



Village of Minerva Park
Council Meeting: January 13, 2020
AGENDA

Pledge of Allegiance

Roll Call

Ceremonial Swearing in of Mayor Tiffany Hughes

Ceremonial Swearing in of David McNamara, Brian Wolf, Mark Brugger for Council

Election of Council President

Green Cards Diane Schrimpf

Minutes December 9, 2019
December 16, 2019

Code Enforcement Officer's Report December 2019

Village Official Reports

EMS/Fire – Chief Rick Hoehstetter
Police – Chief Matt Delp
Engineer – Mike Flickinger
Fiscal Officer – Jeanetta Anderson

Legal Counsel – Gene Hollins
Planning & Zoning – Councilman Tony Benedetti
Village Planner – Eric Fischer
MPCA – Tiffany Hughes

Mayor's Report

Council Committee Reports

Community – Councilman David McNamara	Communications – Councilman Joe Curl
Finance – Councilwoman Diane Schrimpf	Safety – Councilman Brian Wolf
Streets – Councilman Tony Benedetti	Legislation – Councilman Mark Brugger
	Facilities – Councilwoman Diane Schrimpf

Legislation

Resolution 2020-01 Affirming Police Chief Appointment
1st Reading

New Business

Old Business

Citizens' Comments

Adjourn

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

December 9, 2019

Council Meeting

Mayor Eisentrout called the meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call: *Councilman Tony Benedetti, Councilwoman Lori Howard, Councilwoman Tiffany Hughes, Council President Schrimpf, Councilman Curl. Councilman Star is excused.*

Mayor: Lynn Eisentrout

EMS/Fire Chief: Rick Hoechstetter

Police Chief: Matt Delp

Legal Counsel: Gene Hollins

Village Planner: Eric Fischer

Fiscal Officer: Jeanetta Anderson

Green Cards: Council President Schrimpf instructed those in the audience to fill out a green card if they wished to address Council or wait until Citizens' Comments.

Guest Speaker:

- ❖ Mayor Eisentrout introduced Dave Adkins from the Ohio Department of Agriculture. He presented on their Gypsy Moth Program. There will be a representative from ODA to talk about the spray project on February 11, 2020 from 6:00 p.m. to 8:00 p.m. at the Community Building.

Minutes:

Councilman Benedetti moved to approve the November 11, 2019 minutes: Councilwoman Hughes seconded; passed.

Councilman Benedetti moved to approve the November 18, 2019 minutes: Councilwoman Hughes seconded; passed.

Code Enforcement Officer's Report:

- ❖ The report is in the packet.

EMS/Fire:

- ❖ There were 15 runs in November. There were a total 306 for the year.
- ❖ They have not heard about anything from Columbus and are continuing to run as usual.
- ❖ Councilwoman Hughes asked about the number of hours that the EMS are working. Chief Hoechstetter said that they now implemented the schedule that Columbus originally wanted.

Police:

- ❖ This Thursday, three Hawthorne students will be participating in Shop with a Cop. They are going to Target and get a \$100 gift card.

Engineer:

- ❖ Mike Flickinger is excused.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

December 9, 2019

Council Meeting

Fiscal:

- ❖ Mayor Eisentrout welcomed Jeanetta Anderson.

Legal Counsel:

- ❖ Mr. Hollins got some information from Mike Flickinger at the work session about the sanitary sewer fund. The Village can talk to Columbus about restructuring a future surcharge.
- ❖ Councilman Benedetti asked about the debt limits on the sewer fund.

Planning and Zoning:

- ❖ They are trying to make progress with greenspace planning but are getting sidetracked with amphitheater projects.
- ❖ Councilman Benedetti would like to see restructuring the group and that it is not functioning as it should.

Village Planning:

- ❖ The greenspace planning is proceeding.
- ❖ They hope to have something for sidewalk legislation by Spring.
- ❖ The Home Occupation Code needs to be rewritten and addressed.

MPCA:

- ❖ MPCA had a discussion about their Facebook page.
- ❖ The Children's Christmas Party is on Saturday, December 14, 2020 from 10 a.m. to noon.

Mayor's Report:

- ❖ Mayor Eisentrout had nothing new to report.

Community:

- ❖ Councilman Benedetti said there will be a plan to clean up the lakes at the first of the year.

Communications:

- ❖ Councilman Curl discussed the lakes and the vegetation.
- ❖ Councilman Curl wants to come up with a website and communication system.
- ❖ There will be a Communications Committee meeting on December 12, 2019 at 6:30 p.m.

Finance:

- ❖ There is a Finance Committee meeting on Friday, December 13th at 10:30 a.m.

Streets:

- ❖ The last day for leaf pickup is Saturday, December 21, 2019.
- ❖ Flowline is not done televising the storm sewers.
- ❖ The East Shore Ct project is still in limbo. Discussion ensued about the project.
- ❖ Discussion ensued about Blendon Township and plowing during snow.

Facilities:

- ❖ There was a final discussion about the facility at the work session about the four different options.

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

December 9, 2019

Council Meeting

There is a build out option to be completed in phases. Councilman Benedetti asked why they would move forward with a building without knowing about the EMS service's future. Council President Schrimpf explained that by the time Phase 3 would happen, there would be a resolution and they are being prudent by keeping EMS as it is for now. Councilman Benedetti said to fix the bathrooms to make them ADA compliant, then put offices in the community room and have a parking lot in the front. Council President Schrimpf said that the Facilities Committee was trying to come up with a plan that the residents would be amendable to and it was a community effort. The result was a compromise plan that was workshopped and had lots of feedback. Discussion ensued. Mr. Hollins said that anything to have to build plans to bid this project out will have to go through the statutory process with a piece of legislation before council. Discussion continued with ideas about the facility.

Legislation:

ORDINANCE 24-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019
(2nd reading)

ORDINANCE 25-2019

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR ENDING DECEMBER 31, 2020 (2nd reading)

ORDINANCE 26-2019

AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK (2nd reading)

New Business:

- ❖ No new business was discussed.

Old Business:

- ❖ No old business was discussed.

Citizens' Comments:

- ❖ Tim Ranneberger of 2818 Minerva Lake Rd asked if the light that is out could not be put back up.

Councilwoman Howard motioned to adjourn; Councilwoman Hughes seconded; passed.

The meeting adjourned at 9:02 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Jeanetta Anderson

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

December 9, 2019

Council Meeting

Mayor Eisentrout called the meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call: Councilman Tony Benedetti, Council President Schrimpf, Councilwoman Hughes, Councilwoman Hoard, Councilman Curl. Councilman Matthew Star arrived late.

Mayor: Lynn Eisentrout

Police Chief: Matt Delp

Engineer: Mike Flickinger

Village Planner: Eric Fischer

Green Cards:

- ❖ Council President Schrimpf instructed those in the audience to fill out a green card if they wished to address council.

Legislation:

- ❖ There was a brief legislative meeting prior to this Council meeting.

ORDINANCE 24-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019
(3rd reading)

Council President Schrimpf moved for passage of Ordinance 24-2019; Councilman Benedetti seconded; passed.

Roll Call:

Ayes: Hughes, Howard, Schrimpf, Benedetti, Curl

Nays: None

Abstentions: None

ORDINANCE 25-2019

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR ENDING DECEMBER 31, 2020 (3rd reading)

Council President Schrimpf moved for passage of Ordinance 25-2019; Councilman Benedetti seconded; passed.

Roll Call:

Ayes: Hughes, Howard, Schrimpf, Benedetti, Curl

Nays: None

Abstentions: None

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

December 9, 2019

Council Meeting

ORDINANCE 26-2019

AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK (3rd reading)

Council President Schrimpf moved for passage of Ordinance 26-2019; Councilman Benedetti seconded; passed.

Roll Call:

Ayes: Hughes, Howard, Schrimpf, Benedetti, Curl

Nays: None

Abstentions: Star

New Business:

- ❖ Council President Schrimpf and Councilwoman Hughes acknowledged Mayor Eisentrout for her many years of service for her time as Mayor and presented her with a plaque.

Old Business:

- ❖ No old business was discussed.

Council President Schrimpf moved to adjourn; Councilman Benedetti seconded; passed.

The meeting adjourned at 7:09 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Jeanetta Anderson

VILLAGE OF MINERVA PARK
ZONING & CODE ENFORCEMENT REPORT - December 2019

Address	Date	Violation	Code Section	Description	Letter Sent	Correct By	Letter #	Status	Notes
5360 Ponderosa	12/4/2019	Inoperable Vehicle	1482.08	Flat tire on pickup truck in driveway	12/5/2019	12/14/2019	1	Closed	In compliance
4811 Black Sycamore	12/4/2019	Inoperable Vehicle	1482.08	Flat tire on jeep in the street	12/5/2019	12/14/2019	1	Closed	In compliance
2732 Minerva Lake Rd	12/4/2019	Commercail Vehicle	1282.08	Dump truck kept in driveway near garage	12/5/2019	12/14/2019	1	Closed	In compliance
2759 Maplewood Rd	12/2/2019	Home Occupation		Operating a business from residence	12/5/2019	12/14/2019	1	Closed	In compliance
5306 Cleveland Ave	12/30/2019	Sign in window	1280.04	Blinking sign in window for business	12/30/2019	1/9/2019	1	Open	2nd inspection today
5264 Cleveland Ave	12/30/2019	Sign in window	1280.04	Blinking sign in window for business	12/30/2019	1/9/2019	1	Open	2nd inspection today
2810 Wildwood	12/30/2019	Sign in front yard	1280.04	Sign advertising business in front yard	12/30/2019	1/9/2019	1	Closed	In compliance
3340 Minerva Lake Rd	12/6/2019	Roof Permit		Roof Permit					Delivered
4921 Farview Rd	12/11/2019	Cement Patio Permit		Cement Patio Permit					Delivered
4908 Stoney View Ct	12/19/2019	Fence Permit		Fence Permit					Delivered



Village of Minerva Park Police Department

ORINUM: OH0252000

Calls by Geocode - Chart

Date: 1/6/2020

Page 1 of 2

Selection Criteria

From Date: 12/01/2019 To Date: 12/31/2019

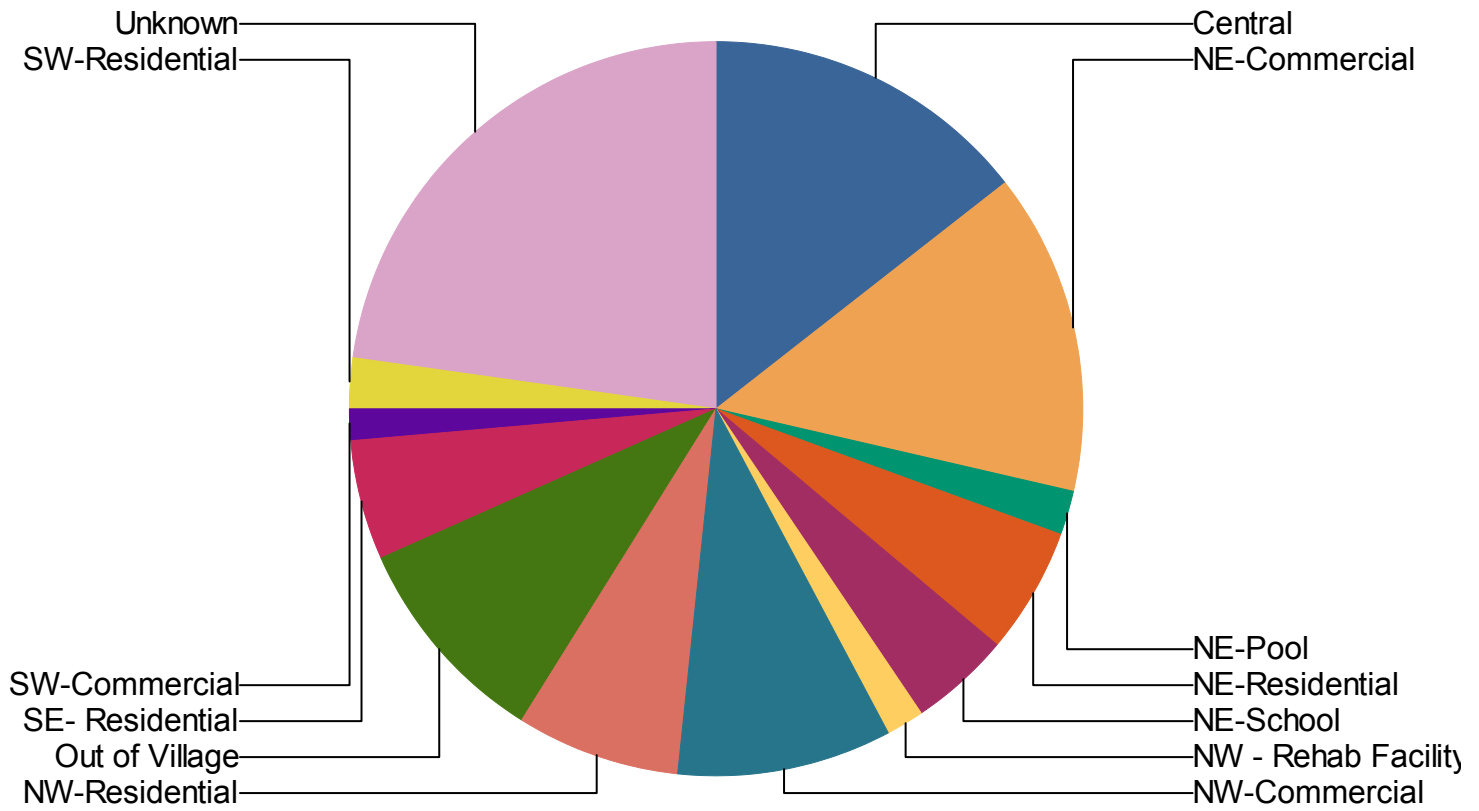
Key To Chart

Geocode	Description	Percentage
Central	Village Police Station	14.34%
NE-Commercial	Business	14.22%
NE-Pool	Swim Club	2.12%
NE-Residential	Residential	5.41%
NE-School	Hawthorne Elementary	4.35%
NW - Rehab Facility	5460 Cleveland Ave	1.88%
NW-Commercial	Business	9.40%
NW-Residential	Residential	7.17%
Out of Village	Other jurisdiction	9.40%
SE- Residential	MI Development	5.41%
SW-Commercial	Business	1.41%
SW-Residential	Residential	2.12%
Unknown	Unknown	22.80%

Selection Criteria

From Date: 12/01/2019 To Date: 12/31/2019

Calls by Geocode





Village of Minerva Park Police Department

ORINUM: OH0252000

Calls By Geocode - Summary

Date: 1/6/2020
Page 1 of 6

Selection Criteria

From Date: 12/01/2019 To Date: 12/31/2019 Geocode: All

Geocode	Central	Village Police Station	Total Calls for this Geocode	122
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Nature code	Nature Description	Calls Received
13	Special detail	5
19	Contact by phone	1
33	In service	58
35F	Foot Patrol	1
35T	Traffic Enforcement	2
37	Out of service	53
63	Investigation or follow up	1
9	Investigate complaint	1

Geocode	NE-Commercial	Business	Total Calls for this Geocode	121
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Nature code	Nature Description	Calls Received
12A	Burglary in progress	1
2	Property damage accident	1
35B	Business Check	58
35T	Traffic Enforcement	14
36	Theft	1
56	Stolen vehicle	1
60	Suspicious person	1
72	Threats or harassment	1
80	Traffic jam/road blocked	1
82	Disabled vehicle	3
82A	Abandoned vehicle	1
86	Traffic offense	36
Unknown	Unknown	2

Calls By Geocode - Summary

Date: 1/6/2020

Page 2 of 6

Selection Criteria

From Date: 12/01/2019

To Date: 12/31/2019

Geocode: All

Geocode	NE-Pool	Swim Club	Total Calls for this Geocode	18
	Nature code	Nature Description	Calls Received	
	35B	Business Check	18	
Geocode	NE-Residential	Residential	Total Calls for this Geocode	46
	Nature code	Nature Description	Calls Received	
	10	Assist other unit	1	
	20	Domestic complaint	1	
	35T	Traffic Enforcement	20	
	60	Suspicious person	1	
	60A	Suspicious vehicle	2	
	63	Investigation or follow up	1	
	76	Mental	1	
	86	Traffic offense	14	
	9	Investigate complaint	5	
Geocode	NE-School	Hawthorne Elementary	Total Calls for this Geocode	37
	Nature code	Nature Description	Calls Received	
	13	Special detail	7	
	35B	Business Check	16	
	35T	Traffic Enforcement	5	
	60	Suspicious person	1	
	60A	Suspicious vehicle	1	
	62	Traffic detail	6	
	91	911 hang-up	1	
Geocode	NW - Rehab Facility	5460 Cleveland Ave	Total Calls for this Geocode	16
	Nature code	Nature Description	Calls Received	
	35B	Business Check	12	
	60	Suspicious person	1	
	76	Mental	1	

Calls By Geocode - Summary

Date: 1/6/2020

Page 3 of 6

Selection Criteria **From Date:** 12/01/2019 **To Date:** 12/31/2019 **Geocode:** All

9	Investigate complaint	1
BUS	Business Information	1

Geocode	NW-Commercial	Business	Total Calls for this Geocode	80
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Nature code	Nature Description	Calls Received
12A	Burglary in progress	1
15F	Felony warrant	2
18A	Animal complaint	1
35B	Business Check	25
35T	Traffic Enforcement	2
58A	Suicide attempt	1
60	Suspicious person	3
63	Investigation or follow up	1
78	Alarm drop	3
80	Traffic jam/road blocked	2
82	Disabled vehicle	1
86	Traffic offense	35
9	Investigate complaint	2
Unknown	Unknown	1

Geocode	NW-Residential	Residential	Total Calls for this Geocode	61
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Nature code	Nature Description	Calls Received
10	Assist other unit	1
2	Property damage accident	1
35B	Business Check	5
35R	Residence Check	16
35T	Traffic Enforcement	29
36	Theft	1
60	Suspicious person	1
60A	Suspicious vehicle	1
63	Investigation or follow up	1

Calls By Geocode - Summary

Date: 1/6/2020

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Selection Criteria

From Date: 12/01/2019	To Date: 12/31/2019	Geocode: All
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78	Alarm drop	1
86	Traffic offense	1
9	Investigate complaint	3

Geocode	Out of Village	Other jurisdiction	Total Calls for this Geocode	80
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Nature code	Nature Description	Calls Received
10	Assist other unit	9
12A	Burglary in progress	3
13	Special detail	5
2	Property damage accident	4
20	Domestic complaint	5
20A	Neighbor complaint	1
24	Drunk	1
26	Fight	2
28A	Vehicle fire	1
2A	Property damage hit-skip	1
34	Juvenile complaint	2
36	Theft	1
36A	Theft in progress	1
4	Injury accident	6
40	Person with gun	2
40A	Person with knife	2
42	Nature unknown	4
44	OFFICER IN TROUBLE	1
52	Shooting	2
52A	Shots fired	2
56	Stolen vehicle	1
58A	Suicide attempt	1
60	Suspicious person	8
63	Investigation or follow up	1

Calls By Geocode - Summary

Date: 1/6/2020

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Selection Criteria	From Date: 12/01/2019	To Date: 12/31/2019	Geocode: All
76	Mental		2
78	Alarm drop		4
80	Traffic jam/road blocked		1
86	Traffic offense		2
9	Investigate complaint		5

Geocode	SE- Residential	MI Development	Total Calls for this Geocode	46
	Nature code	Nature Description	Calls Received	
	10	Assist other unit	1	
	35	On patrol	1	
	35B	Business Check	14	
	35R	Residence Check	5	
	35T	Traffic Enforcement	11	
	60A	Suspicious vehicle	1	
	64	Vandalism	1	
	78	Alarm drop	1	
	84	Open door	2	
	86P	Parking Violation	7	
	9	Investigate complaint	2	

Geocode	SW-Commercial	Business	Total Calls for this Geocode	12
	Nature code	Nature Description	Calls Received	
	10	Assist other unit	1	
	35B	Business Check	3	
	35T	Traffic Enforcement	2	
	86	Traffic offense	6	

Geocode	SW-Residential	Residential	Total Calls for this Geocode	18
	Nature code	Nature Description	Calls Received	
	10	Assist other unit	1	
	19A	Contact mobile phone	1	
	20	Domestic complaint	1	

Calls By Geocode - Summary

Selection Criteria

From Date: 12/01/2019	To Date: 12/31/2019	Geocode: All
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35R	Residence Check	4
35T	Traffic Enforcement	2
58A	Suicide attempt	1
60	Suspicious person	1
60A	Suspicious vehicle	1
63	Investigation or follow up	2
86P	Parking Violation	3
9	Investigate complaint	1

Geocode	Unknown	Unknown	Total Calls for this Geocode	194
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Nature code	Nature Description	Calls Received
13	Special detail	1
33	In service	99
37	Out of service	88
86	Traffic offense	5
LOG	Log Entry	1

Total Calls Received	851
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Village of Minerva Park Police Department

ORINUM: OH0252000

Citations By Offense - Summary

Date: 1/6/2020

Page 1 of 2

Selection Criteria

From Date: 12/01/2019

To Date: 12/31/2019

Offense : All

Offense Code	Description	Number of Citations
432.08(a)	Rules for driving in marked lanes	1
432.13(a)	Signals before changing course, turning or stopping (use of turn signals)	1
434.03B	Speed	6
436.071(a)	DUS-any suspension other than FRA	6
436.072(a)(1)	No Ops	2
436.075(a)	Failure to Reinstate License	2
436.09(E)	Expired Registration	6
438.02(a)(1)	Lighted Lights Required	1
438.30(b)(1)	Seatbelt-Driver	2
4510.12	No Operator's License	2

Selection Criteria **From Date:** 12/01/2019 **To Date:** 12/31/2019 **Offense :** All

Offense Code	Description	Number of Citations
4510.14	Driving Under OVI Suspension	2
4511.21	Speed	7
4513.05	Tail Lights Required	1

Resolution 2020-01

A RESOLUTION AFFIRMING THE FINAL APPOINTMENT OF THE POLICE CHIEF

WHEREAS, Council for the Village of Minerva Park passed Ordinance 16-2018 on September 24, 2018 appointing Chief Matt Delp as Police Chief; and

WHEREAS, Council for the Village of Minerva Park acknowledges the successful completion of the probationary period set forth in ORC §737.17 by Chief Matt Delp, the transmittal by the Mayor of record of Chief Matt Delp's service during the probationary period, the Mayor's recommendation to affirm the appointment of Chief Matt Delp as Chief of Police for the Village of Minerva Park; and

WHEREAS, Council for the Village of Minerva Park desires to concur with the recommendation of the Mayor;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. Council hereby concurs with the recommendation by the Mayor to affirm the appointment of Matt Delp as Chief of Police for the Village of Park

Section 2. All prior ordinance(s) or resolution(s) or any part thereof, which is(are) inconsistent with this ordinance or resolution is(are) hereby repealed as to the inconsistent part(s) thereof and the remainder of said ordinance(s) or resolution(s) not inconsistent with this resolution shall remain in full force and effect.

Section 3. This resolution shall take effect and shall be in force at the earliest opportunity allowed by law.

Tiffany Hughes, Mayor

First Reading: January 13, 2020
Second Reading: January 27, 2020
Third Reading: February 10, 2020
Passed: February 10, 2020

Jeanetta Anderson, Fiscal Officer

Solicitor

RESOLUTION 2020-02

A RESOLUTION DECLARING OUR COMMITMENT TO A CLEAN, NATURAL AREA PROVIDING BEAUTY, TRANQUILITY AND RECREATION FOR RESIDENTS AND SUPPORTING A COMMUNITY OF NATIVE TREES, PLANTS AND AQUATIC LIFE.

WHEREAS, the Village Lakes, situated North and South of Minerva Lake Road are subject to many natural and manmade disturbances; and

WHEREAS, the Village spent \$500,000 to dredge the South Lake 20 years ago only to find it has returned to that same state today; and

WHEREAS, the Village has never dredged the North Lake leaving it to fill to between 1-2 ft in depth along the shore and no more than 4 ft in the center; and

WHEREAS, the Village would like to prepare a long- term management plan in order to better understand current best practices and thereby be better stewards of the lakes and of taxpayer money; and

WHEREAS, the Village acknowledges the importance residents place on the lakes to their overall pleasure and enjoyment of the Village of Minerva Park.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK THAT:

- Section 1: Council is hereby authorized to form a lake commission/committee (The Committee) to put in place a plan of attack for this long-term project.
- Section 2: The Committee will create and disseminate the Vision for the Lakes to all Village Administration and Residents
- Section 3: The Committee will prioritize discussions on those aspects of the lake’s condition that are most egregious – as identified and agreed to between the Committee and Council.
- Section 4: Council agrees to be guided by the Long-Term Vision for the Lakes when making short term maintenance decisions including but not limited to chemical fertilizer application/runoff, erosion control and trash and tree removal.
- Section 5: This resolution speaks to our resolve, direction and next steps and not to funding.
- Section 6: This resolution shall take effect at the earliest period allowed by law.

First Reading: January 13, 2020
 Second Reading: January 27, 2020
 Third Reading: February 10, 2020
 Passed: February 10, 2020

 Tiffany Hughes, Mayor

ATTESTS

APPROVED AS TO FORM

 Jeanetta Anderson, Fiscal Officer

 Solicitor

ATTACHMENT A: LAKES PROCLAMATION

Hear Ye! Hear Ye!

Here comes the Village of Minerva Park with a resolution. It is hereby agreed, by the Mayor, and the Village Council, reviewed and approved by the Village Counselor and the Village Planner, along with a desire by the community at large, to embark upon a journey to develop and plan the reclamation and restoration of our Village lakes; the primary feature, heart and soul of our Village that led to our namesake, Minerva Park.

It is further resolved that it is our wish in common to plan the restoration in accordance with the principals of ecology in seeking to restore our lakes to a natural state, mindful of our unique and bountiful community of trees, plants, animals and aquatic life, and to preserve them for the beauty and tranquility they have always provided to our residents. So resolved by our government in it's entirety.

July the 20th, 2019

Joseph P. Curl
Village Council