

Village of Minerva Park  
Council Meeting: September 10, 2018  
AGENDA

**Pledge of Allegiance**

**Roll Call**

**Invocation** Councilwoman Hughes

**Green Cards** Mayor Eisentrout

**Code Enforcement Officer's Report** August 2018

**Village Official Reports**

EMS/Fire – Chief Rick Hoehstetter

Police – Chief Matt Delp

Engineer – Mike Flickinger

Fiscal Officer – Kim Pulley

Legal Counsel – Gene Hollins

Planning & Zoning –

Village Planning Director – Eric Fischer

MPCA- Councilman Tony Benedetti

**Mayor's Report & NCC**

**Council Committee Reports**

Community – Councilman Tony Benedetti

Finance – Councilwoman Diane Schrimpf

Streets – Councilwoman Tiffany Hughes

Service – Councilwoman Beth Bellomy

Safety –

Facilities – Councilwoman Diane Schrimpf

Legislation –

**Legislation**

**Resolution 2018-19 Accepting Amounts and Rates**

2<sup>nd</sup> reading

**Resolution 2018-20 Leaf Pick Up**

2<sup>nd</sup> reading

**Resolution 2018-21 Appointing G. Matt Delp as Chief of Police**

1<sup>st</sup> reading

**Ordinance 15-2018 Supplemental Appropriations**

2<sup>nd</sup> reading

**New Business**

**Old Business**

**Citizens' Comments**

**Adjourn**

# RESOLUTION 2018-19

## A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

**WHEREAS**, the Council of the Village of Minerva Park, in accordance with the Chapter 5705, Revised Code, adopted a Tax Budget for the fiscal year commencing January 1, 2019; and,

**WHEREAS**, the Budget Commission of Franklin County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

**Section 2.** There be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2018 (collection year 2019) as follows:

	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$474,982	\$37,816	1.00	14.10

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to submit a certified copy of this Resolution to the Franklin County Budget Commission by October 1, 2018. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

**RESOLUTION 2018-19**  
**(Continued)**

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Lynn Eisentrout, Mayor

First Reading: August 27, 2018  
Second Reading: September 10, 2018  
Third Reading: September 24, 2018  
Passed: September 24, 2018

**ATTEST**

**APPROVED AS TO FORM**

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Kimberly Pulley, Fiscal Officer

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Solicitor

## RESOLUTION 2018-20

### A RESOLUTION AUTHORIZING A CONTRACT WITH XXXX FOR LEAF PICKUP AND DECLARING AN EMERGENCY

**WHEREAS,** The Village of Minerva Park desires to proceed with the 2018 Leaf Pickup Program;

**WHEREAS,** The Village advertised a Request for Proposal for the 2018 Curbside Leaf Removal Program during August 2018; and,

**WHEREAS,** The Village received xxxx proposal for the 2018 Curbside Leaf Removal Program; and,

**WHEREAS,** The Village Council finds the proposal received from XXXX was received within the established timeframe and is the lowest and best proposal that met the specifications.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Mayor and Fiscal Officer are hereby authorized and directed to enter into a contract with XXXX for leaf pickup from approximately October 17, 2018 through December 18, 2018.

**Section 2.** The cost of the leaf pickup program is \$XX,XXX.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to have the authority to enter into a contract before the start of the collection period. WHEREFORE, this Resolution shall take effect and shall be in force immediately upon passage by Council.

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Lynn Eisentrout, Mayor

First Reading: August 27, 2018  
Second Reading: September 10, 2018  
Third Reading: September 24, 2018  
Passed: September 24, 2018

**ATTEST**

**APPROVED AS TO FORM**

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Kimberly Pulley, Fiscal Officer

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Solicitor

# ORDINANCE 15 -2018

## AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018

**WHEREAS**, it is necessary to supplement the appropriations in Ordinance 29-2017 for the year ending December 31, 2018; and

**WHEREAS**, the appropriations herein are to be effective for the year ending December 31, 2018.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:**

**Section 1.** The Annual Appropriations in Ordinance 29-2017 are supplemented as follows:

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<b><u>General Fund</u></b>				
<b><u>Police Department</u></b>				
1000-110-100	Personal Services	568,900	48,313	617,213
1000-110-200	Employee Fringe Benefits	293,800	(3,700)	290,100
1000-110-300	Contractual Services	47,500	1,100	48,600
1000-110-400	Supplies and Materials	49,000	3,700	52,700
 <b><u>Fire/Emegency Medical</u></b>				
1000-120-100	Personal Services	35,500	7,500	43,000
1000-120-200	Employee Fringe Benefits	6,800	1,500	8,300
1000-120-300	Contractual Services	15,600	2,000	17,600
1000-120-400	Supplies and Materials	11,600	2,000	13,600
 <b><u>Civil Defense - Siren</u></b>				
1000-140-300	Contractual Services	3,000	(700)	2,300
 <b><u>Public Health - County Health District</u></b>				
1000-210-600	Other	9,600	200	9,800
 <b><u>Provide and Maintain Parks</u></b>				
1000-320-100	Personal Services	10,500	1,600	12,100
1000-320-200	Employee Fringe Benefits	1,900	300	2,200
 <b><u>Community Planning and Zoning</u></b>				
1000-410-100	Personal Services	77,400	(1,100)	76,300
1000-410-200	Employee Fringe Benefits	17,200	900	18,100
1000-410-300	Contractual Services	69,700	16,100	85,800

**Ordinance 15-2018  
(Continued)**

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<b><u>General Fund</u></b>				
<b><u>Storm Sewers and Drains</u></b>				
1000-559-300	Contractual Services	10,000	(1,800)	8,200
1000-559-400	Supplies and Materials	0	14,500	14,500
1000-559-500	Capital Outlay	30,000	(10,500)	19,500
<b><u>Legislative</u></b>				
1000-715-200	Employee Fringe Benefits	1,200	(500)	700
1000-715-500	Capital Outlay	3,000	(2,000)	1,000
<b><u>Finance</u></b>				
1000-725-100	Personal Services	67,000	(500)	66,500
1000-725-300	Contractual Services	13,600	(300)	13,300
<b><u>Land and Buildings</u></b>				
1000-730-100	Personal Services	10,200	2,000	12,200
1000-730-200	Employee Fringe Benefits	1,800	600	2,400
<b><u>Property Tax Collection Fees</u></b>				
1000-740-300	Contractual Services	11,000	(3,500)	7,500
<b><u>Auditor of State Fees</u></b>				
1000-745-300	Contractual Services	7,500	(1,300)	6,200
<b><u>Village Solicitor</u></b>				
1000-750-300	Contractual Services	100,000	(39,000)	61,000
<b><u>Other General Government</u></b>				
1000-790-300	Contractual Services	40,500	(4,500)	36,000
1000-790-400	Supplies and Materials	0	3,500	3,500
1000-790-600	Other	0	1,000	1,000

**Ordinance 15-2018  
(Continued)**

**Section 2.** The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

**Section 3.** This Ordinance shall be in full force and effect upon its passage.

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Lynn Eisentrout, Mayor

First Reading:           August 27, 2018  
Second Reading:       September 10, 2018  
Third Reading:         September 24, 2018  
Passed:                   September 24, 2018

**ATTEST**

**APPROVED AS TO FORM**

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Kimberly Pulley, Fiscal Officer

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Solicitor