

Village of Minerva Park
Council Meeting: May 7, 2018
AGENDA

Pledge of Allegiance

Roll Call

Invocation Councilman Benedetti

Green Cards Council President Pauken

Minutes 4.9.18 Council Meeting
4.19.18 Special Council Meeting
4.23.18 Council Meeting

Code Enforcement Officer's Report April 2018

Village Official Reports

EMS/Fire – Chief Rick Hoechstetter

Police – Chief Kim Nuesse

Engineer – Mike Flickinger

Fiscal Officer – Kim Pulley

Legal Counsel – Gene Hollins

Planning & Zoning –

Village Planning Director – Eric Fischer

MPCA- Councilman Tony Benedetti

Mayor's Report & NCC

Council Committee Reports

Community – Councilman Tony Benedetti

Finance – Councilwoman Diane Schrimpf

Streets – Councilwoman Tiffany Hughes

Service – Councilwoman Beth Bellomy

Safety – Councilman Michael Braun

Legislation – Councilwoman Jenifer Pauken

Legislation

Resolution 2018-08 Storm Sewer Survey Contract

2nd reading

Resolution 2018-11 Confirmation of Bigler

1st reading, intent is to waive the three readings and pass as an emergency

New Business

Old Business

Citizens' Comments

Adjourn

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 9, 2018

Council Meeting

Council President Pauken called the meeting to order at 7:03 p.m.

Pledge of Allegiance

Roll Call: Council President Pauken, Councilman Tony Benedetti, Councilwoman Tiffany Hughes, Councilwoman Diane Schrimpf, Councilman Michael Braun, Councilwoman Beth Bellomy

Mayor: Lynn Eisentrout

Police Chief: Kim Nuesse

EMS/Fire Chief: Rick Hoechstetter

Legal Counsel: Gene Hollins

Fiscal Officer: Kim Pulley

Village Planner: Eric Fischer

Code Enforcement Officer: Jayson Wickard

Invocation: Councilwoman Diane Schrimpf

Green Cards:

- ❖ Council President Pauken instructed the audience to fill out a green card if they wish to address council.

Minutes:

Council President Pauken moved to approve the March 12, 2018 minutes; Councilman Benedetti seconded; passed.

Council President Pauken moved to approve the March 26, 2018 minutes; Councilwoman Schrimpf seconded; passed.

Code Enforcement Officer's Report:

- ❖ Jayson Wickard reviewed his report for March 2018 (copy attached).
- ❖ There were 21 cases in March, 4 of those have been abated. There were 34 permits issued.
- ❖ On the back of the stats page, there is a description of each case and their status.
- ❖ Mr. Wickard has received some complaints about issues in the alley behind the Uptown Center. This is a public alley. The Village must decide what to do with it. Pictures of the alley were passed out among Council.
- ❖ Mr. Wickard has been working with the business owners near Woodley, and they have started to clean up their dumpster area.
- ❖ Discussion ensued about maintenance of alleys.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 9, 2018

Council Meeting

EMS/Fire:

- ❖ Chief Hoechstetter stated that everyone should have his report and that he would be happy to answer any questions.
- ❖ Chief Hoechstetter said that he is optimistic about the billing company Medicount.
- ❖ There is another candidate interview scheduled.

Engineer:

- ❖ Mike Flickinger is excused.

Fiscal Officer:

- ❖ Kim Pulley is excused.

Legal Counsel:

- ❖ Mr. Hollins said there was a good discussion at Saturday's work session and that he is available for questions.

Planning and Zoning:

- ❖ Councilman Braun had to resign from the Planning and Zoning commission, citing work schedule conflicts.

Village Planning Director:

- ❖ On May 18th, there will be a public walking meeting to go to the greenspaces in the Village.
- ❖ There have been 17 permits submitted for the MI Development.
- ❖ The last week of April/first week of May the community survey should be ready. Councilman Benedetti asked what the Village was exactly paying DeSalvo \$15,000 for. Mr. Fischer replied that once they have the survey data there will be a report to present to council and that council members have a copy of the proposal. Councilwoman Hughes asked how the survey is planning on being distributed. The survey will be online and there will be paper copies available at the Community Building. Councilwoman Hughes asked how the Village will be letting residents know that there is a survey to complete. Mr. Fischer replied that with Facebook, letting MPCA know, and perhaps postcards with the survey website on it.

MPCA:

- ❖ Councilman Benedetti was not able to attend MPCA and deferred to Jean McCall in the audience.
- ❖ Jean McCall of 5361 Park Lane Dr stated that NCC is having an awards banquet coming up. The nominees from Minerva Park are Hal Howard, Rose Hart, and Michelle Parsons. Dive in Movies at the pool were discussed. MPCA is thinking about a quarterly newsletter.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 9, 2018

Council Meeting

Mayor's Report:

- ❖ The pool is ready to be prepped. The pool flyer will be distributed to the residents in the May issue of the Village Update, posted on the website, and uploaded to Westerville School's virtual backpack.
- ❖ Two tree companies have been called for proposals regarding moving dead trees from the lakes so they can be dredged.
- ❖ Mayor Eisentrout met with Village Maintenance and discussed debris at the South Lake.
- ❖ Councilwoman Schirmpf asked about the Village website. Discussion ensued regarding who owns the website and if the web administrator had ever been reimbursed. Councilman Braun suggested that Council withhold all judgement and wait for the planned website transfer to occur.

Community:

- ❖ Councilman Benedetti would like to start a program to beautify the village, especially within the Cleveland Avenue area. Councilman Benedetti passed out the Mary Yost plant fund information to members of council.

Finance:

- ❖ Councilwoman Schirmpf had nothing new to report regarding finances.
- ❖ Curt Bolian of 2958 Woodley Rd had a citizens' comment relating to finances. He passed out a report from RITA. He wanted to bring to council's attention the number of people participating in RITA in 2014, 2015, and 2016. He said there are about 550 homes in Minerva Park, but the amounts do not reflect 550.

Streets:

- ❖ The pothole report has been submitted.
- ❖ There is some upcoming legislation for storm sewers.

Service:

- ❖ There is nothing new to report at this time.

Safety:

- ❖ There is nothing new to report at this time.

Police:

- ❖ There is nothing new to report at this time.

Legislation:

- ❖ Legislative Committee Meeting will be on April 23, 2018 at 6 p.m. The main subject of this meeting will be the charter.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 9, 2018

Council Meeting

Legislation:

Resolution 2018-07 OPWC Consulting Contract

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH AMICK MUNICIPAL CONSULTING GROUP FOR OPWC CONSULTING SERVICES AND DECLARING AN EMERGENCY (2nd reading)

Council President Pauken moved to suspend the rules and waive the three readings of Resolution 2018-07; Councilwoman Bellomy seconded; passed.

Roll Call

Ayes: Hughes, Pauken, Bellomy, Benedetti, Braun, Schrimpf

Nays: None

Abstentions: None

Council President Pauken moved to pass Resolution 2018-07 as an emergency, such emergency being the need to have a contract in place to start the sewer scoping project within the proposed timeframe; Councilman Braun seconded; passed.

Roll Call:

Ayes: Hughes, Pauken, Bellomy, Benedetti, Braun, Schrimpf

Nays: None

Abstentions: None

Ordinance 06-2018 Supplemental Appropriations

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018 (1st reading)

Council President Pauken moved to suspend the rules and waive the three readings of Ordinance 06-2018; Councilman Braun seconded; passed.

Roll Call:

Ayes: Braun, Pauken, Hughes, Benedetti, Schrimpf, Bellomy

Nays: None

Abstentions: None

Council President Pauken moved to pass Ordinance 06-2018; Councilman Braun seconded; passed.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 9, 2018

Council Meeting

Roll Call:

Ayes: Braun, Pauken, Hughes, Benedetti, Schrimpf, Bellomy

Nays: None

Abstentions: None

New Business:

- ❖ Councilwoman Schrimpf hosted the first of two workshop meetings discussing facilities. In the first meeting, about 24 residents attended. Groups discussed their visions and their needs for the facilities. Councilwoman Schrimpf noted that the first meeting went very well and had some energetic and pleasant discussion. After the second meeting is held, she will be compiling and presenting her notes.
- ❖ Councilman Benedetti expressed his disappointment with the police department. He stated that he did not see anything that would justify anyone being arrested and taken to jail. Councilman Braun stated that first he should ask for an explanation and then form an opinion after the explanation is heard. Chief Nuesse stated that there were multiple attempts to deescalate and that an arrest occurred. She explained that the Village has a right to have an orderly, lawful meeting and that the rest will be sorted out in court. Discussion ensued about the arrangement of the room.

Citizens' Comments:

- ❖ Jean McCall of 5361 Park Lane Dr stated that for the live stream, it would be nice to see the Council's faces and that the audio is not good. As for the arrest, she thinks it could have been de-escalated, that the woman does not have anyone, and that it is wrong.
- ❖ Lori Howard of 2785 Wildwood Rd asked which neighbor would be picking up the woman who was arrested at Jackson Pike. She said that when she comes to the meetings she feels like everything is being done so that people can't hear, won't be able to know, and that people are threatened for not wanting to come. She said that the woman has nobody. She told council to turn the camera around.
- ❖ Roberto Segovia of 3090 Minerva Lake Rd, stated that the camera does not make any sense pointed towards the audience. He also has heard that the audio quality is very poor. He said that the nonsense that is happening reflects how the administration runs things.

Council President Pauken moved to adjourn; Councilwoman Bellomy seconded; passed.

The meeting adjourned at 8:10 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

VILLAGE OF MINERVA PARK
ZONING & CODE ENFORCEMENT REPORT - MARCH 2018

| CASE # | Date | Status | Rating | Reason | Location | Type | Code/Section | Complaint/Violation | Correct by | Courtesy | Violation | Abated/Cl osed | Notes |
|-----------|-----------|--------|---------------|-----------|--------------------------------------|----------|-------------------------------|---|------------|-----------|-----------|-------------------|---|
| 2018-1000 | 3/9/2018 | OPEN | NOTICE | VIOLATION | 5244 CLEVELAND AVE | ZONING | INOPERABLE VEHICLES (1282.08) | Inoperable and Storage of Vehicles | 4/15/2018 | 3/30/2018 | | | |
| 2018-1001 | 3/12/2018 | OPEN | NOTICE | VIOLATION | 5424-5444 CLEVELAND AVE | BUILDING | PROPERTY MAINTENANCE (1480) | Tires beside dumpster | 4/15/2018 | 3/30/2018 | | | |
| 2018-1002 | 3/12/2018 | OPEN | NOTICE | VIOLATION | 3110 MINERVA LAKE RD | BUILDING | PROPERTY MAINTENANCE (1480) | Exterior Structure: broken gable vent | 4/29/2018 | 3/29/2018 | | | |
| 2018-1003 | 3/12/2018 | OPEN | NOTICE | VIOLATION | 3110 MINERVA LAKE RD | BUILDING | FENCE (1464) | Illegal fence: No permit; two types of material per property line | 4/29/2018 | 3/29/2018 | | | |
| 2018-1004 | 3/12/2018 | OPEN | INVESTIGATING | COMPLAINT | 5424-5444 CLEVELAND AVE | BUILDING | FENCE (1464) | Illegal fence: No permit; installed incorrectly | | | | | |
| 2018-1005 | 3/12/2018 | OPEN | INVESTIGATING | COMPLAINT | VILLAGE ALLEY - BEHIND UPTOWN CENTER | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR AREAS: Accumulation of waste in alley | | | | | |
| 2018-1006 | 3/12/2018 | CLOSED | NOTICE | VIOLATION | 5236-5272 CLEVELAND AVE | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR AREAS: Accumulation of waste/debris around dumpster area | 4/2/2018 | 3/12/2018 | | 4/2/2018 | Still a larger dumpster at site. |
| 2018-1007 | 3/12/2018 | OPEN | NOTICE | VIOLATION | 3138 MINERVA LAKE RD | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR STRUCTURE; EXTERIOR AREAS | 4/14/2018 | 3/14/2018 | | | |
| 2018-1008 | 3/12/2018 | OPEN | NOTICE | VIOLATION | 2879 LAKEWOOD DR | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR STRUCTURE: gutters, peeling paint | 4/16/2018 | 3/14/2018 | | | |
| 2018-1009 | 3/14/2018 | OPEN | INVESTIGATING | COMPLAINT | 2655 WOODLEY RD | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR AREAS: Dilapidated garage; Motor Vehicles (inoperable) | | | | | |
| 2018-1010 | 3/15/2018 | CLOSED | ABATED | VIOLATION | 5400 CLEVELAND AVE | ZONING | SIGN (1280) | Portable signs in parking lot | 3/26/2018 | 3/17/2018 | | 3/21/2018 | MOVED SIGNS INSIDE |
| 2018-1011 | 3/15/2018 | OPEN | NOTICE | VIOLATION | 5261 WESTBRIDGE | ZONING | ACCESSORY STRUCTURE (1272.05) | NO PERMIT | 4/16/2018 | 3/15/2018 | | | |
| 2018-1012 | 3/17/2018 | OPEN | NOTICE | VIOLATION | 5167 LAKELAND CT | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR AREAS: Accumulation of waste | 4/16/2018 | 3/17/2018 | | | |
| 2018-1013 | 3/19/2018 | CLOSED | ABATED | VIOLATION | 2846 MINERVA LAKE RD | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR STRUCTURE: broken window; broken door jamb | 4/9/2018 | 3/19/2018 | | 3/27/2018 | |
| 2018-1014 | 3/19/2018 | OPEN | NOTICE | VIOLATION | 3082 MINERVA LAKE RD | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR STRUCTURE: deteriorating front stairs | 4/26/2018 | 3/26/2018 | | | |
| 2018-1015 | 3/21/2018 | OPEN | NOTICE | VIOLATION | 5236-5272 CLEVELAND AVE | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR STRUCTURE: Peeling paint, gutters and extensions falling | 4/30/2018 | 3/30/2018 | | | |
| 2018-1016 | 3/22/2018 | CLOSED | NO VIOL | COMPLAINT | 3120 MINERVA LAKE RD | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR AREAS: Trash on porch | | | | 3/22/2018 | NO TRASH UPON ARRIVAL |
| 2018-1017 | 3/26/2018 | OPEN | INVESTIGATING | COMPLAINT | 5264 CLEVELAND AVE | ZONING | OCCUPANCY/USE | Someone sleeping inside business overnight | | | | | |
| 2018-1018 | 3/28/2018 | OPEN | INVESTIGATING | COMPLAINT | 2540 MAPLEWOOD AVE | BUILDING | PROPERTY MAINTENANCE (1480) | Tree spores causing nuisance | | | | | |
| 2018-1019 | 3/28/2018 | CLOSED | NO VIOL | COMPLAINT | 2678 WOODLEY RD | ZONING | ACCESSORY STRUCTURE (1272.05) | No permit; Construction material, Safe | | | | 3/29/2018 | NO VIOLATIONS FOUND |
| 2018-1020 | 3/14/2018 | OPEN | INVESTIGATING | COMPLAINT | 2565 WOODLEY RD | BUILDING | PROPERTY MAINTENANCE (1480) | EXTERIOR AREAS: Grading | | 3/15/2018 | | | Fixed direction of downspout. Waiting on owner plan for landscape |

VILLAGE OF MINERVA PARK
CODE ENFORCEMENT - STATISTIC REPORT

2018

| | JAN | FEB | MAR | APR | MAY | JUN | JULY | AUG | SEP | OCT | NOV | DEC | YTD TOTAL |
|----------------------------------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----------|
| COMPLAINTS/VIOLATIONS | NA | NA | 21 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 21 |
| New/Opened Cases | NA | NA | 21 | | | | | | | | | | 21 |
| Abated/Closed Cases | NA | NA | 4 | | | | | | | | | | 4 |
| COMPLAINTS/VIOLATION TYPE | 0 | 0 | 21 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 21 |
| Zoning | NA | NA | 5 | | | | | | | | | | 5 |
| Building | NA | NA | 16 | | | | | | | | | | 16 |
| Health | NA | NA | 0 | | | | | | | | | | 0 |
| NOTICES ISSUED | 0 | 0 | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 13 |
| Verbal Notice | NA | NA | 1 | | | | | | | | | | 1 |
| Courtesy Notice | NA | NA | 12 | | | | | | | | | | 12 |
| Violation Notice | NA | NA | 0 | | | | | | | | | | 0 |
| Summons Issued | NA | NA | 0 | | | | | | | | | | 0 |
| PERMITS ISSUED | 0 | 0 | 34 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 34 |
| Fence | NA | NA | 3 | | | | | | | | | | 3 |
| Sign | NA | NA | 0 | | | | | | | | | | 0 |
| Pool/Spa | NA | NA | 0 | | | | | | | | | | 0 |
| Accessory Structures | NA | NA | 0 | | | | | | | | | | 0 |
| Plumbing | NA | NA | 12 | | | | | | | | | | 12 |
| Electrical | NA | NA | 0 | | | | | | | | | | 0 |
| Water | NA | NA | 6 | | | | | | | | | | 6 |
| Sewer | NA | NA | 6 | | | | | | | | | | 6 |
| Home Occupation | NA | NA | 0 | | | | | | | | | | 0 |
| Driveway/Sidewalk | NA | NA | 0 | | | | | | | | | | 0 |
| Zoning | NA | NA | 6 | | | | | | | | | | 6 |
| Right of Way | NA | NA | 1 | | | | | | | | | | 1 |
| Business Registration | NA | NA | NA | | | | | | | | | | 0 |
| Contractor Registration | NA | NA | NA | | | | | | | | | | 0 |
| VARIANCES / APPEALS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Variances | NA | NA | 0 | | | | | | | | | | 0 |
| Appeals | NA | NA | 0 | | | | | | | | | | 0 |

Submitted by:

Jayson Wickard | Code Enforcement Officer

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 19, 2018

Special Council Meeting

Council President Pauken called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Council President Pauken, Councilwoman Hughes, Councilwoman Schrimpf, Councilman Braun, Councilwoman Bellomy, Councilman Benedetti

Mayor: Lynn Eisentrout

Legal Counsel: Gene Hollins

Council President Pauken moved to go into executive session pursuant to Ohio Revised Code 121.22(g)(1) to consider the discipline of a public employee or official or the investigation of charges or complaints against the public employee or official and invited solicitor Gene Hollins to the discussion; Councilman Braun seconded; passed.

Roll Call:

Ayes: Hughes, Bellomy, Braun, Schrimpf, Benedetti, Pauken

Nays: None

Abstentions: None

Council President Pauken moved to adjourn the meeting; Councilwoman Bellomy seconded; passed.

The meeting adjourned at 8:23 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 23, 2018

Council Meeting

Council President Pauken called the meeting to order at 7:01 p.m.

Pledge of Allegiance

Roll Call

Council President Pauken, Councilwoman Schrimpf, Councilman Benedetti, Councilwoman Bellomy, Councilwoman Schrimpf, Councilwoman Hughes

Mayor: Lynn Eisentrout

Fiscal Officer: Kim Pulley

Legal Counsel: Gene Hollins

Fire Chief: Rick Hoechstetter

Village Planner: Eric Fischer

Invocation Councilwoman Diane Schrimpf

Green Cards:

- ❖ Council President Pauken instructed those in the audience to complete a green card and submit it to her if anyone wishes to address council.

Legislation:

Resolution 2018-08 Storm Sewer Survey Contract

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH RESOURCE INTERNATIONAL, INC. FOR STORM SEWER SURVEY SERVICES AND DECLARING AN EMERGENCY (1st reading)

Resolution 2018-09 KS Final Confirmation

A RESOLUTION AFFIRMING THE APPOINTMENT OF KYLE SMITH AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (1st reading)

Council President Pauken moved to suspend the rules and waive the three readings of Resolution 2018-09; Councilwoman Hughes seconded; passed.

Roll Call:

Ayes: Bellomy, Hughes, Pauken, Braun, Schrimpf, Benedetti

Nays: None

Abstentions: None

Council President Pauken moved for passage of Resolution 2018-09 as an emergency, such emergency arising out of the immediate need to affirm the appointment of Kyle Smith at the end of his probationary period; passed.

Roll Call:

Ayes: Benedetti, Schrimpf, Braun, Pauken, Hughes, Bellomy

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

April 23, 2018

Council Meeting

Nays: None

Abstentions: None

Resolution 2018-10 JC Final Confirmation

A RESOLUTION AFFIRMING THE APPOINTMENT OF JEFFREY CHAVALIA AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (1st Reading)

Council President Pauken moved to suspend the rules and waive the three readings of Resolution 2018-10; Councilman Braun seconded; passed.

- ❖ Councilwoman Schrimpf wanted to let the audience know that these are replacement positions that have already been budgeted for and that is why council is passing legislation in this way.

Roll Call:

Ayes: Benedetti, Braun, Schrimpf, Pauken, Hughes, Bellomy

Nays: None

Abstentions: None

Council President Pauken moved for passage of Resolution 2018-10 as an emergency, such emergency arising out of the immediate need to affirm the appointment of Jeffery Chavalia at the end of his probationary period; passed.

Roll Call:

Ayes: Bellomy, Hughes, Pauken, Schrimpf, Braun, Benedetti

Nays: None

Abstentions: None

- ❖ Council President Pauken stated that these were not replacement positions, but part-time officers who will go full-time.

Ordinance 08-2018 Supplemental Appropriations

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018 (1st reading)

Council President Pauken moved to suspend the rules and waive the three readings of Ordinance 07-2018; Councilman Braun seconded; passed.

- ❖ Fiscal Officer Kim Pulley explained that the City of Columbus allocates the total cost for Mayor's court and they divide it up proportionally between all the agencies. The village is then back-billed for the costs.

Roll Call:

Ayes: Hughes, Pauken, Bellomy, Benedetti, Schrimpf, Braun

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 23, 2018

Council Meeting

Nays: None

Abstentions: None

Council President Pauken moved for passage of Ordinance 08-2018; Councilman Braun seconded; passed.

Roll Call:

Ayes: Braun, Schrimpf, Benedetti, Bellomy, Pauken, Hughes

Nays: None

Abstentions: None

New Business:

- ❖ Gerry Demoulin of 2925 Kerrwood Dr stated that he received a letter about his boat. He said he has been here for 20 years and that his boat has always been parked there. He has talked to lots of code enforcement officers, and now all of the sudden he gets a letter about the boat. He said to look at the bylaws. Council President Pauken suggested that he work with the Code Enforcement Officer regarding this.
- ❖ Councilman Benedetti said that the situation with the street signs on Ponderosa are more dangerous now than they have ever been. He said a stop sign was taken out and put on the side for the people coming out of Ponderosa Ct. The issue that he has been noticing is that when you're coming in from 161 there is no reason to stop if you're going to Ponderosa Ct. The people leaving out of the village do not have to stop, so there is a potential for an accident. Councilman Benedetti would like to see the traffic study that resulted in the removal of that stop sign. Council President Pauken stated that she would like to see this issue brought up in a Streets Committee meeting, especially for the fact that the village engineer would be available at that meeting
- ❖ Councilman Benedetti asked about the neutral third-party [police officer at the meeting], if the Village was paying Franklin County. Mayor Eisentrout replied no. Councilman Benedetti asked why there even a neutral third-party was present. Council President Pauken replied that a law enforcement officer is present in case the meeting becomes disorderly or unsafe.
- ❖ Craig Buckingham of 3202 Minerva Lake Rd stated that with the stop sign thing, he's asked about it a couple of times before and was told that it was the engineer's recommendation. He's never understood why. He thinks this is an example of the communication that needs to be changed. He wants to know what the basis was for doing it. He says it is dangerous and that if you live here, you would know, but if you don't, you would think that two people would have the right of way.

Old Business:

- ❖ Councilwoman Schrimpf said that she held her two facility meetings. She has emailed council her summary and hopes to get that posted to the website. She would like to proceed with her subcommittee.

Citizens' Comments:

- ❖ Craig Buckingham of 3202 Minerva Lake Road wanted to follow up to the previous week's Coffee with Council. He said that one of things that attracted him to Minerva Park was the small community feeling. He said he has been here 30 years and that not that many people show up to council meetings. He is still disturbed that a resident was arrested. He's concerned about the direction the community is heading with the fact that there is a neutral third-party present tonight.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

April 23, 2018

Council Meeting

He thinks the right thing to do as a community would be to drop charges.

- ❖ Jen Estes of 2531 Woodley Rd, stated that she agrees with what Craig said, but her take on it is different. If people are concerned with “Is this an okay place to be? Should I move here?” The reason they are asking is probably because certain council members have wasted a lot of time on TV talking about it. She feels like there is a financial incentive to drive down property values. Council President Pauken interrupted Jen and said she would not allow anyone to speak directly to any council member in that manner. Jen Estes said she would rephrase: that any councilmember that would pursue media outlets that didn’t want to take up the story and then convince them to take up the story, she has to question motive behind those actions. It causes her to think that there is money involved. When given a warning by the Mayor and Council President, Jen Estes said that it does not matter because she said it and its done. Council President Pauken responded that she takes very seriously allegations of impropriety. She said that unless she has evidence, she should proceed with caution.
- ❖ Jean McCall of 5361 Park Lane Dr wanted to thank Council for the new arrangement of the room. It makes a lot more sense. She wanted to say that she was one of people that one of the TV stations came to and that it was not intentional. She ignored their calls for days. She wanted to make sure that the person that it happened to gave her permission. She said that she doesn’t believe that seeking out the media was intentional She said she does not believe that it will affect property values, the only thing that would is the dam/sewer project.
- ❖ Roberto Segovia of 3090 Minerva Lake Road asked for an update on the website. Mayor Eisentrout replied that the administrative assistant has it and that the webmaster has been working with and training her. He said that the contact phone number and email address go to the webmaster. He said that nothing has changed since the last meeting. He said it does not have the village phone number or the village email as contact.

Council President Pauken moved to adjourn; Councilman Braun seconded; passed.

The meeting adjourned at 7:37 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

VILLAGE OF MINERVA PARK
ZONING & CODE ENFORCEMENT REPORT - APRIL 2018

| Event/Case # | Date | Status | Rating | Reason | Location | Type | Code/Section | Event | Correct by | Courtesy | Violation | Closed | Notes |
|--------------|-----------|--------|---------------|-----------|---|--------|-------------------------------|--|------------|-----------|-----------|-----------|---|
| 2018-1021 | 4/2/2018 | CLOSED | NO VIOL | COMPLAINT | 2629 Minerva Lake Rd | IPMC | PROPERTY MAINTENANCE (1480) | Accumulation of waste | N/A | | | 4/5/2018 | Items were gone. No violation issued. |
| 2018-1022 | 4/3/2018 | OPEN | INVESTIGATING | COMPLAINT | 5216 Cleveland Ave (Encocam) | ZONING | OCCUPANCY/USE | Business zoning use | | | | | |
| 2018-1023 | 4/5/2018 | OPEN | INVESTIGATING | COMPLAINT | 5216 Cleveland Ave (Encocam) | IPMC | PROPERTY MAINTENANCE (1480) | Accumulation of rubbish - rear property | | | | | |
| 2018-1024 | 4/4/2018 | CLOSED | NO VIOL | COMPLAINT | M/I Subdivision | ZONING | FENCE (1464) | Permitted use is M/I Sub. | N/A | | | N/A | Waiting on resident to send covenant |
| 2018-1025 | 4/5/2018 | OPEN | INVESTIGATING | COMPLAINT | Farview Rd | ZONING | OCCUPANCY/USE | Address locations on Farview not populating in GIS | | | | | Gave notice to Auditor and Planner |
| 2018-1026 | 4/9/2018 | CLOSED | ABATED | VIOLATION | 2769 Minerva Lake Rd | ZONING | BUILDING PERMITS (1202.06) | New roof. No permit | 4/30/2018 | 4/9/2018 | | 4/23/2018 | Roof and chimney repair. |
| 2018-1027 | 4/11/2018 | OPEN | NOTICE | VIOLATION | 2585 Minerva Lake Rd | ZONING | SURFACING MATERIAL (1282.06) | Driveway replacement with gravel | TBD | 4/11/2018 | | | |
| 2018-1028 | 4/12/2018 | OPEN | NOTICE | VIOLATION | 2939 Kerrwood Dr | IPMC | PROPERTY MAINTENANCE (1480) | exterior protection replacement | 5/30/2018 | 4/17/2018 | | | |
| 2018-1029 | 4/13/2018 | CLOSED | NOTICE | VIOLATION | 5306 Cleveland Ave (5300 Cleveland Ave) | IPMC | PROPERTY MAINTENANCE (1480) | wood boarded window since 3/30/18 | 5/1/2018 | 4/17/2018 | | 4/26/2018 | |
| 2018-1030 | 4/13/2018 | OPEN | INVESTIGATING | COMPLAINT | 5256 Cleveland Ave | IPMC | PROPERTY MAINTENANCE (1480) | Tinted windows. Check for fire or zoning violation | | | | | |
| 2018-1031 | 4/13/2018 | OPEN | NOTICE | VIOLATION | 2550 woodley | IPMC | PROPERTY MAINTENANCE (1480) | Removed porch without permit. Area needs painted. | 5/30/2018 | 4/19/2018 | | | |
| 2018-1032 | NA | | | | NA | | | NA | NA | NA | NA | NA | NA |
| 2018-1033 | 4/13/2018 | CLOSED | ABATED | COMPLAINT | 2637 Minerva Lake Rd | IPMC | PROPERTY MAINTENANCE (1480) | Trash cans stacked in front of garage | N/A | N/A | | | Abated before 4/19/18 |
| 2018-1034 | 4/13/2018 | OPEN | INVESTIGATING | COMPLAINT | 5092 Cleveland Ave | ZONING | FENCE (1464) | Dilapidated fence rear of property | | | | | |
| 2018-1035 | 4/13/2018 | OPEN | INVESTIGATING | COMPLAINT | 5236-5272 Cleveland ave (Downtown Center) | ZONING | SIGN (1280) | 2 broken signs | | | | | |
| 2018-1036 | 4/13/2018 | OPEN | INVESTIGATING | COMPLAINT | 5362 Cleveland | ZONING | FENCE (1464) | Dilapidated fence right-side property. Two types of fence | | | | | |
| 2018-1037 | 4/13/2018 | OPEN | INVESTIGATING | COMPLAINT | 5389 Park Lane | IPMC | PROPERTY MAINTENANCE (1480) | Exterior areas and accessory structure | | | | | |
| 2018-1038 | | CLOSED | NO VIOL | | N/A | | | N/A | N/A | N/A | N/A | N/A | |
| 2018-1039 | 4/13/2018 | OPEN | NOTICE | VIOLATION | 2607 Woodley | IPMC | PROPERTY MAINTENANCE (1480) | Inop vehicle sitting on road with flat tire. Tracker HDC1769 | 4/26/2018 | 4/19/2018 | | | |
| 2018-1040 | 4/13/2018 | OPEN | INVESTIGATING | COMPLAINT | 2620 Wildwood | IPMC | PROPERTY MAINTENANCE (1480) | Composting dirt causing drainage issues | | | | | |
| 2018-1041 | 4/13/2018 | OPEN | NOTICE | VIOLATION | 4860 Black Sycamore | IPMC | PROPERTY MAINTENANCE (1480) | Railing removed. Needs steps with railing or deck | 5/19/2018 | 4/19/2018 | | | |
| 2018-1042 | 4/13/2018 | CLOSED | ABATED | VIOLATION | 2925 Kerrwood Dr | IPMC | PROPERTY MAINTENANCE (1480) | Parking of boat in side yard prohibited | 4/30/2018 | 4/19/2018 | | 4/25/2018 | See report |
| 2018-1043 | 4/16/2018 | OPEN | INVESTIGATING | COMPLAINT | 2670 Wildwood | ZONING | PROPERTY MAINTENANCE (1480) | Grading from neighbor causing flooding (2662) | | | | | Under review of Planner/Engineer |
| 2018-1044 | 4/16/2018 | OPEN | INVESTIGATING | COMPLAINT | 2785 Park Lane Rd | ZONING | PROPERTY MAINTENANCE (1480) | Grading/Flooding issue | | | | | Under review of Planner/Engineer |
| 2018-1045 | 4/16/2018 | OPEN | INVESTIGATING | COMPLAINT | 2670 Wildwood | IPMC | PROPERTY MAINTENANCE (1480) | Garage has rotted doors and broken out windows | | | | | Due from flooding. Resolve flooding issue and replace doors |
| 2018-1046 | 4/17/2018 | OPEN | INVESTIGATING | COMPLAINT | M/I Subdivision | ZONING | ACCESSORY STRUCTURE (1272.05) | Sheds for properties that backs to reserve. | | | | | Review and bring to the attention for Accessory Structures |

| | | | | | | | | | | | | | |
|-----------|-----------|--------|---------------|------------|--------------------------------------|--------|-----------------------------|---|-----------|-----------|-----|----------|--|
| 2018-1047 | 4/17/2018 | OPEN | INVESTIGATING | COMPLAINT | 2576 Minerva Lake Rd | IPMC | PROPERTY MAINTENANCE (1480) | Exterior area: Fence, Storm drain | | | | | |
| 2018-1048 | 4/20/2018 | OPEN | INVESTIGATING | COMPLAINT | 2400-B Maplewood | IPMC | PROPERTY MAINTENANCE (1480) | Report of parking in yard. | N/A | N/A | N/A | N/A | There is no such 2400-block |
| 2018-1049 | 4/20/2018 | OPEN | INVESTIGATING | COMPLAINT | 2678 Wildwood | IPMC | PROPERTY MAINTENANCE (1480) | Inoperable vehicles | | | | | |
| 2018-1050 | 4/23/2018 | OPEN | INVESTIGATING | COMPLAINT | 4900 Black Sycamore | ZONING | BUILDING PERMITS (1202.06) | A deck is being built and there is no permit on file or on org. plans | 5/15/2018 | 4/24/2018 | | | Sent building permit app. |
| 2018-1051 | 4/25/2018 | OPEN | INVESTIGATING | PUB ASST | 3170 Mineva Lake Rd | ZONING | CURB | Resident request curb repair | | | | | |
| 2018-1052 | 4/26/2018 | OPEN | INVESTIGATING | PUB ASST | Throughout Village | IPMC | PROPERTY MAINTENANCE (1480) | Trash/Recyclables blowing throughout village on trash day. | | | | | Believe this is from recycling, recommend small recycling carts. |
| 2018-1053 | 4/26/2018 | OPEN | NOTICE | VIOLATION | 2843 Wildwood | IPMC | PREMISES IDENTIFICATION | Requires premises identification. | 5/12/2018 | 4/27/2018 | | | Courtesy notice posted on door. 15 days to comply |
| 2018-1054 | 4/26/2018 | OPEN | INVESTIGATING | COMPLAINT | 5295 East Shore Dr | IPMC | PROPERTY MAINTENANCE (1480) | New manhole installed is hazardous | | | | | Refer to Planner |
| 2018-1055 | 4/26/2018 | OPEN | INVESTIGATING | COMPLAINT | Kerrwood Dr | ZONING | | Truck parked on street for long period of time. | | | | | Checking Ordinances |
| 2018-1056 | 4/23/2018 | OPEN | INVESTIGATING | COMPLAINT | Eastshore - Rear property (2865) | IPMC | PROPERTY MAINTENANCE (1480) | Retaining wall along ravine is dilapidated | | | | | |
| 2018-1057 | 4/27/2018 | OPEN | NOTICE | VIOLATION | 2802 North Bay | IPMC | PREMISES IDENTIFICATION | Requires premises identification. | 5/12/2018 | 4/27/2018 | | | Gave notice to owner |
| 2018-1058 | 4/27/2018 | CLOSED | COMPLETED | INSPECTION | 2695 Woodley | PERMIT | PERMIT INSPECTION | Fence Permit PIP-08-2018 | N/A | N/A | N/A | N/A | APPROVED |
| 2018-1059 | 4/9/2018 | OPEN | PERMIT | INSPECTION | 2660 Minerva Lake Rd | PERMIT | PERMIT INSPECTION | Driveway replacement - asphalt PIP-08-2018 | | | | | |
| 2018-1060 | 4/1/2018 | CLOSED | COMPLETED | INSPECTION | 4958 Cotton Quail Ct | PERMIT | PERMIT INSPECTION | Fence Permit F-01-2018 | | | | 4/1/2018 | APPROVED |
| 2018-1061 | 4/4/2018 | OPEN | PERMIT | INSPECTION | 2722 Minerva Lake Rd | PERMIT | PERMIT INSPECTION | Fence Permit F-05-2018 | | | | | |
| 2018-1062 | 4/10/2018 | OPEN | PERMIT | INSPECTION | 4852 Black Sycamore Rd | PERMIT | PERMIT INSPECTION | Fence Permit F-06-2018 | | | | | |
| 2018-1063 | 4/18/2018 | OPEN | PERMIT | INSPECTION | 4860 Black Sycamore | PERMIT | PERMIT INSPECTION | Fence Permit F-07-2018 | | | | | |
| 2018-1064 | 4/19/2018 | OPEN | PERMIT | INSPECTION | 3252 Minerva Lake Rd | PERMIT | PERMIT INSPECTION | Fence Permit F-08-2018 | | | | | |
| 2018-1065 | 4/20/2018 | OPEN | PERMIT | INSPECTION | 4956 Black Sycamore | PERMIT | PERMIT INSPECTION | Fence Permit F-09-2018 | | | | | |
| 2018-1066 | 4/1/2018 | CLOSED | COMPLETED | INSPECTION | 5308 Cleveland Ave | PERMIT | PERMIT INSPECTION | Sign Permit S-01-2018 | | | | | APPROVED |
| 2018-1067 | 4/25/2018 | OPEN | PERMIT | INSPECTION | 3047 E Dublin Grandville (New Comer) | PERMIT | PERMIT INSPECTION | Sign Permit S-02-2018 | | | | | |

VILLAGE OF MINERVA PARK
CODE ENFORCEMENT - STATISTIC REPORT

2018

| | JAN | FEB | MAR | APR | MAY | JUN | JULY | AUG | SEP | OCT | NOV | DEC | YTD TOTAL |
|----------------------------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----------|
| CASE/EVENTS | 0 | 0 | 26 | 45 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 71 |
| New/Opened Cases | NA | NA | 21 | 35 | | | | | | | | | 56 |
| Permits (inspection req) | NA | NA | 5 | 10 | | | | | | | | | 15 |
| Abated/Closed Cases | NA | NA | 4 | 8 | | | | | | | | | 12 |
| CASE TYPES | 0 | 0 | 21 | 38 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 59 |
| Zoning | NA | NA | 7 | 14 | | | | | | | | | 21 |
| Building | NA | NA | 0 | 0 | | | | | | | | | 0 |
| IMPC (Prop Maint) | NA | NA | 14 | 21 | | | | | | | | | 35 |
| Permit Inspections | NA | NA | 0 | 3 | | | | | | | | | 3 |
| NOTICES ISSUED | 0 | 0 | 15 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 27 |
| Verbal Notice | NA | NA | 1 | 0 | | | | | | | | | 1 |
| Courtesy Notice | NA | NA | 14 | 12 | | | | | | | | | 26 |
| Violation Notice | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Citations Issued | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Summons Issued | NA | NA | 0 | 0 | | | | | | | | | 0 |
| PERMITS ISSUED | 0 | 0 | 37 | 35 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 72 |
| Fence | NA | NA | 3 | 5 | | | | | | | | | 8 |
| Sign | NA | NA | 0 | 2 | | | | | | | | | 2 |
| Pool/Spa | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Accessory Structures | NA | NA | 0 | 1 | | | | | | | | | 1 |
| Building (Single Family) | NA | NA | 6 | 5 | | | | | | | | | 11 |
| Property Improvement | NA | NA | 2 | 1 | | | | | | | | | 3 |
| Deck/Patio | NA | NA | 0 | 1 | | | | | | | | | 1 |
| Plumbing | NA | NA | 12 | 8 | | | | | | | | | 20 |
| Electrical | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Water | NA | NA | 6 | 5 | | | | | | | | | 11 |
| Sewer | NA | NA | 6 | 5 | | | | | | | | | 11 |
| Home Occupation | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Driveway/Sidewalk | NA | NA | 1 | 1 | | | | | | | | | 2 |
| Zoning (Land/Use) | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Portable Structure/Storage | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Right of Way | NA | NA | 1 | 1 | | | | | | | | | 2 |
| Business Registration | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Contractor Registration | NA | NA | 0 | 0 | | | | | | | | | 0 |
| VARIANCES / APPEALS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Variations | NA | NA | 0 | 0 | | | | | | | | | 0 |
| Appeals | NA | NA | 0 | 0 | | | | | | | | | 0 |

Submitted by:

Jayson Wickard | Code Enforcement Officer

RESOLUTION 2018-08

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH RESOURCE INTERNATIONAL, INC. FOR STORM SEWER SURVEY SERVICES AND DECLARING AN EMERGENCY

WHEREAS, the Village of Minerva Park desires to have accurate information pertaining to the location of the Village's storm sewer infrastructure; and

WHEREAS, the Village Council received a proposal from Resource International, Inc. outlining a storm sewer survey project; and

WHEREAS, the Village Engineer has recommended the Village enter into an agreement with Resource International, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for survey services related to the Village's storm sewer infrastructure.

Section 2. The cost of the project shall not exceed \$14,000 without further approval of Council.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to have a contract in place and to start the project within the proposed time; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

Lynn Eisentrout, Mayor

First Reading: April 23, 2018
Second Reading: May 7, 2018
Third Reading: May 21, 2018
Passed: May 21, 2018

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

RESOLUTION 2018-11

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF CLIFFORD BIGLER AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY

WHEREAS, there is a vacancy in the Village of Minerva Park Police Department for a full-time Police Officer; and,

WHEREAS, the Mayor and Council for the Village of Minerva Park wish to fill the full-time Police Officer position; and,

WHEREAS, Clifford Bigler will begin serving as a full-time Police Officer in the Minerva Park Police Department on April 30, 2018, and has the necessary qualifications to fill this position; and,

WHEREAS, pursuant to Section 737.16, Ohio Revised Code, the Mayor appointed Clifford Bigler as a full-time Police Officer for the Village of Minerva Park to begin on April 30, 2018 and Council for the Village of Minerva Park now wishes to confirm this appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. Pursuant to Section 737.16, Ohio Revised Code, Council for the Village of Minerva Park hereby confirms the Mayor's appointment of Clifford Bigler as a Full-Time Police Officer beginning April 30, 2018.

Section 2. Pursuant to Section 737.16, Ohio Revised Code, this appointment and confirmation shall be for a probationary period of six months' consecutive service, and shall not be finally made until Clifford Bigler has satisfactorily served the probationary period and the Mayor, with the concurrence of Council, have finally appointed Clifford Bigler.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 5. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to fill the full-time officer position. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Lynn Eisentrout, Mayor

First Reading: May 7, 2018
Second Reading: Waived
Third Reading: Waived
Passed: May 7, 2018

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor