

Village of Minerva Park  
Council Meeting: January 22, 2018  
AGENDA

**Pledge of Allegiance**

**Roll Call**

**Invocation** Councilwoman Tiffany Hughes

**Green Cards** Council President Pauken

**Candidate Interviews**

**Legislation**

**Resolution 2018-02 Updating the Village Fee Schedule**

1<sup>st</sup> Reading

**Ordinance 01-2018 Technical Correction to Ordinance 12-2017**

1<sup>st</sup> Reading

**New Business**

**Old Business**

**Citizens' Comments**

**Adjourn**

## Resolution 2018-02

### A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE, AND TO DECLARE AN EMERGENCY

**WHEREAS**, the Village of Minerva Park ("Village") consolidated its fees into a comprehensive fee schedule ("Minerva Park Fee Schedule") pursuant to Resolution 2014-22; and

**WHEREAS**, the Village now wishes to amend and revise the Minerva Park Fee Schedule;

**NOW, THEREFORE**, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

- Section 1.** The Minerva Park Fee Schedule is hereby amended and revised as reflected in Exhibit A attached hereto and made a part hereof.
- Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 3.** All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.
- Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to revise the fee schedule to allow for new development fees and to ensure the Village's fee structure reflects current practice. WHEREFORE, this Resolution shall take effect and shall be in force immediately upon passage by Council.

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Lynn Eisentrout, Mayor

First Reading: January 22, 2018  
Second Reading: February 12, 2018  
Third Reading: February 26, 2018  
Passed: February 26, 2018

**ATTEST**

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Kimberly Pulley, Fiscal Officer

**APPROVED AS TO FORM**

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Solicitor

**EXHIBIT A**

**Zoning Fees**

**Residential**

Single Family Residential	\$450	Proposed Change
Multi-Family Residential	\$1,000 + \$300 per unit	

Accessory Structure	\$100
Addition/Remodeling	\$100

Plumbing

Permit & 1st Fixture	\$60.00
Additional Fixtures	\$15.00

Home Occupation Permit	\$30
Exterior Maintenance/Change of Materials	\$25

**Commercial**

0 - 3,000 sq ft Building	\$350
3,001 - 9,999 sq ft Building	\$700
Over 10,000 sq ft Building	\$1,500

Additions	\$400
Exterior Maintenance/Change of Materials	\$100

Plumbing

Permit & 1st Fixture	\$200.00
Additional Fixtures	\$20.00

**Other**

Deck	\$25	Proposed Change
Patio	\$25	
Fence (Residential)	\$25	
Fence (Commercial)	\$200	
Storage Building	\$25	
Swimming Pool / Spa	\$50	
Alternative Energy System	\$50	
Driveway	\$25	
POD	\$20	
Occupancy	\$150	

Admin Fees for Grass Cutting	\$150/\$350/\$500
Service Fees for Grass Cutting	per contractor

Sign Permit

25 Sq Ft or Less	\$150.00
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Over 25 Sq Ft	\$200.00
Sign Face Change	\$75.00

Demolition (structures over 200 sq ft)	\$150.00
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Reinspection Fee	\$75.00
Amendment to Plan	\$50.00
Resubmission Fee	\$50.00
Late Submittals	\$300.00

(Made after construction begins)

Appeal	\$100
Variance	\$50

Conditional Use	\$400
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Rezoning/Amending Map	\$1,500.00
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**Public Safety Fees**

Garage Sales

Police Report (per page)	\$0.10
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Special Duty Officer	\$40.00
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Special Duty Cruiser	\$15.00
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Peddler Registration Fee	\$150.00
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Mobile Ice Cream Vendors	\$150.00
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Block Party	\$0
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Assembly/Parade	\$10.00
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**Public Records and Printing Fees**

B&W Copies (per page)	\$0.10
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Color Copies (per page)	\$0.25
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CD's	\$1.00
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**Parks & Recreations Fees**

Community Room	\$50
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Pool Rental	
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**Engineering Review Fees**

ROW	\$250
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Floodplain Development	\$400
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Numbering (per unit)	\$25
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**Development Fees**

Lot Split (Subdivision w/out Plat)	\$250.00
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Public Use Fee (Parks & Rec)

[Single Family & Multi-Family] per unit	\$500
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Preliminary Plat Review	\$1,000
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Plus cost per unit/lot	\$100
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Final Plat Review	\$1,000
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Plus cost per unit/lot	\$100
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OR per partial acre/full acre subdivision plat	\$50
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Sewer Tap Fee	\$7,588
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<b>Storm Sewer Fee</b>	<b>\$1,000</b>
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**Proposed Change**

Water Tap Fees	
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3/4 inch	\$2,749
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1 inch	\$3,914
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1.5 inch	\$6,839
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2 inches	\$10,326
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**Finance Charges**

Note: The Village reserves the right to assess interest charges at the prime days of an invoice rate on all fees not paid after thirty (30)

Returned Item/Non-Sufficient Check: \$50.00 or Actual Cost

Stop Payment Request/Lost Check                      \$50.00 or Actual Cost

**Special Project Fees**    Actual Cost

Special projects that involve the Village ROW and/or Village Land may require additional review & inspection fees and will be assessed on a case-by-case basis. A quote will be provided to the resident landowner prior to moving forward with the review and fees must be paid up front prior to the review commencing.

**Unscheduled Fees**    \$10.00 - \$500.00

**(Fees determined by the Mayor for items not specified in the fee schedule)**

**ORDINANCE 01-2018**

**AN ORDINANCE -TO MAKE A TECHNICAL CORRECTION TO ORDINANCE NO. 12-2017,  
AND DECLARING AN EMERGENCY**

WHEREAS, Ordinance 12-2017 was passed on October 23rd, 2017 for the purpose adopting a code relating to weeds and grass ~~of making certain amendments to the Zoning Code related to administrative duties vis a vis those of the Planning and Zoning Commission~~; and

WHEREAS, the ordinance inadvertently ~~omitted~~ referred to amending an existing section rather than adopting a new chapter.

WHEREAS, Village Council desires to make a technical correction to Ordinance 12-2017 to correct the inadvertent omission;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. Section 1. of Ordinance 12-2017 is amended by replacing the introductory language “Section 665 is hereby amended to read as follows” with the language “CHAPTER 665 is hereby adopted to read as follows”.

Section 2. Section 660.14 needs to be repealed in its entirety.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This Ordinance shall be declared an emergency measure necessary for the preservation of the public health, safety and welfare, such emergency arising from the need to immediately correct the prior ordinance before codification; WHEREFORE, the Ordinance shall take effect and be in force immediately after its passage.

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Lynn Eisentrout, Mayor  
Village of Minerva Park

First Reading: January 22, 2018  
Second Reading: February 12, 2018  
Third Reading: February 26, 2018  
Passed: February 26, 2018

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\_\_\_\_\_, Fiscal Officer

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Reviewed by Counsel