

Village of Minerva Park  
Council Meeting: April 9, 2018  
AGENDA

**Pledge of Allegiance**

**Roll Call**

**Invocation** Councilwoman Diane Schrimpf

**Green Cards** Council President Pauken

**Minutes** March 12, 2018 Council Meeting  
March 26, 2018 Council Meeting

**Code Enforcement Officer's Report** March 2018

**Village Official Reports**

EMS/Fire – Chief Rick Hoehstetter  
Police – Chief Kim Nuesse  
Engineer – Mike Flickinger  
Fiscal Officer – Kim Pulley

Legal Counsel – Gene Hollins  
Planning & Zoning –  
Village Planning Director – Eric Fischer  
MPCA– Councilman Tony Benedetti

**Mayor's Report & NCC**

**Council Committee Reports**

Community – Councilman Tony Benedetti  
Finance – Councilwoman Diane Schrimpf  
Streets – Councilwoman Tiffany Hughes

Service – Councilwoman Beth Bellomy  
Safety – Councilman Michael Braun  
Legislation – Council President Jennifer  
Pauken

**Legislation**

**Resolution 2018-07 OPWC Consulting Contract**

2<sup>nd</sup> Reading, intent is to waive the 3<sup>rd</sup> reading and pass as an emergency

**Ordinance 06-2018 Supplemental Appropriations**

1<sup>st</sup> Reading, intent is to waive the three readings and pass as an emergency

**New Business**

**Old Business**

**Citizens' Comments**

**Adjourn**

**RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK**

Minutes of the

March 12, 2018

Council Meeting

*Council President Pauken called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call**

Council President Pauken, Councilwoman Diane Schrimpf, Councilwoman Tiffany Hughes, Councilman Michael Braun, Councilman Tony Benedetti

**Police Chief:** Kim Nuesse

**Fiscal Officer:** Kim Pulley

**Legal Counsel:** Gene Hollins

**Fire Chief:** Rick Hoechstetter

Council President Pauken moved to amend the agenda for Councilwoman Schrimpf to give the Invocation; Councilwoman Bellomy seconded; passed.

**Invocation** Councilwoman Diane Schrimpf

**Green Cards:**

- ❖ Council President Pauken instructed those in the audience to complete a green card and submit it to her if anyone wishes to address council.

**Minutes:**

Councilman Benedetti moved to accept the minutes from the February 12, 2018 Council Meeting; Councilwoman Schrimpf seconded; passed.

Councilman Benedetti moved to accept the minutes from the February 26, 2018 Council Meeting; Councilwoman Schrimpf seconded; passed.

**Code Enforcement Officer's Report:**

- ❖ Council President Pauken introduced the new Code Enforcement Officer Jayson Wickard. Mr. Wickard introduced himself, explaining that he has had previous experience in zoning and code enforcement in the City of Fostoria. Additionally, he has 15 years of experience in public service and safety. He looks forward to working with everyone.

**EMS/Fire:**

- ❖ There were 37 calls in February and 20 transports. That is about a 50% increase from this same time last year. They are seeing more runs because they are in service more and also thanks to the new software.
- ❖ Council President Pauken asked for an update about the fire hydrant on Ponderosa Dr. Chief Hoechstetter said they are well aware of it and it is a high priority but right now they are waiting for warmer weather. The water has been shut off.

**Police:**

- ❖ They are in the process of recruiting for two new police officers. There have been interviews with promising candidates.

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VILLAGE OF MINERVA PARK**

Minutes of the

March 12, 2018

Council Meeting

**Engineer:**

- ❖ Mike Flickinger is excused.

**Fiscal Officer:**

- ❖ The Village knows there are issues with the webcam involving volume and a company came out to give an estimate for sound equipment. The quote was for \$10,000. They will be contacting more companies. Councilwoman Schrimpf will be referring a company.
- ❖ The audit was on March 8<sup>th</sup> and 9<sup>th</sup>. An auditor will be meeting with Council in the future to discuss the findings, whether it be in a Finance Committee that all of Council attend or a Council Meeting. It will be scheduled soon. There was nothing significant to report.

**Legal Counsel:**

- ❖ Mr. Hollins was at the weekend's work session and worked with Council in depth. He is looking forward to the Records Commission meeting and has nothing further to report.
- ❖ Fiscal Officer Kim Pulley asked for an update on the income tax. Mr. Hollins said that it is a two-step process. You can move the trial court for a stay pending appeal and if that is turned down it moves into the appellate court. They are filing a motion to get the stay pending appeal.

**Planning and Zoning:**

- ❖ There was a planning and zoning work session. They are continuing to work on planning the parks and greenspaces. Maps were distributed and a resident expert attended. Also, the commission looked at an example chicken ordinance and they also started discussing updating the signage ordinances.
- ❖ There was a Variance Request Hearing at 6:30 p.m. on March 12, 2018.

Councilman Braun moved to approve variance application V-1-2017, for the fence at 2749 Minerva Lake Road; Council President Pauken seconded; passed.

**Roll Call:**

**Ayes:** Pauken, Braun, Bellomy, Schrimpf

**Nays:** Benedetti, Hughes

**Abstentions:** None

**Village Planning Director:**

- ❖ MI is gearing up for a busy season. Mr. Fischer is expecting at least 100 permits to come in this year.
- ❖ Councilwoman Schrimpf asked for clarification about variances. Mr. Fischer explained that variances are specific and follow the property forever. Councilman Braun said that in the example of the variance that was just passed, that variance was specific for that fence.
- ❖ Mr. Fischer will be sending out the changes to the survey to Council within the next week.

**MPCA & NCC:**

- ❖ Councilman Benedetti was not able to attend MPCA.

**Community:**

- ❖ Pool fees were discussed at the community committee meetings and Council will be ready to pass

**RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK**

Minutes of the

March 12, 2018

Council Meeting

tonight.

**Finance:**

- ❖ Councilwoman Schrimpf will be scheduling a Finance Committee Meeting before the March 26, 2018 Council Meeting.

**Streets:**

- ❖ Councilwoman Hughes had sent out the pothole report that morning to the Mayor.
- ❖ Discussion ensued about the next steps for the streets with the help of the Amick Municipal Consulting Services. It was determined that Councilwoman Hughes would contact Amick Municipal Consulting Services for a written proposal of his scope of work.
- ❖ Council President Pauken asked the question: "Who is responsible for the potholes on 161?" Chief Nuesse replied that it would fall under ODOT.

**Service:**

- ❖ There have been issues with Local Waste running over properties during trash collection.
- ❖ Councilman Braun asked when the first pick up for yard waste would be. Council President Pauken said she believed it would be in the first week of April.

**Safety:**

- ❖ The new cruiser and equipment for the new cruiser were discussed.
- ❖ The Chief has a list of replacement and additional street signs.
- ❖ There has been additional crime in the Cleveland Avenue corridor.

**Legislation:**

- ❖ The Legislative Committee Meeting will be on Mach 26, 2018. Everyone is welcome to attend.
- ❖ Records Commission will be on March 26, 2018 at 2:00 p.m.

**Legislation:**

**Resolution 2018-03**

**A RESOLUTION SETTING THE FEES FOR MEMBERSHIP, DAY PASSES, AND POOL RENTAL FOR THE MINERVA PARK POOL FOR THE 2018 SUMMER SEASON (3<sup>rd</sup> Reading)**

Council President Pauken moved for passage of Resolution 2018-03; Councilman Benedetti seconded; passed.

**Roll Call:**

**Ayes:** Schrimpf, Benedetti, Braun, Hughes, Bellomy, Pauken

**Nays:** None

**Abstentions:** None

**Resolution 2018-04 Police Vehicle Equipment**

**A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF POLICE VEHICLE EQUIPMENT (3<sup>rd</sup> Reading)**

**RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK**

Minutes of the

March 12, 2018

Council Meeting

Council President Pauken moved for passage of Resolution 2018-04; Councilwoman Bellomy seconded; passed.

**Roll Call:**

**Ayes:** Braun, Bellomy, Hughes, Benedetti, Pauken, Schrimpf

**Nays:** None

**Abstentions:** None

**Resolution 2018-05 Rules of Council Revision**

**A RESOLUTION ADOPTING A REVISION TO THE RULES OF COUNCIL FOR THE COUNCIL OF THE VILLAGE OF MINERVA PARK FOR 2018 (3<sup>rd</sup> Reading)**

Council President Pauken moved for passage of Resolution 2018-05; Councilwoman Bellomy seconded; passed.

**Roll Call:**

**Ayes:** Hughes, Braun, Bellomy, Benedetti, Schrimpf, Pauken

**Nays:** None

**Abstentions:** None

**Ordinance 03-2018 Parking During Snowfalls**

**AN ORDINANCE TO REVISE SECTION 452.16 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK, OHIO (2<sup>nd</sup> Reading)**

**Ordinance 04-2018 Amending Salary and Position Schedule**

**AN ORDINANCE AMENDING THE WAGE AND SALARY RANGES, AND THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK AND DECLARING AN EMERGENCY (2<sup>nd</sup> Reading)**

Council President Pauken moved to suspend the rules and waive the three readings of Ordinance 04-2018; Councilman Braun seconded; passed.

- ❖ Councilwoman Schrimpf stated that she believes this ordinance should have all three readings. She would like to see the job description for the administrative assistant position and the process for the handling of the money coming into the Village. As the Finance Committee Chair, she would like to review the policies to be able to assure Council that there are established procedures in place and that the appropriate person has been trained. Fiscal Officer Kim Pulley explained that per state law, if you have over \$1000 in receipt of money, it must be deposited within 24 hours, and the reasoning behind the waiving of the third reading is that the sooner the administrative assistant would be able to go full time, the sooner the Village would have a segregation of duty with depositing money. Discussion ensued about internal control policies and job descriptions.

**Roll Call:**

**Ayes:** Pauken, Bellomy, Braun, Schrimpf, Hughes

**Nays:** Benedetti

**Abstentions:** None

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Council President Pauken moved for passage of Ordinance 04-2018 as an emergency, such emergency arising out of the immediate need to increase the position of the administrative assistant to full time; Councilman Braun seconded; passed.

**Roll Call:**

**Ayes:** Pauken, Schrimpf, Benedetti, Bellomy, Hughes

**Nays:** None

**Abstentions:** None

**Ordinance 05-2018 Supplemental Appropriations**

**AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2017 (2<sup>nd</sup> Reading)**

Council President Pauken moved to suspend the rules and waive the third reading of Ordinance 05-2018, arising out of the need to increase the allocation for the salary and benefits of a full-time position, as well as insurance benefits for an employee with a qualifying event; Councilman Braun seconded; passed.

**Roll Call:**

**Ayes:** Bellomy, Benedetti, Hughes, Schrimpf, Pauken, Braun

**Nays:** None

**Abstentions:** None

Council President Pauken moved for passage of Ordinance 05-2018; Councilwoman Bellomy seconded; passed.

**Roll Call:**

**Ayes:** Bellomy, Benedetti, Hughes, Pauken, Schrimpf, Braun

**Nays:** None

**Abstentions:** None

**New Business:**

- ❖ A Strategic Planning work session is on Monday, March 19, 2018 at 6:30 p.m.

**Old Business:**

- ❖ There is no old business.

**Citizens' Comments:**

- ❖ Pam Park-Curry of 2559 Lakewood Dr wanted to commend Councilwoman Schrimpf for her comments. She finds it hard to believe a full-time job was accepted without a job description. She said there is a Mayor's Court Clerk who also takes money and there has been no discussion about a third person to be a check person, and who that back up is.

Councilman Braun moved to adjourn; Councilwoman Bellomy seconded; passed.

**RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK**

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Minutes of the

March 12, 2018

Council Meeting

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The meeting adjourned at 8:30 p.m.

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Mayor Lynn Eisentrout

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Fiscal Officer Kim Pulley

3.12.18 Council Meeting Minutes BP

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Minutes of the

March 26, 2018

Council Meeting

**Pledge of Allegiance**

**Roll Call**

Council President Jennifer Pauken, Councilwoman Diane Schrimpf, Councilman Tony Benedetti, Councilman Michael Braun, Councilwoman Tiffany Hughes. *Councilwoman Beth Bellomy is excused.*

**Police Chief:** Kim Nuesse

**Fire Chief:** Rick Hoechstetter

**Fiscal Officer:** Kim Pulley

**Invocation** Councilwoman Schrimpf

**Green Cards:**

- ❖ Council President Pauken stated that even though no one was in the audience, should anyone arrive and wish to address council, they may fill out a green card and do so.

**Legislation:**

**Ordinance 03-2018 Parking During Snowfalls**

**AN ORDINANCE TO REVISE SECTION 452.16 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK, OHIO (3<sup>rd</sup> Reading)**

Council President Pauken moved for passage of Ordinance 03-2018; Councilman Braun seconded; passed.

**Roll Call:**

**Ayes:** Hughes, Pauken, Braun, Schrimpf

**Nays:** Benedetti

**Abstentions:** None

**Resolution 2018-06 Sanitary Sewer Cleaning & Video Flowline**

**A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH FLOWLINE, LLC FOR INSPECTION, CLEANING AND VIDEO RECORDING OF CERTAIN SANITARY SEWERS AND DECLARING AN EMERGENCY (1<sup>st</sup> Reading- intent is to waive the three readings and pass as an emergency)**

Council President Pauken moved to suspend the rules and waive the three readings of Resolution 2018-06; Councilwoman Schrimpf seconded; passed.

**Roll Call:**

**Ayes:** Hughes, Pauken, Schrimpf, Braun, Benedetti

**Nays:** None

**Abstentions:** None

Council President Pauken moved for passage of Resolution 2018-06 as an emergency, such



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emergency being the need to have a contract in place and to start a project within a proposed time frame; Councilwoman Hughes seconded; passed.

**Roll Call:**

**Ayes:** Braun, Benedetti, Schrimpf, Pauken, Hughes

**Nays:** None

**Abstentions:** None

**Resolution 2018-07 – OPWC Consulting Contract**

**A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH AMICK MUNICIPAL CONSULTING GROUP FOR OPWC CONSULTING SERVICES AND DECLARING AN EMERGENCY (1<sup>st</sup> Reading-intent is to waive 3 readings and pass as an emergency)**

Council President Pauken moved to suspend the rules and waive the three readings of Resolution 2018-07; Councilman Braun seconded; failed.

**Roll Call:**

**Ayes:** Pauken, Hughes, Schrimpf, Braun

**Nays:** Benedetti

**Abstentions:** None

**New Business:**

- ❖ Chief Hoechstetter gave an update on the fire hydrant on Ponderosa. It has earned the nickname Frankenhydrant, because it was constructed with spare parts instead of purchasing a new one. It is back up, working, and freshly painted.
- ❖ Councilman Benedetti said that he had issues with the fact that a Code Enforcement Officer was hired without Council's approval. Council President Pauken said that Council did approve this position when council authorized the budget for this position. Councilman Braun said that it was within the Mayor's job description and list of duties to be able to hire staff. Councilwoman Schrimpf stated she went to the new councilman presentation which was very informative and they went over the various aspects of an uncharted village and the responsibilities of each branch.

**Citizens' Comments:**

- ❖ Roberto Segovia of 3090 Minerva Lake Road stated that he has seen a police cruiser parked in a turn lane on 161 as you turn into Farview. He has seen his multiple times and says it blocks the view. He also had asked previously about no parking signs and has not heard anything since.
- ❖ Councilwoman Schrimpf asked about when people get up and speak in front of council. She wondered if there was a follow up process regarding people's comments. Council President Pauken said that if an individual makes a commitment to respond or gives an expectation, the person will follow up. There is no formal process for following up and it is dependent on a case by case basis. Councilman Benedetti and Councilwoman Hughes also expressed interest in a follow up process, based on their past experiences of addressing council.

Council President Pauken moved to adjourn; Councilman Benedetti seconded; passed.

**RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK**

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Minutes of the

March 26, 2018

Council Meeting

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The meeting adjourned at 7:26 p.m.

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Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

3.29.18 Council Meeting Draft BP

VILLAGE OF MINERVA PARK  
ZONING & CODE ENFORCEMENT REPORT - MARCH 2018

CASE #	Date	Status	Rating	Reason	Location	Type	Code/Section	Complaint/Violation	Correct by	Courtesy	Violation	Abated/Cl osed	Notes
2018-1000	3/9/2018	OPEN	NOTICE	VIOLATION	5244 CLEVELAND AVE	ZONING	INOPERABLE VEHICLES (1282.08)	Inoperable and Storage of Vehicles	4/15/2018	3/30/2018			
2018-1001	3/12/2018	OPEN	NOTICE	VIOLATION	5424-5444 CLEVELAND AVE	BUILDING	PROPERTY MAINTENANCE (1480)	Tires beside dumpster	4/15/2018	3/30/2018			
2018-1002	3/12/2018	OPEN	NOTICE	VIOLATION	3110 MINERVA LAKE RD	BUILDING	PROPERTY MAINTENANCE (1480)	Exterior Structure: broken gable vent	4/29/2018	3/29/2018			
2018-1003	3/12/2018	OPEN	NOTICE	VIOLATION	3110 MINERVA LAKE RD	BUILDING	FENCE (1464)	Illegal fence: No permit; two types of material per property line	4/29/2018	3/29/2018			
2018-1004	3/12/2018	OPEN	INVESTIGATING	COMPLAINT	5424-5444 CLEVELAND AVE	BUILDING	FENCE (1464)	Illegal fence: No permit; installed incorrectly					
2018-1005	3/12/2018	OPEN	INVESTIGATING	COMPLAINT	VILLAGE ALLEY - BEHIND UPTOWN CENTER	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR AREAS: Accumulation of waste in alley					
2018-1006	3/12/2018	CLOSED	NOTICE	VIOLATION	5236-5272 CLEVELAND AVE	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR AREAS: Accumulation of waste/debris around dumpster area	4/2/2018	3/12/2018		4/2/2018	Still a larger dumpster at site.
2018-1007	3/12/2018	OPEN	NOTICE	VIOLATION	3138 MINERVA LAKE RD	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR STRUCTURE; EXTERIOR AREAS	4/14/2018	3/14/2018			
2018-1008	3/12/2018	OPEN	NOTICE	VIOLATION	2879 LAKEWOOD DR	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR STRUCTURE: gutters, peeling paint	4/16/2018	3/14/2018			
2018-1009	3/14/2018	OPEN	INVESTIGATING	COMPLAINT	2655 WOODLEY RD	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR AREAS: Dilapidated garage; Motor Vehicles (inoperable)					
2018-1010	3/15/2018	CLOSED	ABATED	VIOLATION	5400 CLEVELAND AVE	ZONING	SIGN (1280)	Portable signs in parking lot	3/26/2018	3/17/2018		3/21/2018	MOVED SIGNS INSIDE
2018-1011	3/15/2018	OPEN	NOTICE	VIOLATION	5261 WESTBRIDGE	ZONING	ACCESSORY STRUCTURE (1272.05)	NO PERMIT	4/16/2018	3/15/2018			
2018-1012	3/17/2018	OPEN	NOTICE	VIOLATION	5167 LAKELAND CT	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR AREAS: Accumulation of waste	4/16/2018	3/17/2018			
2018-1013	3/19/2018	CLOSED	ABATED	VIOLATION	2846 MINERVA LAKE RD	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR STRUCTURE: broken window; broken door jamb	4/9/2018	3/19/2018		3/27/2018	
2018-1014	3/19/2018	OPEN	NOTICE	VIOLATION	3082 MINERVA LAKE RD	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR STRUCTURE: deteriorating front stairs	4/26/2018	3/26/2018			
2018-1015	3/21/2018	OPEN	NOTICE	VIOLATION	5236-5272 CLEVELAND AVE	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR STRUCTURE: Peeling paint, gutters and extensions falling	4/30/2018	3/30/2018			
2018-1016	3/22/2018	CLOSED	NO VIOL	COMPLAINT	3120 MINERVA LAKE RD	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR AREAS: Trash on porch				3/22/2018	NO TRASH UPON ARRIVAL
2018-1017	3/26/2018	OPEN	INVESTIGATING	COMPLAINT	5264 CLEVELAND AVE	ZONING	OCCUPANCY/USE	Someone sleeping inside business overnight					
2018-1018	3/28/2018	OPEN	INVESTIGATING	COMPLAINT	2540 MAPLEWOOD AVE	BUILDING	PROPERTY MAINTENANCE (1480)	Tree spores causing nuisance					
2018-1019	3/28/2018	CLOSED	NO VIOL	COMPLAINT	2678 WOODLEY RD	ZONING	ACCESSORY STRUCTURE (1272.05)	No permit; Construction material, Safe				3/29/2018	NO VIOLATIONS FOUND
2018-1020	3/14/2018	OPEN	INVESTIGATING	COMPLAINT	2565 WOODLEY RD	BUILDING	PROPERTY MAINTENANCE (1480)	EXTERIOR AREAS: Grading		3/15/2018			Fixed direction of downspout. Waiting on owner plan for landscape

VILLAGE OF MINERVA PARK  
CODE ENFORCEMENT - STATISTIC REPORT

2018

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>COMPLAINTS/VIOLATIONS</b>	NA	NA	21	0	0	0	0	0	0	0	0	0	21
New/Opened Cases	NA	NA	21										21
Abated/Closed Cases	NA	NA	4										4
<b>COMPLAINTS/VIOLATION TYPE</b>	0	0	21	0	0	0	0	0	0	0	0	0	21
Zoning	NA	NA	5										5
Building	NA	NA	16										16
Health	NA	NA	0										0
<b>NOTICES ISSUED</b>	0	0	13	0	0	0	0	0	0	0	0	0	13
Verbal Notice	NA	NA	1										1
Courtesy Notice	NA	NA	12										12
Violation Notice	NA	NA	0										0
Summons Issued	NA	NA	0										0
<b>PERMITS ISSUED</b>	0	0	34	0	0	0	0	0	0	0	0	0	34
Fence	NA	NA	3										3
Sign	NA	NA	0										0
Pool/Spa	NA	NA	0										0
Accessory Structures	NA	NA	0										0
Plumbing	NA	NA	12										12
Electrical	NA	NA	0										0
Water	NA	NA	6										6
Sewer	NA	NA	6										6
Home Occupation	NA	NA	0										0
Driveway/Sidewalk	NA	NA	0										0
Zoning	NA	NA	6										6
Right of Way	NA	NA	1										1
Business Registration	NA	NA	NA										0
Contractor Registration	NA	NA	NA										0
<b>VARIANCES / APPEALS</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
Variances	NA	NA	0										0
Appeals	NA	NA	0										0

Submitted by:

Jayson Wickard | Code Enforcement Officer

**ORDINANCE 06-2018**

**AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2017**

**WHEREAS**, it is necessary to supplement the appropriations in Ordinance 29-2017 for the year ending December 31, 2018; and

**WHEREAS**, the appropriations herein are to be effective for the year ending December 31, 2018.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:**

**Section 1.** The Annual Appropriations in Ordinance 29-2017 are supplemented as follows:

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<b><u>Storm Sewer Maintenance Fund</u></b>				
<b><u>Other Contractual Services</u></b>				
2907-559-300	Contractual Services	0	14,000	14,000

**Section 2.** The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

**Section 3.** This Ordinance shall be in full force and effect upon its passage.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: April 9, 2018  
Second Reading: Waived  
Third Reading: Waived  
Passed: April 9, 2018

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kimberly Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

## RESOLUTION 2018-07

### A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH AMICK MUNICIPAL CONSULTING GROUP FOR OPWC CONSULTING SERVICES AND DECLARING AN EMERGENCY

**WHEREAS**, the Village of Minerva Park seeks an experienced consultant to provide professional services related to an application for financial assistance for Round 33 of the State Capital Improvements Program administered by the Ohio Public Works Commission; and,

**WHEREAS**, the Village Council received a proposal from Amick Municipal Consulting Services outlining the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for consulting services related to an application for financial assistance for Round 33 of the State Capital Improvements Program.

**Section 2.** The cost of the project shall not exceed \$10,000 without further approval of Council.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to have a contract in place and to start the project within the proposed time; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: March 26, 2018  
Second Reading: Waived  
Third Reading: Waived  
Passed: March 26, 2018

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kim Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor