



2999 E DUBLIN-GRANVILLE  
 2999 E DUBLIN-GRANVILLE  
 COLUMBUS, OH  
 43231

Contracts : CSV05299

Buildings: 1

Units: 1

Otisline No -

Sales Rep:

Sales Rep Contact:

Sales Rep Email

English 800-233-6847, Français  
 800-238-6847

MARGARET HOVEN

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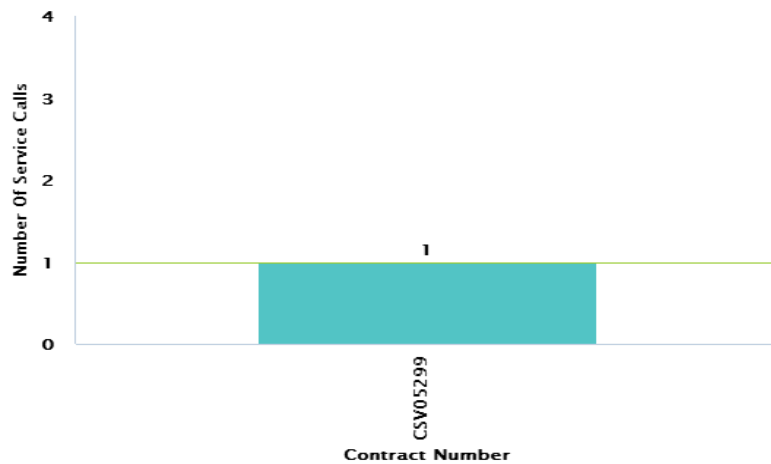
Margaret.Hoven@otis.com

## Contracts: CSV05299

### Service Call

A service call is defined as a request from a customer or Otis REM® expert for an unscheduled service visit. A service call is closed once the work is reported as completed by the Otis mechanic.

Contract Number	Contract
CSV05299	Falcon Building



- Equipment
- Others
- Emergency

**Service Call**

A service call is defined as a request from a customer or Otis REM® expert for an unscheduled service visit. A service call is closed once the work is reported as completed by the Otis mechanic.

**EP - Equipment Problem CP - Other: Vandalism, water damage, etc. IN - Investigation FD - Flexibility Demand Calls**

Caller	Placed	Unit ID Unit Name	Type	Service Call	Mechanic	Dispatch ed	Arrived	Closed	Resolution
Robert Sutton (Prop Mgr)	01/04/2017	Z43574/ON LY ELV	EP	Only Elv, Stk On Flr ?, Drs Clsd, No Pass, Rtcb Tdy	Darrick Hubbard	01/04/2017 15:00:00	01/04/2017 15:24:00	01/04/2017 15:55:00	REPLACED CAR CONTROLLER - RELAY

## Emergency

The Emergency Service Call Report represents the number of times during a selected time period that a service call was designated as an emergency service request (trapped passenger, multiple unit shutdowns etc.) For example, if a service request was originally called in as a passenger being trapped, but Otisline was later notified that the passenger was out and service was still needed, then Otisline will change the status to a regular service call in order to notify the mechanic that emergency service is no longer needed.

**EP - Equipment Problem CP - Other: Vandalism, water damage, etc. IN - Investigation FD - Flexibility Demand Calls**

**There is no data to display for this time period. This is not a system error.**

### Maintenance & Procedures

These records are being provided to you in accordance with the latest elevator code and it is the building's responsibility to retain a copy of these records. The Preventative Maintenance & Procedure Report represents all the preventative maintenance, repair work and service call work done by unit. It provides the date the work was completed as well as a brief description of the procedure.

**Building: FALCON BUILDING CSV421399**

Type	Unit ID Unit Name	Date	Mechanic Name	Customer Problem Description, /Procedure
Cab Emergency Light & Alarm Bell Test	Z43574/ONLY ELV	03/17/2017	HUBBARD, DARRICK (CSV 19)	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Tested in-car emergency lighting devices to ensure proper operation as required by code noted below or by the local authority having jurisdiction (AHJ).</li> <li>• ASME CODE A17.1 reference 8.6.4.15</li> </ul>
Car Door Performance Test	Z43574/ONLY ELV	03/17/2017	HUBBARD, DARRICK (CSV 19)	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Tested the operation of car doors.</li> <li>• Tested and confirmed door operation to be within acceptable speed and torque levels.</li> <li>• ASME CODE A17.1 reference 8.6.4.13.2, Category 1 Periodic Test 8.6.5.14.3g &amp; 8.6.4.19.8</li> </ul>
Cartop Devices – Safe Operation Test	Z43574/ONLY ELV	03/17/2017	HUBBARD, DARRICK (CSV 19)	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Tested top-of-car devices designed to stop or prevent motion when activated to ensure proper operation.</li> <li>• ASME CODE A17.1 reference 8.6.4.13.1b &amp; 8.6.4.13.1l, Category 1 Periodic Test 8.6.4.19.9 &amp; 8.6.4.19.10.</li> </ul>
HW Door Lock Safety Test	Z43574/ONLY ELV	03/17/2017	HUBBARD, DARRICK (CSV 19)	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Checked every hoistway door gibs and vision panels</li> <li>• Tested and confirmed door locks to verify an open lock would prevent movement.</li> <li>• ASME CODE A17.1 reference 8.6.4.13.1a,d,e,f,g,h,j,k</li> </ul>

Pressure Relief Valve & System Test      Z43574/ONLY      03/17/2017      HUBBARD, DARRICK (CSV 19)

**Customer Problem Description, :**

NA

**Procedure:**

- Tested the hydraulic system, control valve pressure relief setting, limit switches, low oil switch, low pressure switch, and oil buffers (if provided) for proper operation.
- Portions of the test were completed at full operating pressure as required by the Category 1 Periodic Test code noted below or as required by the local authority having jurisdiction (AHJ).
- ASME CODE A17.1 reference Category 1 Periodic Test, 8.6.5.14.1, 8.6.5.14.2, 8.6.5.14.3a, 8.6.5.14.3h, 8.6.5.14.3i, 8.6.5.14.4, 8.6.5.14.5

Scheduled Test Visit      Z43574/ONLY      03/17/2017      HUBBARD, DARRICK (CSV 19)

**Customer Problem Description, :**

NA

**Procedure:**

- Hydraulic elevator visited as scheduled by usage, calendar and/or contract calculations.
- Performed scheduled tests.
- Checked general operation of hydraulic elevator.
- ASME CODE A17.1a / CSA B44a-08 reference 8.6.1.4.1, 8.6.4.16 & 8.6.5.7

Cartop Maintenance – Clean – Hydraulic Elevator      Z43574/ONLY      01/04/2017      HUBBARD, DARRICK (CSV 19)

**Customer Problem Description, :**

NA

**Procedure:**

- Removed excessive dirt, dust and debris and any unnecessary material from cartop and cartop equipment.

Cartop Maintenance – Hydraulic Elevator      Z43574/ONLY      01/04/2017      HUBBARD, DARRICK (CSV 19)

**Customer Problem Description, :**

NA

**Procedure:**

- Checked cartop components for cleanliness, lubrication, wear and damage.
- ASME CODE A17.1 reference 8.6.4.14

Fixture Maintenance      Z43574/ONLY      01/04/2017      HUBBARD, DARRICK (CSV 19)

**Customer Problem Description, :**

NA

**Procedure:**

- Checked cab and hallway indicator lamps, buttons, keyswitches and signals for proper operation.
- ASME CODE A17.1 reference 8.6.4.15

Fixture Maintenance – Cab & Main Landing      Z43574/ONLY      01/04/2017      HUBBARD, DARRICK (CSV 19)

**Customer Problem Description, :**

NA

**Procedure:**

- Replaced burnt out lamps and worn fixtures in the cab and main landings as needed.

Power Unit Maint – Clean & Inspect	Z43574/ONLY ELV	01/04/2017	HUBBARD, DARRICK (CSV 19)	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>● Monitored power unit during normal run to listen for unusual noises.</li> <li>● Cleaned hydraulic tank and tank cover. Checked for leaks, rust, or damage to tank or major components.</li> </ul>
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Power Unit Maintenance – Hydraulic Elevator	Z43574/ONLY ELV	01/04/2017	HUBBARD, DARRICK (CSV 19)	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>● Maintained the hydraulic elevator oil tank, pump, pump motor, and associated equipment.</li> <li>● ASME CODE A17.1 reference 8.6.5.1 &amp; 8.6.5.4 &amp; 8.6.5.7 &amp; 8.6.5.9</li> </ul>
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Scheduled Unit Visit	Z43574/ONLY ELV	01/04/2017	HUBBARD, DARRICK (CSV 19)	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>● Hydraulic elevator visited as scheduled by usage, calendar and/or contract calculations.</li> <li>● Checked general operation of hydraulic elevator.</li> <li>● ASME CODE A17.1a / CSA B44a-08 reference 8.6.1.4.1, 8.6.4.16 &amp; 8.6.5.7</li> </ul>
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Travel Cable Maintenance	Z43574/ONLY ELV	01/04/2017	HUBBARD, DARRICK (CSV 19)	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>● Examined travel cable for excessive wear or damage.</li> <li>● Checked travel cable fastenings and guides for proper operation.</li> </ul>
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Car Door & Operator Maintenance	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>● Completed maintenance on car door panels, car door operator and associated linkage.</li> <li>● ASME CODE A17.1 reference 8.6.4.13.1</li> </ul>
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Car Door & Operator Maintenance – Clean and Lubricate	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>● Removed excessive dirt, dust and lubricants from door panel, vane, and linkage.</li> <li>● Cleaned and lubricated car door operator, drive chain and pivot points as needed.</li> <li>● Cleaned car door protection device and related cables.</li> </ul>
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Controller Maintenance – Clean and Inspect – Hydraulic Elevators	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Cleaned the hydraulic controller cabinet and starter panel cabinets.</li> <li>• Checked controller components for damage.</li> </ul>
Controller Maintenance – Hydraulic Elevators	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Maintained the hydraulic controller cabinet and associated equipment.</li> <li>• ASME CODE A17.1 reference 8.6.4.16</li> </ul>
Machine Room Housekeeping – Clean and Organize – Hydraulic Elevator	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Cleaned the machine room floor and equipment.</li> <li>• Secured the material and wiring diagrams.</li> </ul>
Machine Room Housekeeping – Hydraulic Elevator	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Performed general housekeeping of hydraulic elevator machine room.</li> <li>• ASME CODE A17.1 reference 8.6.4.8</li> </ul>
Pit Maintenance – Clean – Hydraulic Elevator	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Cleaned hydraulic elevator's pit floor and pit equipment of excessive dirt, dust, and debris.</li> </ul>
Pit Maintenance – Hydraulic Elevator	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Maintained hydraulic elevator's pit and associated equipment.</li> <li>• ASME CODE A17.1 reference 8.6.5.2 &amp; 8.6.5.5</li> </ul>
Scheduled Unit Visit	Z43574/ONLY ELV	10/27/2016	HUBBARD, DARRICK	<p><b>Customer Problem Description, :</b></p> <p>NA</p> <p><b>Procedure:</b></p> <ul style="list-style-type: none"> <li>• Hydraulic elevator visited as scheduled by usage, calendar and/or contract calculations.</li> <li>• Checked general operation of hydraulic elevator.</li> <li>• ASME CODE A17.1a / CSA B44a-08 reference 8.6.1.4.1, 8.6.4.16 &amp; 8.6.5.7</li> </ul>





## Repair

A preventive maintenance procedure is defined as a task or groups of tasks performed on units or components. An Otis mechanic utilizing standard work procedures, materials and tooling completes these tasks. This report shows maintenance procedures completed, per unit/building/contract and over a 12-month period. This report provides comprehensive information on both planned and unplanned repairs performed on the unit. The mechanic initiates unplanned repairs as a result of a callback or after finishing a maintenance visit - without a signed offer from the customer. The customer of the elevator agrees that the repair will be immediately executed. Planned repairs, on the other hand, are initiated by an offer and a signed contract.

**There is no data to display for this time period. This is not a system error.**

### Unit Shutdown

A preventive maintenance procedure is defined as a task or groups of tasks performed on units or components. An Otis mechanic utilizing standard work procedures, materials and tooling completes these tasks. This report shows maintenance procedures completed, per unit/building/contract and over a 12-month period. This report provides comprehensive information on both planned and unplanned repairs performed on the unit. The mechanic initiates unplanned repairs as a result of a callback or after finishing a maintenance visit - without a signed offer from the customer. The customer of the elevator agrees that the repair will be immediately executed. Planned repairs, on the other hand, are initiated by an offer and a signed contract.

**There is no data to display for this time period. This is not a system error.**

**Building Info Header**

Building Id	Building Name	House No	Street	City	Postal Code	StateProvince
CSV421399	FALCON BUILDING	-	2999 E DUBLIN-GRANVILLE	COLUMBUS	43231	OH