



2019 Curbside Leaf Removal Specifications

Overview

- Vendor to provide residential curbside leaf pick up and disposal for all residential and municipal properties within the Village of Minerva Park, currently 700 homes plus the Village Community Building (map included with proposal materials). Vendor to be advertised that new homes are under construction at the approximate rate of 50 homes per year and leaf pick up will need to include those residences.
- Estimated start date is October 19, 2019 and estimated end date is December 21, 2019 (nine weeks)
- The Village will remind residents that no objects other than leaves should be piled up for collection and that on-street parking is discouraged during the leaf pick up period. This communication will occur via the community newsletter and the Minerva Park Community Association's Facebook page.
- Vendor is to furnish labor materials, all equipment and tools, fuel, management skills, instrumentalities, a truck of adequate size to facilitate continuous leaf collection and disposal and all other things necessary in collection and disposal of leaves.

Insurance Requirements

It is expected that the vendor will maintain insurance coverage with limits not less than those specified here:

- General Liability
 - Minimal Amounts & Limits
 - \$1,000,000 per occurrence
 - \$1,00,00,00 in the aggregate
- Automobile Liability
 - Coverage
 - Bodily Injury
 - Property Damage

	Minimum Amt. & Limits
Bodily Injury	\$100,000 per person
	\$300,000 per occurrence
Property Damage	\$50,000 per occurrence
- Workers
 - Compensation Minimum Amounts as State Law Requires
- Umbrella Excess Liability Insurance
 - \$1,000,000 per occurrence
 - \$1,00,00,00 in the aggregate

COUNCIL MEMBERS

Jennifer Pauken
Beth Bellomy

Michael Braun
Tiffany Hughes

Tony Benedetti
Diane Schrimpf

Important Dates

Proposals are to be postmarked no later than Friday, September 6th, 2019. Proposal not received via US Postal Service or hand delivered with receipt to the Village will not be considered. Proposals not received on or before Monday, September 9, 2019 at 4:00 will not be considered.

Proposals should be mailed to the following address:

Attn: Tiffany Hughes
2829 Minerva Lake Road
Columbus OH, 43231

It is anticipated that a vendor will be selected and a recommendation made to the Village council at the September 9th, 2019 meeting.

Contact Information

Tiffany Hughes
Service/Streets Committee Chair
614-256-3971