

Village of Minerva Park  
Council Meeting: November 12, 2018  
AGENDA

**Pledge of Allegiance**

**Roll Call**

**Invocation** Councilwoman Bellomy

**Green Cards** Council President Schrimpf

**Minutes** July 23, 2018 Council Meeting  
August 13, 2018 Council Meeting  
August 18, 2018 Special Council Meeting  
August 20, 2018 Special Council Meeting  
August 21, 2018 Special Council Meeting  
August 27, 2018 Council Meeting  
September 10, 2018 Council Meeting  
September 24, 2018 Council Meeting  
October 8, 2018 Council Meeting  
October 22, 2018 Council Meeting

**Code Enforcement Officer's Report** October 2018

**Village Official Reports**

EMS/Fire – Chief Rick Hoechstetter  
Police – Chief Matt Delp  
Engineer – Mike Flickinger  
Fiscal Officer – Kim Pulley

Legal Counsel – Gene Hollins  
Planning & Zoning – Councilman Tony Benedetti  
Village Planning Director – Eric Fischer  
MPCA- Councilman Tony Benedetti

**Mayor's Report & NCC**

**Council Committee Reports**

Community – Councilman Tony Benedetti  
Finance – Councilwoman Lori Howard  
Streets – Councilwoman Tiffany Hughes  
Service – Councilman Joseph Curl

Safety – Councilwoman Beth Bellomy  
Facilities – Council President Diane Schrimpf  
Legislation – Council President Diane Schrimpf

**Legislation**

**Resolution 2018-24 Fund Transfer**

1<sup>st</sup> Reading

**Resolution 2018-25 Traffic Study Contract**

1<sup>st</sup> Reading

**Ordinance 19-2018 Supplemental Appropriations**

1<sup>st</sup> Reading (Intent is to Waive 3 Readings and Pass)

**Ordinance 20-2018 Annual Appropriations for 2019**

1<sup>st</sup> Reading

**Ordinance 21-2018 Salary Ranges and Positions**

1<sup>st</sup> Reading

**Ordinance 22-2018 Accepting Public Improvements, Phase IV**

1<sup>st</sup> Reading

**New Business**

**Old Business**

**Citizens' Comments**

**Adjourn**

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

July 23, 2018

*Mayor Eisentrout called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Councilwoman Schrimpf, Councilman Benedetti, Councilman Braun, Councilwoman Bellomy, Councilwoman Pauken, Councilwoman Hughes

Mayor Lynn Eisentrout  
Fiscal Officer Kim Pulley

Code Enforcement Vacant  
EMS/Fire Chief Rick Hoechstetter

**Invocation** – Michael Braun

**Green Cards** Council President (pro tempore) Pauken

**Mayor Report**

No report

**Legislation Chair – Council President Jennifer Pauken**

**Ordinance 09-2018**

**AN ORDINANCE PURSUANT TO ARTICLE XVIII SECTION 8 OF THE OHIO CONSTITUTION SUBMITTING TO THE ELECTORS OF THE VILLAGE OF MINERVA PARK THE QUESTIONS OF WHETHER A COMMISSION SHALL BE CHOSEN TO FRAME A MUNICIPAL CHARTER AND WHO SHALL BE THE COMMISSION MEMBERS OF THE VILLAGE OF MINERVA PARK (3<sup>rd</sup> reading)**

**Pauken moved to pass ordinance.**

Braun seconded.

Discussion:

**Comments: (Note – major debate – full recording is available)**

- Schrimpf expressed concerns with the timing of the vote for a charter being the same as the election for mayor. Citizens who might want to run for mayor could be dissuaded because the form of government may or may not be changing based on election results. Would seem to be unnecessary confusion for electorate. Would prefer if the commission could start in 2019. Then a mayor would be in place for a year.
- Braun and Pauken countered that the charters have the flexibility to craft a succession plan which could for example propose a time frame for transition.
- Hughes suggested that waiting till after the mayoral election could make for a smoother transition. She is not opposed to the idea of a charter. Hughes expressed concern with finding 15 people who could serve on the commission.
- Benedetti stated he is not in favor at all. Does not believe that reasons such as “puts us in better legal standing” is not a compelling reason. Stated that the Village has a lot of issues now and we should try to fix those with the current government structure. Also skeptical that 15 people could come together and prepare a charter and meantime it would cost money and be a distraction.

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- Pauken reiterated her belief that the argument of being in better legal standing is important especially with the relationships with surrounding communities. Benedetti asked for examples, could be sewer agreements etc.
- Pauken and Braun believe that now is the time and there are residents who are willing to put in the time now. So we should allow residents to decide.
- Schrimpf stated waiting a year would give council time to hold more informational meetings and prime the pump for volunteers. Also we would have more new residents who might want to participate.
- Braun reiterated to let the people decide.
- Schrimpf stated let the residents petition for a referendum to show their ready to put in the time.
- Pauken agreed, residents should decide, we should put it on the ballot. Believes this is taking leadership.
- Pulley confirmed no fees required to put it on the ballot.
- Hughes has concerns with the potential makeup of the group. The lack of control over the members and the possibility a group could form with a very specific agenda that could be detrimental to the future of the village.
- Pauken and Braun responded that we need have faith in the residents and hope for a good cross section of the community.
- Hughes reiterated that the costs of the committee are unknown but the committee will definitely need attorney support. Also, residents lack of knowledge of a charter is a concern.
- Benedetti reiterated that we should fix what we can first and then look at a charter.
- Pauken and Braun also noted the charter can be changed in the future.
- Bellomy was present and expressed no questions or concerns.

Mayor asked if further discussion and then requested the roll call.

**Aye:** Councilman Braun, Councilwoman Bellomy, Councilwoman Pauken

**Nays:** Councilman Benedetti, Councilwoman Schrimpf, Councilwoman Hughes

**Abstentions:** none

(failed)

**ORDINANCE 10-2018**

**AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018 (2<sup>nd</sup> reading)**

Comments: Council discussion - Why is this necessary? Media company was hired to consult with the Chief on media relations. There was money in the budget for it but may leave the department short on future expenditures. So money was moved from the police departments' general fund account to this specific police allocated account.

**New Business:**

- Fire Chief Hoehstetter stated that Narcan is now being supplied for free under Opioid Prevention Program.
- Discussed staffing and additional hours.
- Mayor hired a new code enforcement person – spending two weeks transitioning and will be introduced.

**Old Business:**

None

**Citizen's Comments:**

- Citizen discussed trash picker. Tried to talk to police officer about it. Mayor stated that trash at the street is public domain. Problem is she was looking in depth at papers in the trash so might be looking for personal identification information. Hughes commented on having seen the trash picker.

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Council Meeting Minutes

July 23, 2018

- Additional residential comments. Residents were expressing displeasure at inability to intervene.
- Mayor commented on importance of shredding.

**Pauken Moved to adjourn.**

**Seconded by Braun**

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

August 13, 2018

*Mayor Eisentrout called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Councilwoman Schrimpf, Councilman Benedetti, Councilman Braun, Councilwoman Bellomy, Councilwoman Pauken, Councilwoman Hughes

Mayor Lynn Eisentrout  
Fiscal Officer Kim Pulley  
Village Planner Eric Fisher

Police Chief Kim Nuesse - Excused  
Attorney Gene Hollins  
EMS/Fire Chief Rick Hoechstetter

Code Enforcement Vacant  
Lieutenant Delp – filling in for Chief

**Invocation** – Michael Braun

**Green Cards** Council President (pro tempore) Pauken

**Mayor Report**

**Minutes:**

Moved to accept minutes of July 7th, 2018 public hearing for tax budget. Motion to approve.

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Councilwoman Hughes

Nay: None

Abstentions: None

Moved to accept minutes from July 9<sup>th</sup>, 2018 regular council meeting.

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Councilwoman Hughes

Nay: None

Abstentions: None

**Other Items from the Mayor:**

- Code Enforcement position is filled by Mark Stone
- Russell tree service – showed up for job but it was raining. Spent time walking the lake edge and back yards of residents affected – too soggy and postponed.
- Russell Tree – will look at Pool tree to see if it needs to come down, also look at trees involve with East Shore CT to assign a value. About 23 trees.
- Pool revenue is running very close to last year. Thanked Benedetti for volunteering to tile pool bathrooms.
- MI redo of East Shore and Minerva Lake intersection is looking good. Will continue to review visibility and work with Flora Committee on the island. Also new storm drain was added to reduce pooling of rain water.

Council President Pauken **made a motion** to amend the agenda to include an executive session for personnel reasons.

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Councilwoman Hughes

Nay: None

Abstentions: None

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

August 13, 2018

**Village Official Reports**

**Code Enforcement – Mark Stone**

- Talked to car business on Cleveland Ave about parking cars more than 3 days in a row.
- House across from Community Center – various violations
- Catching up on cases in transition
- Sorting into long term and short-term cases in terms of possible resolution date
- Councilwomen Schrimpf asked for a brief background information. Also asked if this was currently his only job? And he stated he had a number of activities going on.

**EMS/Fire – Chief Rick Hoehstetter**

- Will attend Finance Committee meeting to review EMS budget concern

**Police – Lieutenant Delp filling in for Chief Nuesse**

- Officers receiving training on machine – Datamaster 5000
- Received \$1,500 grant for vests
- Call report forwarded from Chief

**Legal Counsel – Gene Hollins**

- Participated in Saturday work session. No other comments

**Planning & Zoning – Eric Fisher – Village Planner – substituting for Michael Braun**

- Report of last P&Z meeting – two meeting this month. Plats to review. Also landscape architect spoke to the group and will be out to inspect some sites on Friday.
- Agenda item is approval of Plot
- Agenda item - language on sheds and trees
- Additional pet language by end of month
- Survey results and being compiled – perhaps by September meeting will be ready. When will we get raw data? Eric will get back to council.

**MPCA – Council Representative – Tony Benedetti**

- Still discussing the shed pad and sharing cement contractor.
- Garage sale scheduled for September 15 – and Rick intends to service food.

**Engineer – Mike Flickinger**

- Absent

**Fiscal Officer – Kim Pulley**

- Ordinance 14-2018 – engineering costs – not quite enough to cover. Helpful if could pass tonight.
- Fiscal Report for July has been emailed to council

**Council Committee Reports**

**Community – Councilman Tony Benedetti**

- Met with Jones Fish – identified trees growing in the water including Willow and Cottonwood. Easiest way is to remove vegetation growing on the edge of the lake. Continues to recommend draining the lake and using equipment to dig and dump sludge.
- The Veterans Memorial – getting quotes to lay down pavers

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August 13, 2018

**Safety – Councilman Michael Braun**

- Next safety meeting in August. Nothing else to report at this time.

**Finance – Councilwoman Diane Schrimpf**

- Meeting scheduled for first week of August. Discussing latest financial statements and budget process.

**Streets – Councilwoman Tiffany Hughes**

- Postcards are being sent out to all residents because of both sewer projects starting Monday. REI and Flowline
- Ponderosa and Kerrwood street striping plan is halted for now. Asked Hollins about halting project after we agreed to the work. Signature does not mandate following through with the project. Mayor stated more research required and should be ready for meeting on the 20<sup>th</sup>.
- Mayor added – regarding East Shore Court residents – once tree value assigned we can go forward. Trees could be buried – please check the August 3<sup>rd</sup> email from Flickinger.

**Citizen – Dick Busick**

- Did Flickinger pass along information regarding relief sewer pipe to MI Homes?
- Also – regarding sewers on Park Lane Ct – the pipe that takes water to north lake – Dick believes it is too small – and asks the engineer to confirm.
- MI homes – and road cut through – presented a map to council (to scale) – point being the MI map showing main line and relief line – did not show connection which parallels east side on the bottom of Maplewood – but it has to be there. If they cut the road through and don't realize a pipe is there – this is a big problem.
- Mayor and Dick were to reconnect on this issue.

**Service – Councilwoman Beth Bellomy**

- Leaf collection contract. Looking at bids, talking to potential vendors. Overall people seemed to be happy. There were some final leaves that came down after the last drive by. Could the end date be moved out? Also could a specific day be designated for pickup? Further discussion – it is too hard to plan specific days for collection due to weather etc.

**Legislation – Council President Pauken – Committee Chair**

**Legislation Readings**

**Resolution 2018-13** A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2018 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY (3rd reading)

**Move for passage as an emergency such emergency resulting from an immediate need to meet the statutory filing date.**

Seconded by Michael Braun

**Aye:** Councilwoman Schrimpf, Councilman Benedetti, Councilman Braun, Councilwoman Bellomy, Councilwoman Pauken, Councilwoman Hughes

**Nays:** none

**Abstentions:** none



RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

August 13, 2018

**ORDINANCE 10-2018**

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018 (3<sup>rd</sup> Reading)

**Moved for passed 10-2018.**

**Second: Bellomy**

**Council Discussion:** Is police budget being increased? Pulley – will double check to see if it is but believes it is not. Money that has not been appropriated but is in the General Fund of Police budget. Pulley is trying to be proactive. Pulley stated she would like to start Financials 101 meetings.

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes

Nay: Benedetti

Abstentions: None

**ORDINANCE 11-2018**

AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ACCEPT AND EXECUTE THE PLAT FOR THE MINERVA PARK SUBDIVISION PHASES III AND IV AND DECLARING AN EMERGENCY

**Moved to suspend the rules and waive the three readings of 11-2018**

Seconded by Benedetti

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

**Moved to pass as an emergency**

Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need for approval so that construction can proceed. Wherefore, this Ordinance shall take effect and shall be in force immediately upon passage by Council

**Seconded by Braun**

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

**ORDINANCE NO. 12-2018**

AN ORDINANCE APPROVING AN AMENDED PLANNED RESIDENTIAL DISTRICT (PRD) ZONING TEXT FOR MI HOMES OF CENTRAL OHIO LLC AND DECLARING AN EMERGENCY

**Moved to suspend the rules and waive the three readings**

**Seconded by Braun**

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

RECORD OF PROCEEDINGS  
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Abstentions: None

August 13, 2018

**Moved for passage as an emergency**

Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need for approval so that construction can proceed. Wherefore, this Ordinance shall take effect and shall be in force immediately upon passage by Council.

**Comments:** Hollins wanted to state for the record that changes are consented to by the developer. Eric Fisher summarized the changes including fencing, trees, shed placement and mail boxes.

**Seconded by Braun**

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

**ORDINANCE 13-2018**

AN ORDINANCE PURSUANT TO ARTICLE XVIII section 18 OF THE OHIO CONSTITUTION SUBMITTING TO THE ELECTORS OF THE VILLAGE OF MINERVA PARK THE QUESTIONS OF WHETHER A COMMISSION SHALL BE CHOSEN TO FRAME A MUNICIPAL CHARTER AND WHO SHALL BE THE COMMISSION MEMBERS FOR THE VILLAGE OF MINERVA PARK (3<sup>rd</sup> reading)

**Moved to suspend rules and waive the 3 readings.**

**Seconded by Braun**

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

**ORDINANCE 14-2018**

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018

**Moved to suspend the rules and waive the 3 readings**

**Seconded by Braun**

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

**Moved for passage of ordinance**

**Seconded by Braun**

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

**RESOLUTION 2018-17**

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

August 13, 2018

A RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE VIA THE OHIO PUBLIC WORKS COMMISSION FOR FUNDING OF IMPROVEMENTS TO THE SANITARY SEWER COLLECTIONS SYSTEM (1<sup>st</sup> reading)

**New Business:**

Jennifer Pauken – delivered a speech about the importance of the Charter movement and her disappointment in the fact that it was voted down and now requires a referendum. And then ended by resigning her seat on council. She stated there were several reasons, not just that one. Michael Braun then stated that he was also resigning for the same reasons. The effective date was left to be determined.

**Old Business:**

None

**Citizen's Comments:**

- Citizen – Tim Barber thanked the mayor for her service and help with many things including the new redo intersection on Minerva Lake Rd.
- Citizen – Dick Busick – Commented on Jordon Rd water drainage problem. Does the Village have responsibility for this situation since these houses used to be in the city of Columbus. Addressed to Hollins. Hughes stated resident just wants a solution, would be willing to do what is needed but so far vendors have not had a solution. It appears it is a neighborhood problem. Mayor suggested an on-site meeting. Benedetti stated he believes these issues are all connected. East Shore as a stand alone solution may not do enough. Dick Busick talked about some history and requirements for retention basins.
- Citizen – Roberto Segovia – 13-2018 is this the same as the previous measure? Pauken stated that the first was not passed by council and the second was the collection of signatures of residents to submit a referendum – which was completed. Council is required to vote put ordinance on the ballot.

Mayor thanked Pauken and Braun for their service and expressed sadness at their leaving.

**Pauken Moved** to go into executive session to discuss personnel issues in accordance with Ohio Revised Code 121.22.G1 and everyone else will leave. Gene Hollins and Kim Pulley are invited to stay.

**Seconded by Braun**

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

**Time: 8:12 p.m. out**

**Time in: 9:30 p.m.**

**Pauken Moved** to adjourn. Motion was seconded by Braun.

Ayes: Schrimpf, Benedetti, Braun, Bellomy, Pauken, Hughes, Benedetti

Nay: None

Abstentions: None

**Time: 9:32 p.m.**

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

**Special** Council Meeting Minutes

August 18, 2018

*Mayor Eisentrout called the meeting to order at 8:00 a.m.*

**Pledge of Allegiance**

**Roll Call:** Council President Pauken, Councilman Benedetti, Councilwomen Hughes, Councilman Braun. Councilwoman Bellomy and Councilwoman Schrimpf are excused.

Mayor Lynn Eisentrout

Attorney: Gene Hollins

**Resolution 2018-18**

A RESOLUTION ACCEPTING THE RESIGNATION OF CHIEF KIM NUESSE AND DECLARING AN EMERGENCY (1<sup>st</sup> reading)

**New Business (none)**

**Old Business (none)**

The meeting adjourned at 8:04 a.m.

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Special Council Meeting Minutes

August 20, 2018

*Mayor Eisentrout called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Council President Pauken, Councilwoman Schrimpf, Councilman Benedetti, Councilwomen Hughes, Councilman Braun. Councilwoman Bellomy is excused.

Mayor Lynn Eisentrout

Attorney: Gene Hollins

**Legislation – Committee Chair – Pauken**

**Resolution 2018-17**

A RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE VIA THE OHIO PUBLIC WORKS COMMISSION FOR FUNDING OF IMPROVEMENTS TO THE SANITARY SEWER COLLECTIONS SYSTEM (3<sup>rd</sup> Reading)

Pauken moved for passage of Resolution 2018-17. Councilman Braun seconded.

**Roll Call: Ayes: Pauken, Schrimpf, Benedetti, Hughes, Braun.**

**Nays: None**

**Abstentions: None**

**Resolution 2018-18**

A RESOLUTION ACCEPTING THE RESIGNATION OF CHIEF KIM NUESSE AND DECLARING AN EMERGENCY (2<sup>nd</sup> reading)

Pauken stated that if there was consensus, the resolution could be voted on and passed, waiving the 3<sup>rd</sup> reading.

Benedetti stated a desired to further discuss. The mayor confirmed that Gene Hollins would be available for the discussion on 8/21, the date of the final reading. He confirmed.

**New Business (none)**

**Old Business (none)**

**Citizen Comments:**

- Lisa Craddock requested explanation of Chief's resignation – separation agreement. The Mayor deferred to Gene Hollins, Attorney for the Village to explain. The request for separation agreement came from Chief Nuesse. Lisa stated she had a positive experience with the Chief.
- Bonnie Townsend asked for a clarification of process and what would a "no" vote mean. Eisentrout stated a potential law suit could result from a "no" vote based on past interactions and protected class concerns.
- Arlene Stuart – expressed unhappiness with the general conduct of village councilmembers. Expressed support for Chief. Expressed desire to move.

Councilman Benedetti stated he would like to see the resignation letter. Hollins stated particulars of the agreement and reasons were discussed in executive session.

The meeting adjourned at 6:21 p.m.

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

**Special** Council Meeting Minutes

August 21, 2018

*Mayor Eisentrout called the meeting to order at 6:30 p.m.*

**Pledge of Allegiance**

**Roll Call:** Council President Pauken, Councilwoman Schrimpf, Councilman Benedetti, Councilwomen Hughes, Councilman Braun. Councilwoman Bellomy is excused.

Mayor Lynn Eisentrout

Attorney: Gene Hollins

**Legislation:**

**Resolution 2018-18**

A RESOLUTION ACCEPTING THE RESIGNATION OF CHIEF KIM NUESSE AND DECLARING AN EMERGENCY (3rd reading)

Council President (pro Tempore) Pauken moved for passage of Resolution 2018-18 and declaring an emergency, such emergency rising out of immediate need to facilitate the transition of the chief of police position for the safety of the Village.

Second: Braun

Discussion: Benedetti wanted to review again reasons why the chief of police should not receive a separation package due to performance concerns. Made Request to review resignation letter and requested investigations.

Pauken and Braun defended the activities of the chief and the separation agreement.

Emergency Session Ended.

**Roll Call:**

**Ayes: Hughes, Pauken, Schrimpf, Braun**

**Nays: Benedetti**

**New Business: none**

**Old Business: none**

**Citizen's Comments:**

Jennifer Estes: Made commented on her recollection of traffic study. Directed comments to Benedetti regarding his interaction with Chief Nuesse.

Bonnie Townsend: Agrees with Estes comments.

Meeting adjourned 6:15 p.m.

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

August 27, 2018

*Mayor Eisentrout called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Councilwoman Schrimpf, Councilman Benedetti, Councilwomen Hughes, Councilwoman Bellomy

Mayor Lynn Eisentrout

Interim Police Chief Matt Delp

Fiscal Officer Kim Pulley

Planner Eric Fisher

**Legislation – Committee Chair – Schrimpf**

**ORDINANCE 15 -2018**

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018. (first reading)

**Resolution 2018-19**

RESOLUTION 2018-19 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY. (first reading)

**RESOLUTION 2018-20**

A RESOLUTION AUTHORIZING A CONTRACT WITH MCKINNEY LANDSCAPING FOR LEAF PICKUP AND DECLARING AN EMERGENCY (first reading)

**New Business: none**

**Old Business:**

Councilwoman **Schrimpf – reminded audience about open council positions.**

Mayor stated Chief Nuesse's last day is September 6<sup>th</sup> and Matt Delp has been asked to be interim Chief of Police.

**Citizen's Comments:**

- Lori Howard: Follow up comments on traffic study discussion from prior council meeting. Also commented on behavior of council members in the way they express disagreement.
- Roberto Segovia: Added to the discussion on the traffic study and behavior of council members in the way they present a dissenting opinion. Councilwoman Hughes addressed traffic signage at Ponderosa and is following up on what the next step should be and will bring to Streets Committee meeting and council. Also added comments regarding storm sewer mapping – waiting for final report. Eric Fisher discussed his thoughts on the traffic study and answered questions on pending chicken ordinance.
- Citizen discussed catch basins and storm sewer capacity. Discussed catching water early on Wildwood.

Meeting adjourned 7:35 p.m.

RECORD OF PROCEEDINGS  
**VILLAGE OF MINERVA PARK**

Council Meeting Minutes

September 10th, 2018

*Mayor Eisentrout called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Councilwoman Schrimpf, Councilman Benedetti, Councilwomen Hughes, Councilwoman Bellomy, Councilman Curl, Councilwoman Howard

Mayor Lynn Eisentrout  
Fiscal Officer Kim Pulley  
Planner Eric Fisher

Police Chief Matt Delp  
Attorney: Gene Hollins  
Fire Chief Rick Hoechstetter

Code Enforcement - Vacant

**Invocation: Councilwoman Hughes**

**Green Cards**

**Village Official Reports**

EMS/Fire – Chief Rick Hoechstetter

- Report submitted.
- Fire marshal asked that the inner door be turned around. Chief did the handy work to turn the door around himself himself. Village was pressed to do it after Fire Marshall received complaint from resident. Security is same.

Legal Counsel – Gene Hollins

- Legislation of appointment of police chief – first reading
- Mentioned decisions on Topographic Survey and Council election of Planning and Zoning member

Police – Acting Chief Matt Delp

- Michael Snow was hired as auxiliary police officer. Officer Sarah C has completed training.
- He will be riding in a car with a fulltime officer. This allows him to update his training and not lose his commission.

Planning & Zoning

- Eric discussed green space and continued planning.
- MI will carve out space for park areas to put in concrete for basketball court or something similar – will get official layout.
- Pathway from bridge – they will fix as well
- Survey – raw data – when will we receive? Standard format will be presented at future meeting, raw data later.

Engineer – Mike Flickinger Village Planning Director

- Absent

Fiscal Officer – Kim Pulley

- Financial statement for September submitted for council review.
- EMS – 1<sup>st</sup> 20,000 account for a future vehicle is fulfilled for 2018
- Pool revenue slightly exceeded budget this year

MPCA- Councilman Tony Benedetti

- Going to have election of new officers
- Discussing a historical team

**Mayor's Report & NCC**

- Nothing additional to report.



RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

September 10th, 2018

**Council Committee Reports**

Community – Councilman Tony Benedetti

- Fallen trees – removal from the South lake was done
- Pavers – got quote but seems high – reaching out again
- Pool tile work – hoping to complete in next week or so
- Lights – no information yet
- Mayor – reaching out to companies dredging the lakes

Finance – Councilwoman Diane Schrimpf

- Finance meeting on the 19th

Facility Sub Committee

- Working on button for Website for Committee
- Within Next 30 days – resident update meetings
- Need to collect information on financing, build versus remodel
- Visited Commercial Point – will present at next Facility meeting – Similar size to Village
- In the Interim – should we take care of a few things in the current building? Make list

Streets – Councilwoman Tiffany Hughes

- OPWC application going in today for sewer - interest free loan. Trying to obtain approximately \$500,000 to fix sanitary sewers Ponderosa – Kerwood area. It would be December before we find out and probably July before it is completed
- Still working on mapping rest of Village – will have the approximate cost of doing the rest of the Village
- Storm sewer mapping done – waiting for final documentation from our Engineer company.
- Street – intersection Ponderosa and Kerwood. About \$1200 dollars for one estimate.
- Street Committee meeting to be schedule

Legislation – Council President Diane Schrimpf

- Discussed next meeting – will be November

Service – Councilman Beth Bellomy

- Leaf Cleanup – proposal request when out – 15<sup>th</sup> are due. Shooting on approval on the 24<sup>th</sup>.

**Legislation – Committee Chair – Schrimpf**

**ORDINANCE 15 -2018**

**AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018. (2nd reading)**

**Resolution 2018-19**

**RESOLUTION 2018-19 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY. (2nd reading)**

**2018-20**

**A RESOLUTION AUTHORIZING A CONTRACT FOR LEAF PICKUP (2nd reading)**

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

September 10th, 2018

**ORDINANCE 16-2018**

**AN ORDINANCE CONSENTING TO THE APPOINTMENT OF MATT DELP AS CHIEF OF POLICE (1<sup>st</sup> reading)**

**New Business:**

Designate October 31<sup>st</sup> as Beggars Night.

Ceremonial Motion to approve date.

Approved

Should we vote for a council president pro-tem? Should we wait till we have a full council? Hughes and Beth agree we should wait till next meeting to assign.

Schrimpf mentioned submitting a resume might be off-putting. Others do not agree. Currently it is in the Rules of Council.

**Old Business:**

**Citizen's Comments:**

None

Mayor motioned for adjournment

Seconded by Hughes

Opposed - none

Meeting adjourned 7:40 p.m.

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

September 24th, 2018

*Mayor Eisentrout called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Councilwoman Schrimpf, Councilman Benedetti, Councilwomen Hughes, Councilwoman Bellomy, (sworn in) Councilman Curl, (sworn in) Councilwoman Howard

Mayor Lynn Eisentrout

Police Chief Matt Delp

Code Enforcement - Vacant

Fiscal Officer Kim Pulley

Attorney: Gene Hollins

Planner Eric Fisher

Fire Chief Rick Hoechstetter

**Invocation: Councilwoman Hughes**

**Green Cards**

**Mayor**

- Swearing in of two councilmembers, Lori Howard and Joseph Curl
  - Election of Council President Pro Tempore – Hughes nominated Diane Schrimpf
  - Seconded by Benedetti
- All those in favor: Aye  
Opposed: None  
Abstain: None

**Presentation of Residential Survey Results – PowerPoint hand out available on the Minerva Park Website  
By Pete DeSalvo; DeSalvo Development Advisory Firm**

The Survey platform was shared between market conditions questions from Desalvo and Council added questions. He has never seen so many questions on one survey.

- Foundation for moving forward with planning for the Village
- Our roll is to report information as we see it.
- Feel comfortable that there is a good enough percentage response to make it valid
- Citizen – no survey question about sewers. How could that have happened when villagers know it is a problem
- Citizen – how anonymous was the survey – raw data stripped of IP addresses before delivered to council and Eric Fisher
- Citizen – felt sub-question on needing more police presence – but they may have been confused between more presence or more police officers
- Citizen – felt some sub-questions were not well phrased which bring answers into question
- Next step is for consulting firm to put all of this information into a final report with recommendations which will take the balance of Phase I contract.

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

September 24th, 2018

**Legislation – Committee Chair – Schrimpf**

**ORDINANCE 15 -2018**

**AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018. (3rd reading)**

Motion to pass this resolution 15-2018

**Seconded by Hughes**

Aye: Schrimpf, Hughes, Benedetti, Bellomy, Curl, Howard

Nay: None

Abstain: None

**Resolution 2018-19**

**RESOLUTION 2018-19 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY. (3rd reading)**

Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to submit a certified copy of this Resolution to the Franklin County Budget Commission by October 1, 2018.

Motion to pass this resolution 2018-19 and declare an emergency

**Seconded by Hughes**

Aye: Schrimpf, Hughes, Benedetti, Bellomy

Nay: None

Abstain: Howard, Curl

**2018-20**

**A RESOLUTION AUTHORIZING A CONTRACT McKinley Landscaping FOR LEAF PICKUP for the Village of Minerva Park for the year 2018 and declaring an emergency. (3rd reading)**

Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to have the authority to enter into a contract before the start of the collection period.

Motion to pass this resolution 2018-20 and declare an emergency,

**Seconded by Hughes**

Aye: Schrimpf, Hughes, Benedetti, Bellomy, Howard, Curl

Nay: None

Abstain: None

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

September 24th, 2018

**ORDINANCE 16-2018**

**AN ORDINANCE CONSENTING TO THE APPOINTMENT OF MATT DELP AS CHIEF OF POLICE AND DECLARING AN EMERGENCY. (2<sup>nd</sup> reading)**

Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need for providing the safety of having a Chief of Police in place. Wherefore, this Ordinance shall take effect and shall be in force immediately upon passage by Council

**Motion** to suspend the second and third readings and pass this resolution 16-2018 as an emergency.

**Seconded by Hughes**

Aye: Schrimpf, Hughes, Benedetti, Bellomy, Howard, Curl

Nay: None

Abstain: None

**ORDINANCE 17-2018**

**AN ORDINANCE TO ACCEPT AN EASEMENT AGREEMENT FROM M/I HOMES OF CENTRAL OHIO, LLC. (1<sup>st</sup> reading)**

**Comments:** Explain further – Gene explained although it is an existing line, the easement was not described for each of the three properties affected – not on the Plat.

**New Business:**

**Mayor** would like to send East Court out to bid a second time since the bid came in at about 2x the price expected. Benedetti is not sure we should be doing it at all. Hughes stated streets committee is best place to discuss further. Curl agreed the project could possibly be simplified.

Schrimpf asked about Topographic Survey vendor agreement – Gene stated should be able to do a P.O. If the Village agrees they do not need a formal agreement, then it could go forward.

**Old Business:**

**Citizen's Comments:**

Citizen – Roberto Segovia – Stop sign striping corner MLR and Farview – can we get that done? Hughes stated it would be talked about during streets.

- No Parking signs – can this be negotiated? for example – weekdays only. Also add No parking north on Farview as well. Add reflectors to Stop Signs at the corner – 161 and Farview. Chief of Police stated we could look at this issue – put a car there and check it out.
- Also Roberto asked if there was a resignation letter, Hughes and Benedetti agreed this was a document they have not seen
- Howard – has a question about trash – 3003 MLR – sat out for over a week. Eric will research.

Mayor motioned for adjournment

Seconded by Benedetti

Opposed - none

Meeting adjourned 8:30 p.m.

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

October 8, 2018

*Mayor Eisentrout called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Councilwoman Schrimpf, Councilman Benedetti, Councilman Joseph Curl, Councilwoman Bellomy, Councilwoman Howard, Councilman. Absent: Councilwoman Tiffany Hughes

Mayor Lynn Eisentrout	Acting Police Chief Matt Delp	Code Enforcement Vacant
Fiscal Officer Kim Pulley	Attorney: Gene Hollins	
Village Planner Eric Fisher	EMS/Fire Chief Rick Hoechstetter	

**Swearing in of Chief Matt Delp**

Completed – it's official.

**Invocation** Councilwoman Bellomy

**Green Cards** Council President (pro tempore) Schrimpf

**Village Official Reports**

EMS/Fire – Chief Rick Hoechstetter

- See submitted monthly report. No questions.

Legal Counsel – Gene Hollins

- Mentioned decisions on Topographic Survey and Council election of Planning and Zoning member

Police – Chief Matt Delp

- Highlighted police work of Officers.
- Reminded everyone of MP Night Out sponsored by the Police Department, tomorrow night.

Planning & Zoning

- Eric discussed status of MI Homes progress.

Engineer – Mike Flickinger Village Planning Director

- Absent

Fiscal Officer – Kim Pulley

- Financial statement for September submitted for council review.

MPCA- Councilman Tony Benedetti

- New officers announced, duck award to Betty Ann, Halloween party date on website, waiting for tree removal to pour cement at pool.

**Mayor's Report & NCC**

- Code Enforcement officer – interviewing finalists.
- Had meeting with Pool Manager- prioritized list of quick repairs

**Council Committee Reports**

Community – Councilman Tony Benedetti

- Discussed pool tile work, pool updates, next community committee meeting, outdoor light replacement.

Safety – Councilwoman Beth Bellomy

- Will be scheduling safety meeting

Finance – Councilwoman Lori Howard

- Meeting scheduled for later this month

Facilities – Council President Diane Schrimpf

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

October 8, 2018

- Building measurements completed and design sketch in the works, topographic survey agreement signed, to be started Weds. Facility committee meeting Weds.

Streets – Councilwoman Tiffany Hughes

- Tiffany is absent – street work in progress.

Legislation – Council President Diane Schrimpf

- Discussed next meeting – will be November

Service – Councilman Joseph Curl

- New committee assignment for new council member

**Legislation:**

**Ordinance 17-2018 Accepting Storm Sewer Easement**

**AN ORDINANCE TO ACCEPT AN EASEMENT AGREEMENT FROM M/I HOMES OF CENTRAL OHIO, LLC (2<sup>nd</sup> reading)**

**Ordinance 18-2018 Supplemental Appropriations**

**AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018 (1<sup>st</sup> reading)**

**New Business:**

Vote for council representative on the Planning and Zoning committee. Councilman Benedetti was nominated and elected.

Ayes: Schrimpf, Benedetti, Howard, Bellomy, Curl

Nays: none

Abstain: none

**Old Business:**

- Benedetti asked Hollister to clarify difference in phrasing between council electing versus mayor electing with council approval.

**Citizen's Comments:**

- Jean McCall – recommended a citizen group to assist with the pool issues since there are so many issues.

-

Meeting adjourned 7:50 p.m.

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

October 22, 2018

*Mayor Eisentrout called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Councilwoman Schrimpf, Councilman Benedetti, Councilman Curl, Councilwoman Bellomy, Councilwoman Howard, Councilman Hughes

Mayor Lynn Eisentrout  
Village Planner Eric Fisher

Police Chief Matt Delp  
Fiscal Officer Kim Pulley - absent

Code Enforcement Vacant

**Invocation** Councilwoman Bellomy

**Green Cards** Council President (pro tempore) Schrimpf

**Mayor's Report & NCC**

- Code Enforcement officer – interviewing finalists.
- Had meeting with Pool Manager- prioritized list of quick repairs

**Legislation:**

**RESOLUTION 2018-21**

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO VARIOUS RECURRING CONTRACTS NECESSARY FOR THE CONTINUOUS OPERATION OF THE VILLAGE (first reading)

**RESOLUTION 2018-22**

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF MICHAEL SNODE AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY. (first reading)

Schrimpf moved to suspend the rules and waive the three readings of resolution 2018-22.

Seconded by Benedetti; passed

Schrimpf moved for passage of resolution 2018-22 as an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to fill the full-time officer position. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

**Roll Call:**

Ayes: Councilwoman Schrimpf, Councilman Benedetti, Councilman Curl, Councilwoman Bellomy, Councilwoman Howard, Councilman Hughes

Nays: None

Abstains: None

**Resolution 2018-23**

A RESOLUTION AFFIRMING THE APPOINTMENT OF CLIFFORD BIGLER AS A FULLTIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (first reading)

Schrimpf moved to suspend the rules and waive the three readings of resolution 2018-23.

Seconded by Benedetti; passed



RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

October 22, 2018

Schrimpf moved for passage of resolution 2018-22 as an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to fill the full-time officer position. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

**Roll Call:**

Ayes: Councilwoman Schrimpf, Councilman Benedetti, Councilman Curl, Councilwoman Bellomy, Councilwoman Howard, Councilman Hughes

Nays: None

Abstains: None

**Ordinance 17-2018 Accepting Storm Sewer Easement**

**AN ORDINANCE TO ACCEPT AN EASEMENT AGREEMENT FROM M/I HOMES OF CENTRAL OHIO, LLC (third reading)**

Schrimpf moved to pass ordinance 17-2018.

**Roll Call:**

Ayes: Councilwoman Schrimpf, Councilman Benedetti, Councilman Curl, Councilwoman Bellomy, Councilwoman Howard, Councilman Hughes

Nays: None

Abstains: None

**Ordinance 18-2018 Supplemental Appropriations**

**AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018 (second reading)**

**Schrimpf moved to suspend the rules and waive the third reading of ordinance 18-2018.**

Seconded by Benedetti; passed

Schrimpf moved to pass the ordinance as an emergency – such emergency arising out of the immediate need to meet financial obligations of the Village.

**Roll Call:**

Ayes: Councilwoman Schrimpf, Councilman Benedetti, Councilman Curl, Councilwoman Bellomy, Councilwoman Howard, Councilman Hughes

Nays: None

Abstains: None

**New Business:**

Vote for council representative on the Planning and Zoning committee. Councilman Benedetti was nominated and elected.

Ayes: Schrimpf, Benedetti, Howard, Bellomy, Curl

Nays: none

Abstain: none

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Council Meeting Minutes

October 22, 2018

**Old Business:**

- Extensive discussion of the timing of the production of the Village Update. Specific reference to needing to get the Update out early due to the need to publish Voter Information Guide. Disappointment among council members who wanted to add articles specifically related to their thoughts on the Charter movement which is on the ballot this November. In the end the Village Update was out of space, it will be produced and mailed with no additional space added for charter comments. This solution was accepted but not appreciated by some members of council.
- Additional discussion and concern about being more pro-active in communications including due dates for the Village Update articles. Schrimpf will work with Mayor on calendar for next year showing submission dates for newsletter and meetings for next year.
- **Lake remediation** – discussion about approach and immediate needs versus long term strategic plan for the lakes. No resolutions reached. Benedetti is concerned about Mayor posting information about the status of the lakes while he believes his committee should control the conversation and direction of lake remediation with the residents.

**New Business**

- **Discussion about having more work sessions** – Council agreed to have additional work session on November 5<sup>th</sup> as well as standard first Saturday.
- **Eric Fisher** – reminded council we missed reading ordinance 17-2018 – third reading – we proceeded to take care of it.
- **Schrimpf** - reviewed items that were brought up in coffee with council – a spreadsheet was updated.
- **Hughes** – expressed frustration about the number of years that certain Village problems have been discussed without any action being taken.
- **Leaf contract** - discussion about contract terms. Contract was signed earlier. Discussion of meaning of approximate start and the contract spanning 10 weeks regardless of when it starts.

**Citizen's Comments:**

- Jen Estes – gave prepared speech about voting yes on charter.
- Brian Wolf – Discussed the new street opening by the playground – stated the location does not match the documentation made available by Eric Fisher previously. Eric stated he would research and get back to everyone.
- Rick Walsh – discussed the lakes and the remediation he did on his property.

Meeting adjourned 8:35 p.m.

**Tasks Identified:**

1. Council agreed to have additional work session on November 5<sup>th</sup>
2. Discuss/review rules of council before first of year.
3. Schrimpf will work with Mayor on calendar for next year.

## RESOLUTION 2018-24

### A RESOLUTION AUTHORIZING THE TRANSFER OF THE RESIDUAL BALANCE OF THE EMS VEHICLE ACQUISITION BOND FUND

**WHEREAS**, the Village of Minerva Park has an inactive fund with a balance to be transferred and closed; and,

**WHEREAS**, Sections 5705.14(A), Ohio Revised Code, provides for the unexpended balance in a bond fund that is no longer needed for the purpose for which such fund was created shall be transferred to the sinking fund or bond retirement fund from which such bonds are payable; and,

**WHEREAS**, the Fiscal Officer seeks permission to transfer the remaining cash balance in accordance with Section 5705.14(A) of the Ohio Revised Code.

**NOW, THEREFORE, BE IT RESOLVED BY COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, STATE OF OHIO, THAT:**

**Section 1.** The balance of \$482.25 in the EMS Vehicle Acquisition Bond Fund (4101), consisting of a residual balance from the note issue for the upgrade of the old EMS vehicle shall be transferred to the EMS Vehicle Bond Retirement Fund (3101) pursuant to Section 5705.14(A), Ohio Revised Code. The original purpose of the fund was terminated with the purchase of the 2015 EMS vehicle.

**Section 2.** The Fiscal Officer hereby is authorized and directed to make the transfer described in sections 1.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in open meeting of this Council and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** This Resolution shall take effect at the earliest period provided by law.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: November 12, 2018  
Second Reading: November 19, 2018  
Third Reading: December 10, 2018  
Passed: December 10, 2018

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kim Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

## RESOLUTION 2018-25

### A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH TRANS ASSOCIATES FOR TRAFFIC ENGINEERING SERVICES AND DECLARING AN EMERGENCY

**WHEREAS**, the Village of Minerva Park seeks an experienced consultant to provide professional services related to a traffic study at the intersection of Ponderosa Drive and Kerrwood Drive; and,

**WHEREAS**, the Village Council received a proposal from Trans Associates outlining the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

- Section 1.** The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for consulting services related to a traffic study at the intersection of Ponderosa Drive and Kerrwood Drive.
- Section 2.** The cost of the project shall not exceed \$1,200 without further approval of Council.
- Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 4.** That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to have a complete the traffic study before replacing a stop sign at this intersection; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: November 12, 2018  
Second Reading: November 19, 2018  
Third Reading: Waived  
Passed: November 19, 2018

**ATTEST**

\_\_\_\_\_  
Kim Pulley, Fiscal Officer

**APPROVED AS TO FORM**

\_\_\_\_\_  
Solicitor

# ORDINANCE 19 -2018

## AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2018

WHEREAS, it is necessary to supplement the appropriations in Ordinance 29-2017 for the year ending December 31, 2018; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2018.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

**Section 1.** The Annual Appropriations in Ordinance 29-2017 are supplemented as follows:

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<b><u>General Fund</u></b>				
<u>Community Planning and Zoning</u>				
1000-410-100	Personal Services	72,300	(4,000)	68,300
1000-410-200	Employee Fringe Benefits	18,100	(500)	17,600
1000-410-300	Contractual Services	85,800	4,500	90,300
 <u>Mayor's Office</u>				
1000-710-100	Personal Services	42,700	(4,000)	38,700
1000-710-200	Employee Fringe Benefits	18,000	(500)	17,500
1000-710-300	Contractual Services	4,900	4,500	9,400

**Section 2.** The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

**Section 3.** This Ordinance shall be in full force and effect upon its passage.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: November 12, 2018  
Second Reading: Waived  
Third Reading: Waived  
Passed: November 12, 2018

ATTEST

APPROVED AS TO FORM

\_\_\_\_\_  
Kimberly Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

## **ORDINANCE 20-2018**

### **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR ENDING DECEMBER 31, 2019**

**WHEREAS**, it is necessary to provide for the for current expenses and expenditures of the Village for the year ending December 31, 2019; and,

**WHEREAS**, the Annual Appropriations are effective from January 1, 2019 thru December 31, 2019;

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:**

**Section 1.** The Annual Appropriations of all funds for the current expenses and expenditures of the Village for the year ending December 31, 2019, which appropriations are attached hereto as Exhibit A and incorporated herein by reference, are hereby approved.

**Section .2** The Fiscal Officer is hereby authorized to draw warrants/checks or effect electronic funds transfers on the Village Treasury for payment from any of the foregoing appropriations upon receiving proper certificates and invoices therefore, approved by the department head or an ordinance or resolution of the Council to make the expenditures. Warrants shall be drawn or electronic funds transfers effected for the payment of salaries or wages to persons employed by the Village and in accordance with law or ordinance.

**Section 3.** The Fiscal Officer is hereby authorized to allocate or reallocate funds to accounts that are within the fund, department, and major objects of expenditure established by the appropriations approved in this Ordinance or in any other ordinance approved by Council.

**Section 4.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council, and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

**Section 5.** The Fiscal Officer shall certify this ordinance to the Franklin County Budget Commission.

**Section 6.** This ordinance shall take effect at the earliest period allowed by law.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: November 12, 2018  
Second Reading: November 19, 2018  
Third Reading: December 10, 2018  
Passed: December 10, 2018

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kimberly Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

# Village of Minerva Park, Ohio

## 2019 Annual Appropriations

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### General Fund

#### Security of Persons and Property

##### Police Department (110)

100	Personal Services	\$557,300
200	Employee Fringe Benefits	\$292,800
300	Contractual Services	\$40,200
400	Supplies and Materials	\$56,000
500	Capital Outlay	\$67,700
Total Police Department		<u>1,014,000</u>

##### Fire/Emergency Medical Services (120)

100	Personal Services	57,000
200	Employee Fringe Benefits	10,900
300	Contractual Services	17,600
400	Supplies and Materials	13,900
500	Capital Outlay	4,900
Total Emergency Medical Services		<u>104,300</u>

##### Street Lighting (130)

300	Contractual Services	<u>4,000</u>
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##### Civil Defense - Siren (140)

300	Contractual Services	<u>2,800</u>
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#### **Total Security of Persons and Property**

1,125,100

#### Public Health and Welfare

##### County Health District (210)

600	Other	10,500
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##### Other Assistance to Needy (230)

300	Contractual Services	600
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##### Other Public Health Services (290)

300	Contractual Services (Mosquito Spraying)	2,000
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#### **Total Public Health and Welfare**

13,100

# Village of Minerva Park, Ohio

## 2019 Annual Appropriations

### Leisure Time Activities

#### Provide and Maintain Parks (320)

100	Personal Services	19,500
200	Employee Fringe Benefits	3,600
300	Contractual Services	200
400	Supplies and Materials	2,300
Total Provide and Maintain Parks		<u>25,600</u>

#### Swimming Pool (340)

100	Personal Services	48,000
200	Employee Fringe Benefits	8,700
300	Contractual Services	15,900
400	Supplies and Materials	16,000
500	Capital Outlay	25,000
Total Swimming Pool		<u>113,600</u>

**Total Leisure Time Activities** 139,200

### Community Environment

#### Community Planning and Zoning (410)

100	Personal Services	81,500
200	Employee Fringe Benefits	24,400
300	Contractual Services	52,500
400	Supplies and Materials	500
500	Capital Outlay	2,000
Total Community Planning and Zoning		<u>160,900</u>

#### Other Community Environment (490)

300	Contractual Services	<u>72,000</u>
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**Total Community Environment** 232,900

### Basic Utility Services

#### Storm Sewers and Drains (559)

400	Supplies and Materials	30,000
500	Capital Outlay	30,000
Total Storm Sewers and Drains		<u>60,000</u>

**Total Basic Utility Services** 60,000



# Village of Minerva Park, Ohio

## 2019 Annual Appropriations

### General Government

#### Mayor's Office (710)

100	Personal Services	51,900
200	Employee Fringe Benefits	23,700
300	Contractual Services	4,900
500	Capital Outlay	2,000
Total Mayor's Office		<u>82,500</u>

#### Legislative (715)

100	Personal Services	3,600
200	Employee Fringe Benefits	600
300	Contractual Services	1,800
500	Capital Outlay	0
Total Legislative		<u>6,000</u>

#### Mayor's Court (720)

100	Personal Services	28,400
200	Employee Fringe Benefits	19,700
300	Contractual Services	22,000
400	Supplies and Materials	600
Total Mayor's Court		<u>70,700</u>

#### Fiscal Officer/Finance (725)

100	Personal Services	74,000
200	Employee Fringe Benefits	13,700
300	Contractual Services	13,400
400	Supplies and Materials	1,300
Total Fiscal Officer/Finance		<u>102,400</u>

#### Lands and Buildings (730)

100	Personal Services	18,500
200	Employee Fringe Benefits	3,400
300	Contractual Services	46,300
400	Supplies and Materials	8,700
500	Capital Outlay	7,500
Total Lands and Buildings		<u>84,400</u>

#### Property Tax Collection Fees (740)

300	Contractual Services	<u>10,000</u>
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#### Auditor of State Fees (745)

300	Contractual Services (Audit)	<u>8,000</u>
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## Village of Minerva Park, Ohio

### 2019 Annual Appropriations

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<u>Village Solicitor (750)</u>		
300	Contractual Services	<u>\$98,000</u>
<u>Income Tax Administration (755)</u>		
300	Contractual Services	<u>36,000</u>
<u>Other General Government (790)</u>		
300	Contractual Services	35,800
400	Supplies and Materials	3,000
600	Other	<u>500</u>
Total Other General Government		<u>39,300</u>
<b>Total General Government</b>		<u><b>537,300</b></u>
<b>Capital Outlay</b>		
Capital Outlay		<u>20,000</u>
<b>Total General Fund</b>		<u><b>\$2,127,600</b></u>

# Village of Minerva Park, Ohio

## 2019 Annual Appropriations

<u>Special Revenue Funds</u>		
<b><u>Street Construction Maintenance and Repair Fund (2011)</u></b>		
<b><u>Transportation</u></b>		
<u>Street Maintenance and Repair (620)</u>		
300	Contractual Services	\$30,000
<u>Capital Outlay (500)</u>		
500	Capital Outlay	\$100,000
<u>Debt Service (850)</u>		
700	Debt Service	18,800
		<hr/>
Total Street Construction Maintenance and Repair Fund		148,800
		<hr/>
<b><u>Mayor's Court Computer Fund "B" (2902)</u></b>		
<b><u>General Government</u></b>		
<u>Mayor's Court (720)</u>		
300	Contractual Services	2,500
		<hr/>
<b><u>Mayor's Court Computer Fund "A" (2908)</u></b>		
<b><u>General Government</u></b>		
<u>Mayor's Court (720)</u>		
300	Contractual Services	500
		<hr/>
<b><u>Waterline Maintenance Fund (2909)</u></b>		
<b><u>Basic Utility Services</u></b>		
<u>Other Water (539)</u>		
300	Contractual Services	10,000
		<hr/>
<b><u>Sewer Maintenance Fund (2910)</u></b>		
<b><u>Basic Utility Services</u></b>		
<u>Other Sanitary Sewers (549)</u>		
300	Contractual Services	25,000
		<hr/>
Total Sewer Maintenance Fund		25,000
		<hr/>
<b>Total Special Revenue Funds</b>		<b>186,800</b>
		<hr/>

# Village of Minerva Park, Ohio

## 2019 Annual Appropriations

**Debt Service Funds**

**G.O. EMS Vehicle Bond Retirement (3101)**

**Debt Service**

Debt Service		
700	Debt Service	\$23,400

**Waterline Phase III (3903)**

**Debt Service**

Debt Service		
700	Debt Service	25,800

**Waterline Phase IV (3904)**

**Debt Service**

Debt Service		
700	Debt Service	28,700

<b>Total Debt Service Funds</b>		<b>\$77,900</b>
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<b>Total All Funds</b>		<b>\$2,392,300</b>
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## ORDINANCE 21-2018

### AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK

**WHEREAS**, pursuant to Section 731.10, Revised Code, the legislative authority may provide such employees for the Village as it determines are needed; and,

**WHEREAS**, pursuant to Section 731.13, Revised Code, the legislative authority of a Village shall fix the compensation of all officers, clerks, and employees of the Village except as otherwise provided by law; and,

**WHEREAS**, as part of the budget for 2019, the authorized positions and compensation rates need adjusted.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The number of hourly full-time, part-time, and seasonal employees, positions, and related pay ranges shall be as follows:

<u>Positions/Job Title</u>	<u>Authorized Number</u>	<u>Full-Time/ Part-time/ Seasonal</u>	<u>Compensation Ranges Effective January 1, 2019</u>			
			<u>Hourly Rates</u>		<u>Annual Compensation**</u>	
			<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
<u>Police Department ##</u>						
Lieutenant	1	Full-Time	28.00	33.00	58,240	68,640
Sergeant	1	Full-Time	26.00	31.00	54,080	64,480
Detective	1	Full-Time	25.00	30.00	52,000	62,400
Patrol Officer	7	Full-Time	23.00	28.00	47,840	58,240
Police Officer	3	Part-Time	17.00	22.00	17,680	22,880
<u>Fire/EMS Department</u>						
Paramedic In Charge	10	Part-Time	15.00	18.00	15,600	18,720
Paramedic	10	Part-Time	14.00	17.00	14,560	17,680
EMT	15	Volunteer	---	---	---	---
<u>Parks</u>						
Maintenance Worker	1	Part-Time	12.00	20.00	12,480	20,800
Maintenance Worker	3	Seasonal	12.00	15.00	5,760	7,200
<u>Swimming Pool</u>						
Office Staff	4	Seasonal	8.50	11.00	4,080	5,280
Lifeguards	12	Seasonal	8.50	11.00	4,080	5,280
Maintenance Worker	2	Seasonal	12.00	15.00	5,760	7,200

**ORDINANCE 21-2018**  
(Continued)

Positions/Job Title	Authorized Number	Full-Time/ Part-time/ Seasonal	Hourly Rates		Annual Compensation **	
			From	To	From	To
<u>Planning and Zoning</u>						
Code Enforcement Officer	1	Full-Time	16.00	22.00	33,280	45,760
Village Planner	1	Part-Time	30.00	40.00	31,200	41,600
<u>Mayor/Administration</u>						
Administrative Assistant	1	Full-Time	10.00	18.00	20,800	37,440
<u>Mayor's Court</u>						
Clerk of Court	1	Full-Time	17.00	23.00	35,360	47,840
<u>Lands and Buildings</u>						
Maintenance Worker	1	Part-Time	12.00	20.00	12,480	20,800

\*\* Annual Compensation is presented for information only and is calculated based on 2080 hours for full-time employees, 1040 hours for part-time employees and 480 hours for seasonal employees.

## Police department is authorized to have 9 full-time and 3 part-time positions in total, allocated between position levels at the discretion of the Chief of Police.

**Section 2.** The full-time salaried positions and related pay ranges shall be as follows:

Positions/Job Title			Annual Compensation	
			From	To
Chief of Police	1	Full-time	\$65,000	\$75,000
Pool Manager (15 Weeks)	1	Seasonal	9,000	12,000
Fiscal Officer	1	Full-time	55,000	67,000
Fire/EMS Chief	1	Part-Time	15,000	18,000

**Section 3.** The Mayor has the authority to establish a pay rate and change an employee's compensation within the applicable range based upon Village finances, an employee's level of education and performance, attendance, certification/licensure, knowledge, skills and abilities, variety and scope of responsibilities, physical and mental demands and other attributes the Mayor considers necessary for the position.

**Section 4.** Merit increases may be awarded to exempt and non-exempt full-time and part-time employees upon completion of an initial probation period and upon an annual review. Seasonal employees may receive a merit increase upon returning to work for another new season.

**Section 5.** A merit increase is subject to the approval of the Mayor and receipt of an annual evaluation.

**ORDINANCE 21-2018**  
(Continued)

**Section 6.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 7.** All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

**Section 8.** This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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Lynn Eisentrout, Mayor

First Reading:      November 12, 2019  
Second Reading:    November 19, 2018  
Third Reading:     December 10, 2018  
Passed:             December 10, 2018

**ATTEST**

**APPROVED AS TO FORM**

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Kimberly Pulley, Fiscal Officer

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Solicitor

## ORDINANCE 22-2018

**AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS  
SITUATED IN MINERVA PARK SUBDIVISION PHASE IV AS RECORDED IN  
PLAT BOOK XXX PAGE YY FRANKLIN COUNTY, OHIO RECORDS  
INCLUDING THE STREETS AND IMPROVEMENTS SITUATED IN THE RIGHT  
OF WAY AND DECLARING AN EMERGENCY**

**WHEREAS**, the Developer of Minerva Park Subdivision Phase IV has represented to the Village that all public improvements reflected upon the subdivision plat including streets and all improvements within the platted street right of way are complete; and,

**WHEREAS**, the Village is satisfied that all public improvements reflected upon the plat are complete in accordance with the terms of the Development Agreement,

**NOW THEREFORE BE IT ORDAINED BY THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, STATE OF OHIO AS FOLLOWS:**

**Section 1:** That all public improvements reflected upon the plat of Minerva Park Phase IV as recorded in Plat Book XXX Page YY Franklin County, Ohio Records including the streets and all improvement situated in the street right of way are hereby accepted by the Village pursuant to the terms of the Statute.

**Section 2:** That the Developer is hereby released from all obligations to the Village pursuant to the improvements reflected upon the plat and the Development Agreement with the Village.

**Section 3.** That it is hereby found and determined that all formal action of this Council concerning and relating to passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of the decision making bodies of the Village of Minerva Park which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the Village of Minerva Park, Franklin County, Ohio.

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to allow for the orderly transition of development from Phase IV to Phase V.

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Lynn Eisentrout, Mayor

First Reading: November 12, 2018  
Second Reading: November 19, 2018  
Third Reading: Waived  
Passed: November 19, 2018

**ATTEST**

**APPROVED AS TO FORM**

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Kimberly Pulley, Fiscal Officer

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Solicitor