to a motor vehicle pound as designated by the Chief of Police or Mayor/Administrator. Records of motor vehicles removed, and their locations, shall be maintained by the Police Department.

**Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 3.** All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

**Section 4.** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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Lynn Eisentrout, Mayor

First Reading: February 26, 2018  
Second Reading: March 12, 2018  
Third Reading: March 26, 2018  
Passed: March 26, 2018

**ATTEST**

**APPROVED AS TO FORM**

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Kimberly Pulley, Fiscal Officer

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Solicitor

## RESOLUTION 2018-06

### A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH FLOWLINE, LLC FOR INSPECTION, CLEANING AND VIDEO RECORDING OF CERTAIN SANITARY SEWERS AND DECLARING AN EMERGENCY

**WHEREAS**, the Village was issued Ohio EPA Director's Findings and Orders with all "Satellite communities" receiving the same Findings and Orders; and,

**WHEREAS**, one of the Orders required the Village to perform a Sewer System Evaluation Study (SSES); and,

**WHEREAS**, the Village Engineer has recommended the Village begin a program to inspect and document the current condition of the Village's sanitary sewer system; and,

**WHEREAS**, the Village has received a quote for the inspection, cleaning, and recording of Alder Vista Drive, Briar Rose Avenue, Carleton Court, Elmhurst Avenue, Kerrwood Drive, Lakeland Court, Lakewood Drive, Maplewood Drive, Minerva Lake Road, North Bay Drive, Ponderosa Drive, Westbridge Road, Wildwood Road, and Woodley Road from Flowline, LLC, to be started on or about April 14, 2018.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for the inspection, cleaning, and recording of sanitary sewers with Flowline, LLC.

**Section 2.** The cost of the project shall not exceed \$75,000 without further approval of Council.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to have a contract in place and to start the project within the proposed time; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

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Lynn Eisentrout, Mayor

## **RESOLUTION 2018-06**

First Reading: March 26, 2018  
Second Reading: Waived  
Third Reading: Waived  
Passed: March 26, 2018

**ATTEST**

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Kim Pulley, Fiscal Officer

**APPROVED AS TO FORM**

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Solicitor

## RESOLUTION 2018-07

### A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH AMICK MUNICIPAL CONSULTING GROUP FOR OPWC CONSULTING SERVICES AND DECLARING AN EMERGENCY

**WHEREAS**, the Village of Minerva Park seeks an experienced consultant to provide professional services related to an application for financial assistance for Round 33 of the State Capital Improvements Program administered by the Ohio Public Works Commission; and,

**WHEREAS**, the Village Council received a proposal from Amick Municipal Consulting Services outlining the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for consulting services related to an application for financial assistance for Round 33 of the State Capital Improvements Program.

**Section 2.** The cost of the project shall not exceed \$10,000 without further approval of Council.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to have a contract in place and to start the project within the proposed time; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

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Lynn Eisentrout, Mayor

First Reading: March 26, 2018  
Second Reading: Waived  
Third Reading: Waived  
Passed: March 26, 2018

**ATTEST**

**APPROVED AS TO FORM**

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Kim Pulley, Fiscal Officer

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Solicitor